

**TEMECULA PUBLIC CEMETERY DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING**

**41911 C STREET
TEMECULA, CALIFORNIA 92592**

April 18, 2019

8:00 a.m.

AGENDA- Estimated Time: 1-2 hrs

1. **Call To Order :**
2. **Pledge of Allegiance:** Led by Trustee Davis
3. **Roll Call**
Chair Vanderhaak, Trustee Qualm, Trustee Davis, Trustee Reese, Trustee Dugan General Manager, Cindi Beaudet
(Legal Counsel, Steve Quintanilla, Robert Lee by phone)

Motions To Excuse:

Visitors: Nancy Hughes, Rancon Real Estate

Public Comments:

At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. Request must be submitted in person prior to the start of the meeting. Each individual will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law, (Brown Act) all items to be acted on must be posted 72 hours in advance.

4. CLOSED SESSION ITEMS:

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

(Pursuant to Government Code Section 54956.8)

Property: Assessor's Parcel Number 924-360-002, Temecula, CA 92592

Agency Negotiator: Nancy Hughes

Negotiating Parties: Mission Hills Development and Temecula Public Cemetery District

Under Negotiation: Terms of payment

- B. Existing Litigation (Paragraph (1) of Subdivision (d) of Section 54956.9)
Case name unspecified: (Disclosure of Case Name May Jeopardize Existing Settlement Negotiations)

C. Closed Session Announcement

5. Consent Calendar

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

A. Approval of Minutes

Recommendation: That the Board approve the minutes of the Regular Board Meeting of March 21, 2019.

B. Approval of Check Registers

Recommendation: That the Board approves the March 2019 Check Register Nos. 101100, 101200 and 101300.

C. Approval of Bookkeeper Report

Recommendation: That the Board receive and file the March 2019 Bookkeeper Reports.

6. Action Items

A. CAPC Membership

Recommendation: That the Trustees discuss the benefits of attending the CAPC conferences. Do the Trustees wish to keep the membership in support of CAPC?

Membership dues: \$284.00 due January 2020.

B. CSDA- Legislation Days

Recommendation: May 20-22, 2019, Reservations have been made, hotel is booked, flights paid. Trustees in attendance; Trustee Vanderhaak, Trustee Qualm, Trustee Dugan, General Manager, Cindi Beaudet.

C. Insurance Providers Property/Liability

Recommendation: For the Trustees to review.

D. Assembly Bill 1486, Letter of opposition

Recommendation: For the Trustees to review and file.

E. Policy 1030- Adoption/ Amendment of Policies

Recommendation: Corrections made, BOT to approve.

7. Financial Report

- A. March 2019 Balance Sheet
- B. March 2019 Profit and Loss
- C. March 2019 Wells Fargo Investments; principle and interest

8. General Managers Reports

- A. March 2019 Revenues
- B. March 2019 Plot Inventories
- C. March Depletion
- D. March Calendar
- E. Collection of 700 forms- Trustee Davis, Trustee Reese
- F. Reaching out to dry utility companies
- G. Keith Weaver- Government Financial Strategies 04-23-2019
- H. CSDA Construction loan

9. General Counsel Reports

10. Fiscal Year 2018-2019 Subcommittees

- A. 52 acre Cemetery Property (Dugan, Qualm)
- B. Landscape Plan (Vanderhaak, Reese)
- C. Cenotaph/ Ossuary (Reese, Davis)
- D. Investment (Vanderhaak, Dugan)
- E. Conference Liaison (Vanderhaak, Qualm)-
 - 1. SDLF- San Diego- April 08-09, 2019**
- F. Policies (Dugan, Reese)
- G. **Trustee Dugan to review with BOT**
Approved policy # 1035, Policies and Standard Practices
- H. General Price List (Vanderhaak, Davis)

11. Future Trustee Agenda Items:

Interview General Contractors
Project Managers
Lenders

12. Board Comment:

13. Announcements:

Annual Meeting June 20, 2019

Local Area Meeting- May 16, 2019- Pomerado Cemetery District

14. Adjournment Time:

1st Motion

2nd Motion to change May meeting date

1st Motion

2nd Motion to adjourn

Next Regular Board Meeting – May 23, 2019

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (951) 699-1630. Notification 72-hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

All supporting documentation is available for public review at the Temecula Public Cemetery District Office located at 41911 C Street, Temecula, California during regular business hours, 8:00 a.m. – 4:30 p.m., Monday through Friday. Request agendas at cindi@temeculacemetery.org Posted April 15, 2019

TEMECULA PUBLIC CEMETERY DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING

41911 C STREET
TEMECULA, CALIFORNIA 92592

March 21, 2019

8:00 a.m.

MINUTES

1. Call To Order : **8:00 A.M.**
2. Pledge of Allegiance: **Led by Trustee Dugan**
3. Roll Call
Chair Vanderhaak, Trustee Qualm, Trustee Davis, Trustee Reese, Trustee Dugan General Manager, Cindi Beaudet
(Legal Counsel, Steve Quintanilla, Robert Lee by phone) **All Present**

Motions To Excuse:

Visitors: Nancy Hughes, Rancon Real Estate
Susan McMichael- public comment

Public Comments: Susan McMichael came to address the board about a missing infants temporary marker, Julia Faith Richards, Section Lane 11 Lot 26. Public Comments ended at 8:20 a.m.

At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. Request must be submitted in person prior to the start of the meeting. Each individual will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law, (Brown Act) all items to be acted on must be posted 72 hours in advance.

4. **CLOSED SESSION ITEMS:**

A. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

(Pursuant to Government Code Section 54956.8)

Property: Assessor's Parcel Number 924-360-002, Temecula, CA 92592

Agency Negotiator: Nancy Hughes

Negotiating Parties: Mission Hills Development and Temecula Public Cemetery District

Under Negotiation: Terms of payment

- B. Existing Litigation (Paragraph (1) of Subdivision (d) of Section 54956.9)
Case name unspecified: (Disclosure of Case Name May Jeopardize Existing Settlement Negotiations)

C. **Closed Session Announcement**

Nothing to report

5. **Consent Calendar:** **Trustee Qualm raised the question on the Cem-Sites payment of \$2,250.00, thinking it was the district purchasing cemetery sites. Motion was made by Trustee Davis to accept the consent calendar as presented, seconded by Trustee Reese and passed/0.**

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

A. **Approval of Minutes**

Recommendation: That the Board approve the minutes of the Regular Board Meeting of February 21, 2019.

B. **Approval of Check Registers**

Recommendation: That the Board approves the February 2019 Check Register Nos. 101100, 101200 and 101300.

C. **Approval of Bookkeeper Report**

Recommendation: That the Board receive and file the January 2019 Bookkeeper Reports.

6. **Action Items**

- A. **CSDA call for Nominations: A motion was made by Trustee Reese, seconded by Trustee Dugan that no one was interested in being nominated at this time. 5/0.**

Recommendation: That the Trustees review and direct manager as to their decision.

- B. **Local Area Meeting/ CAPC / May 16, 2019:** A motion was made by Trustee Qualm to attend the local area meeting, seconded by Trustee Davis and passed 5/0.

A motion was made by Trustee Davis to move the May 2019 board meeting to May 23rd to accommodate the local area meeting, seconded by Trustee Qualm and passed 5/0.

Recommendation: That the BOT make a motion,

1. To attend, or not
2. To change May 16th board meeting to May 30th to accommodate both local area meeting and Legislation Days.

- C. **SDRMA, Property/Liability Program Rate Increases:** Motion was made by Trustee Qualm to have the manager get quotes from other Special District Insurance carriers. Seconded by Trustee Davis and passed 5/0.

Recommendation: For the Trustees to review.

- D. **Compensation and Expense policy:** A motion was made by Trustee Reese to follow the reimbursement policy as closely as possible, seconded by Trustee Dugan and passed 5/0.

Recommendation: Per section 1005.3 of compensation expense policy the least expensive mode of transportation is advised. In the case of parking reimbursement; look for less expensive long term parking, unless divided between several trustees.

7. Financial Report: Motion was made by Trustee Dugan to receive and file the February financials, seconded by Trustee Davis and passed 5/0.

- A. February 2019 Balance Sheet
- B. February 2019 Profit and Loss
- C. February 2019 Wells Fargo Investments; principle and interest

8. General Managers Reports: Motion was made by Trustee Reese to receive the managers' report, seconded by Trustee Qualm and passed 5/0.

- A. February 2019 Revenues
- B. February 2019 Plot Inventories
- C. February Depletion
- D. February Calendar
- E. Collection of 700 forms- Davis, Reese and Quintanilla to turn in
- F. Reaching out to dry utility companies
- G. Michael Miller Zion bank

9. General Counsel Reports

10. Fiscal Year 2018-2019 Subcommittees

- A. 52 acre Cemetery Property (Dugan, Qualm)
- B. Landscape Plan (Vanderhaak, Reese)
- C. Cenotaph/ Ossuary (Reese, Davis)
- D. Investment (Vanderhaak, Dugan)
- E. Conference Liaison (Vanderhaak, Qualm)-
 - 1. **CAPC Conference, Monterey 03-07-2019**
 - 2. **Reports received, Vanderhaak, Qualm and Reese**
- F. Policies (Dugan, Reese)
- G. **Trustee Dugan to review with BOT approved policy # 1030, Adoption/Amendment of Policies At the request of the Board, add "or verbal request"**
- H. General Price List (Vanderhaak, Davis)

11. Future Trustee Agenda Items:

Interview General Contractors

CAPC- how does the Board wish to continue with membership?

12. Board Comment:

Who will be attending Leg Days?

13. Announcements:

Annual Meeting to be scheduled

June 20, 2019

14. Adjournment Time: 10:12 a.m.

1st Motion

Trustee Davis

2nd Motion to change May meeting date

Trustee Qualm

1st Motion

Trustee Dugan

2nd Motion to adjourn

Trustee Reese

Next Regular Board Meeting – April 18, 2019

Temecula Public Cemetery District

4/3/2019 11:16 AM

Register: 101100 US Bank Checking

From 03/01/2019 through 03/31/2019

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/01/2019			101200 · US Bank Pay...	Funds Transfer	* 9,984.92		payroll	68,231.33
03/06/2019	7376	County of Riverside I...	201100 · Accounts Pay...		315.55			67,915.78
03/06/2019	7377	EcoFert Inc	201100 · Accounts Pay...	4100	490.00			67,425.78
03/06/2019	7378	Protection One (corp)	201100 · Accounts Pay...	127454304	296.74			67,129.04
03/06/2019	7379	Sun City Granite	201100 · Accounts Pay...	11782/11785/1...	375.00			66,754.04
03/06/2019	7380	US Bank	201100 · Accounts Pay...		1,767.79			64,986.25
03/06/2019	22819	Downs Energy	201100 · Accounts Pay...	CL90614	183.31			64,802.94
03/06/2019	030819	CalPers 457 Plan	201100 · Accounts Pay...		1,200.00		457	63,602.94
03/08/2019	AJE554		515100 · Life Insuranc...	Automatic with...	35.64			63,567.30
03/10/2019	7404	Cindi Beaudet	528140 · Conferences ...		7.06			63,560.24
03/11/2019	AJE555		101200 · US Bank Pay...	Monthly autom...	411.30			63,148.94
03/13/2019	03/13/2019	CalPers 457 Plan	201100 · Accounts Pay...		1,125.68		457	62,023.26
03/14/2019	7381	Asco Pacific	201100 · Accounts Pay...	57550 72	1,825.83		grd/ruses	60,197.43
03/14/2019	7382	California Assoc of P...	201100 · Accounts Pay...	Guide to Public...	70.00			60,127.43
03/14/2019	7383	County of Riverside I...	201100 · Accounts Pay...	VOID:		X		60,127.43
03/14/2019	7384	CR&R Incorporated	201100 · Accounts Pay...	1099033	258.12			59,869.31
03/14/2019	7385	Crowne Hill Consulti...	201100 · Accounts Pay...	11820/11794/1...	314.97			59,554.34
03/14/2019	7386	Roto Rooter Plumbers	201100 · Accounts Pay...		1,685.00		septic	57,869.34
03/14/2019	7387	Southern California ...	201100 · Accounts Pay...	2-03-325-4707	261.02			57,608.32
03/14/2019	7388	Standard Insurance C...	201100 · Accounts Pay...	160-513170-00...	429.76			57,178.56
03/14/2019	7389	Wildlife Control Ser...	201100 · Accounts Pay...	WL2875	450.00			56,728.56
03/14/2019	7390	Linda Glau CPA	201100 · Accounts Pay...		350.00			56,378.56
03/14/2019	7391	Donald Liversage	530100E · Misc Endo...	Refund for ove...	500.00			55,878.56
03/14/2019	7392	Department of Motor...	201100 · Accounts Pay...		5.00		revolving fund	55,873.56
03/15/2019			101100G · Cash - Gen...	Deposit			35,207.46	91,081.02
03/19/2019	7393	Craig Davis	201100 · Accounts Pay...	Conference Rei...	122.18			90,958.84
03/19/2019	7394	Dale Qualm.	201100 · Accounts Pay...		6.90			90,951.94
03/19/2019	7395	Michael Dugan	201100 · Accounts Pay...		47.84			90,904.10
03/19/2019			101200 · US Bank Pay...	Funds Transfer	* 9,358.45		payroll	81,545.65
03/20/2019	7396	David Reese.	201100 · Accounts Pay...		627.63			80,918.02
03/20/2019	7397	Ferguson	201100 · Accounts Pay...		108.23			80,809.79
03/22/2019	7398	California Public Em...	201100 · Accounts Pay...	7490021932 ...	4,920.29		Health	75,889.50
03/22/2019	7399	County of Riverside I...	201100 · Accounts Pay...	Attention: Hala...	187.81			75,701.69
03/22/2019	7400	Law Offices Of Quin...	201100 · Accounts Pay...		1,035.00		☺	74,666.69
03/22/2019	7401	South County Pest C...	201100 · Accounts Pay...	0229814	46.00			74,620.69
03/22/2019	7402	Streamline	201100 · Accounts Pay...	99877	50.00			74,570.69
03/22/2019	7403	Sun City Granite	201100 · Accounts Pay...	11958	125.00			74,445.69
03/22/2019	7405	Home Depot Credit S...	201100 · Accounts Pay...	603532253881...	35.00			74,410.69
03/22/2019	7406	Verizon Wireless	201100 · Accounts Pay...	9177683561	193.08			74,217.61
03/27/2019	032719	CalPers 457 Plan	201100 · Accounts Pay...		1,152.14		457	73,065.47

Temecula Public Cemetery District

4/3/2019 11:17 AM

Register: 101200 US Bank Payroll
 From 03/01/2019 through 03/31/2019
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
03/01/2019			101100 · US Bank Che...	Funds Transfer		* 9,984.92	10,404.11
03/11/2019	AJE555		101100 · US Bank Che...	Monthly autom...		411.30	10,815.41
03/15/2019	AJE557		525030 · Paychex HR ...		414.15		10,401.26
03/19/2019			101100 · US Bank Che...	Funds Transfer		* 9,358.45	19,759.71
03/22/2019	AJE559		510040 · Regular Salar...	Green Cash Re...	6,631.44		13,128.27
03/22/2019	AJE559		510040 · Regular Salar...	Green Cash Re...	2,561.99		10,566.28
03/22/2019	AJE559		510040 · Regular Salar...	Monthly charg...	165.02		10,401.26

Temecula Public Cemetery District

4/3/2019 11:18 AM

Register: 101300 US Wash Account

From 03/01/2019 through 03/31/2019

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
03/01/2019			116137 · Miscellaneou...	Deposit		187.20	37,056.54
03/01/2019	2219	County of Riverside ...	-split-		28,740.00		8,316.54
03/06/2019			100499 · Revenues to ...	Deposit		100.00	8,416.54
03/29/2019			-split-	Deposit		5,700.00	14,116.54
03/29/2019			-split-	Deposit		26,805.00	40,921.54
03/29/2019			-split-	Deposit		1,050.66	41,972.20
03/29/2019	2220	County of Riverside ...	-split-		33,555.66		8,416.54

Date: 04/04/2019



On-Site Tasks Performed:

- X Reconcile three US Bank Cash Accounts
- X Reconcile four County Cash Accounts
- X Enter Property Tax Deposits as Necessary
- X Balance Voucher to County

X Journal activity and Reconcile two Wells Fargo Advisors Accounts using WFA Balancing spreadsheet.

- X Save the WFA Account Statements for the auditor
- X Reconcile two WFA interest receivable accounts
- X Print WFA Snapshot- for Board Packets

X Verify check sequence is intact.

7381-7408

X Verify each check over \$2500 from the US Bank General account has two signatures. Note: US Bank Wash account checks to the county are exempt from this requirement.

US Bank 7407 04/01/2019 Credit Card \$7319.87 OK

Cal Pers 7398 03/22/2019 Health Insurance \$4920.29 OK

X Verify all checks to the GM have two signatures.

7404 Dated 03/10/2019 \$7.06 OK

7408 Dated 04/02/2019 \$135.66

X Check monthly credit card statements for receipts and reasonableness. Initial credit card. Note that receipts are attached and expenses are reasonable.

X Discuss Management Use Only financial statements with the GM - Profit and loss two month, Balance sheet with prior year figures, and Profit and Loss Budget Performance.

X For the GM – Add Difference to Balance Sheet. In Excel, change the difference column text to white. Then for all reasonable totals/subtotals, change it to black.

X Update Endowment Allocation Schedule.

X Update Wash Account Analysis. Cash Subledgers not yet available

X Update Prepaid subledger and validate QB information.

X Read Agenda and Minutes of the previous Board Meeting.

Items to note:

Began work on 2019-2020 Budget

Open items:

Cindi Beaudet

From: Liz Smith <lsmith@gsrma.org>
Sent: Thursday, April 04, 2019 4:30 PM
To: Cindi Beaudet
Subject: RE: Indication Questionnaire for Temecula Public Cemetery District

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Cindi,

This is perfect – thank you so much! I will get together with the GSRMA underwriting team and we will put together an initial proposal for your district as soon as possible.

Have a wonderful evening!

Liz Smith, Risk Management Analyst
Golden State Risk Management Authority
247 W. Sycamore Street, P. O. Box 706
Willows, CA 95988
(530) 934-5633 – Phone (530) 934-8133 – Fax
Website: www.gsrma.org



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From: Cindi Beaudet [mailto:Cindi@temeculacemetery.org]
Sent: Thursday, April 4, 2019 4:12 PM
To: Liz Smith <lsmith@gsrma.org>
Subject: RE: Indication Questionnaire for Temecula Public Cemetery District

Here you go!

From: Liz Smith [mailto:lsmith@gsrma.org]
Sent: Wednesday, April 03, 2019 4:24 PM

To: Cindi Beaudet

Subject: RE: Indication Questionnaire for Temecula Public Cemetery District

Hi Cindi,

I've reviewed the questionnaire you sent and I see employee/payroll information, which is great. Unfortunately, I don't see any property values. Do you have a declaration page from the current Property/Liability carrier that shows the total insured value for the cemetery district? We want to make this as easy as possible for you, and a declaration page usually shows the property value that is being covered (real property, personal property, vehicles and mobile equipment).

Please give me a call if you have any questions.

Thank you!

Liz Smith, Risk Management Analyst
Golden State Risk Management Authority
247 W. Sycamore Street, P. O. Box 706
Willows, CA 95988
(530) 934-5633 – Phone (530) 934-8133 – Fax
Website: www.gsrma.org

GOLDEN STATE
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From: Cindi Beaudet [<mailto:Cindi@temeculacemetery.org>]

Sent: Wednesday, April 3, 2019 2:57 PM

To: Liz Smith <lsmith@gsrma.org>

Subject: RE: Indication Questionnaire for Temecula Public Cemetery District

Hi Liz-

I think this has almost all if not all of the answers your questionnaire required, as I said to Mark, I did not want to recreate the wheel if it was not necessary.

From: Liz Smith [<mailto:lsmith@gsrma.org>]

Sent: Wednesday, April 03, 2019 1:28 PM

To: Cindi Beaudet

Cc: Member Services

Subject: Indication Questionnaire for Temecula Public Cemetery District

Good afternoon Cindi,

Thank you for your interest in Golden State Risk Management Authority (GSRMA), a premier risk-sharing pool for public entities in California. We would be happy to provide you with a coverage cost estimate. I have attached an Indication Questionnaire to help us gather basic information for your district. Once I have received the completed questionnaire, I will take this to our underwriters and work on providing an initial quote for coverage.

Please let me know if you have any questions – We are happy to help.

Thank you and have a wonderful afternoon!

Liz Smith, Risk Management Analyst
Golden State Risk Management Authority
247 W. Sycamore Street, P. O. Box 706
Willows, CA 95988
(530) 934-5633 – Phone (530) 934-8133 – Fax
Website: www.gsrma.org



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From: Cindi Beaudet [<mailto:Cindi@temeculacemetery.org>]

Sent: Wednesday, April 3, 2019 10:20 AM

To: Member Services <memberservices@gsrma.org>

Subject: Benefits

Good Morning-

My Board has requested I look at other providers for their cost. Please find attached our most recent COC.

TEMECULA PUBLIC CEMETERY DISTRICT



Cindi Beudet
Cremation Manager

Phone: 951-699-1636
Cell: 951-541-8736
Fax: 951-699-1633

cindi@temeculacemetery.org

TEMECULA PUBLIC CEMETERY DISTRICT

04-01-2019

The Honorable Phil Ting
California State Assembly
State Capitol
Sacramento, CA 95814

RE: Assembly Bill 1486 (Ting) – Oppose Unless Amended [As Introduced February 2, 2019]

Dear Assembly Member Ting:

The Temecula Public Cemetery District is respectfully opposed to Assembly Bill 1486 unless it is amended to address our concerns. AB 1486 requires public agencies to offer their land for development before leasing their property. The District recently purchased 52 acres for our second cemetery district.

If we should need to lease that land for income towards the future development of the cemetery, we would like to know that we have that right as the land owner to be able to choose who that land will be leased to and what will be placed on that land. At some point and time we will need to reclaim that land for our future development.

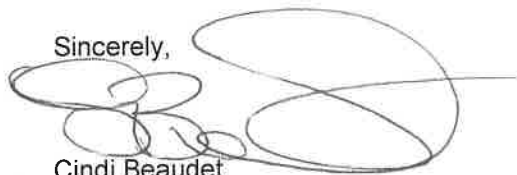
AB 1486 requires special districts and other local agencies to offer the right of first refusal to affordable housing developers, schools, and parks before selling, leasing, or otherwise conveying their land. The new requirements in the bill are problematic for many public agencies that have valid reasons to lease or otherwise protect land they own, such as buffer land surrounding a wastewater plant, or the long-term lease of cemetery district property that will be needed for future internments.

Under AB 1486, attempting to lease land in support of an agency's governmental function would trigger the requirements for the disposal of surplus land. As written, AB 1486 would require agencies to offer up property which may be incompatible for use for housing, schools, or parks. AB 1486 would also make it more difficult to protect an agency's land for a future governmental use.

We respectfully request AB 1486 be amended to limit the scope of the bill to the sale of surplus land and not include property for lease. Our opposition is not a challenge to the need for affordable housing, but a validation of the need for local flexibility when it comes to proper governmental land use management.

For these reasons, Temecula Public Cemetery District respectfully opposes AB 1486 unless it is amended.

Sincerely,



Cindi Beaudet
General Manager
Temecula Public Cemetery District

CC:Tara Gamboa-Eastman, Office of Assembly Member Phil Ting [Tara.Gamboa-Eastman@asm.ca.gov]
Assembly Person, Maria Waldron
Honorable Jeff Stone
Rylan Gervase, Legislative Representative, California Special Districts Association [rylang@csda.net]

TEMECULA PUBLIC CEMETERY DISTRICT
POLICY MANUAL

POLICY TITLE: Adoption/Amendment of policies
POLICY NUMBER: 1030

1030.1 Consideration by the Board of Trustees to adopt a new policy or to amend an existing policy may be initiated by any Trustee, or by the General Manager. The proposed adoption or amendment is initiated by submitting a written or verbal draft of the proposed adoption or amendment to the General Manager. The General Manager will then draft a policy or amendment for consideration at the following Board meeting.

1030.2 Adoption of a new policy or amendment of an existing policy shall be accomplished at a regular meeting of the Board of Trustees and shall require a 4/5 affirmative vote of the entire Board of Trustees.

1030.3 Before considering adopting or amending any policy. Trustees shall have the opportunity to review the proposed adoption or amendment at the regular Board meeting prior to the meeting at which consideration for adoption or amendment is to be given. Copies of the proposed policy adoption or amendment shall be included in the agenda information packet for any meeting of consideration. The agenda information packets with said copies shall be made available to each trustee for review at least three (3) days prior to any meeting at which the policy(ies) are to be considered.

The requirement to review of a proposed new or amended policy prior to the meeting at which adoption is to be considered may be waived by a 4/5 affirmative vote of the entire Board, with the agenda specifying consideration of such action.

Temecula Public Cemetery District
Balance Sheet
As of March 31, 2019

	Mar 31, 19	Mar 31, 18	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
101100 · US Bank Checking	73,049.47	50,856.70	
101200 · US Bank Payroll	416.34	9,107.79	
101300 · US Wash Account	8,416.54	21,673.04	
101100C · Cash -Accumulative Outlay Fund	1,942,935.14	1,582,991.85	
101100E · Cash - Endowment Fund	113,250.84	222,130.64	
1011004 · Cash - Retirement	180.00	180.00	
101100G · Cash - General	877,606.54	939,608.92	
Total Checking/Savings	3,015,854.87	2,826,548.94	189,305.93
Other Current Assets			
102000 · Wells Fargo Investments			
102010 · Wells Fargo Endowment Care	2,076,922.39	1,733,686.02	
102020 · Wells Fargo Endowment Interest	697,523.08	640,977.24	
Total 102000 · Wells Fargo Investments	2,774,445.47	2,374,663.26	399,782.21
112011 · Inventory Asset	33,999.00	36,755.00	
100499 · Revenues to Deposit with County	0.00	30,525.00	
116100 · Interest Receivable			
116100P · Interest Receivable - End Prin	9,781.84	7,128.46	
116100I · Interest Receivable - End Int	3,385.71	2,764.62	
Total 116100 · Interest Receivable	13,167.55	9,893.08	3,274.47
116137 · Miscellaneous Receivable	0.00	125.00	
117000 · PrePaid Expenses	9,871.48	9,396.06	
Total Other Current Assets	2,831,483.50	2,461,357.40	370,126.10
Total Current Assets	5,847,338.37	5,287,906.34	559,432.03
Fixed Assets			
191650 · Intangible Assets	8,970.00	8,970.00	
191000 · Future Cemetery Property	2,603,672.20	2,597,096.20	
191100 · Buildings and Improvements	285,226.07	265,726.07	
191400 · Structures and Improvements	382,158.03	382,158.03	
191500 · Equipment	178,031.48	178,031.48	
191600 · Construction in Process	48,300.00	0.00	
191700 · Non-Depreciable Assets	77,561.02	77,561.02	
191800 · Grounds Improvements	12,379.50	9,190.00	

Temecula Public Cemetery District
Balance Sheet
 As of March 31, 2019

	Mar 31, 19	Mar 31, 18	\$ Change
191900 · Paving 2015	143,560.00	143,560.00	
198100 · Accumulated Depreciation - Bldg	-100,577.10	-87,179.99	
198400 · Accumulated Depr - Struct/Imp	-195,727.62	-177,687.85	
198500 · Accum Depr - Equipment	-158,862.47	-147,102.12	
198800 · Accum Depr- Grnd Imp	-1,608.25	-1,148.75	
198900 · Accum Depr-Pav 15	-22,526.02	-15,348.02	
Total Fixed Assets	3,260,556.84	3,233,826.07	26,730.77
TOTAL ASSETS	9,107,895.21	8,521,732.41	586,162.80
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
201100 · Accounts Payable	7,455.53	13,541.97	
Total Accounts Payable	7,455.53	13,541.97	
Other Current Liabilities			
212200 · Accrued Vacation Pay	10,950.70	12,155.92	
Total Other Current Liabilities	10,950.70	12,155.92	-1,205.22
Total Current Liabilities	18,406.23	25,697.89	-7,291.66
Total Liabilities	18,406.23	25,697.89	-7,291.66
Equity			
308100 · General Reserve	180.00	180.00	
308135 · Reserve for Endowments	1,706,833.63	1,706,833.63	
325100E · Unreserved Fund Balance - End	605,632.04	605,632.04	
325100G · Unreserved Fund Balance - Gen	662,188.92	662,188.92	
325100O · Unreserved Fund Balance - ACo	993,886.59	993,886.59	
350000 · Investment in Capital Assets	3,627,912.57	3,627,912.57	
350001 · Investment In Cap Assets - GASB	-379,361.69	-379,361.69	
390000 · Retained Earnings	1,522,208.15	1,010,664.91	
Net Income	350,008.77	268,097.55	
Total Equity	9,089,488.98	8,496,034.52	593,454.46
TOTAL LIABILITIES & EQUITY	9,107,895.21	8,521,732.41	586,162.80

7-A

Temecula Public Cemetery District
Profit & Loss Budget Performance
 March 2019

Ordinary Income/Expense	Jul '18 - Mar 19	YTD Budget	Annual Budget
Income			
700001 · Property Taxes			
700020 · Prop Tax Current Secured	315,114.12	345,000.00	583,000.00
701020 · Prop Tax Current Unsecured	25,712.80	0.00	23,000.00
703000 · Prop Tax Prior Unsecured	0.00	0.00	1,000.00
704000 · Prop Tax Curr Supplemental	2,239.54	0.00	3,500.00
705000 · Prop Tax Prior Supplemental	0.00	0.00	500.00
706000 · Teeter Settlement	0.00	0.00	10,000.00
707000 · RDV Apportionment	40,066.49	0.00	0.00
752800 · CA-Homeowners Tax Relief	3,280.53	0.00	4,500.00
770100 · Property Tax - SBE	4,764.67	0.00	4,500.00
Total 700001 · Property Taxes	391,178.15	345,000.00	630,000.00
740020 · Interest and Dividend Income			
740020G · Interest on General Fnd at Cnty	12,597.13	7,500.00	10,000.00
740020E · Interest on Endow Fnd at County	2,450.84	375.00	500.00
740020O · Interest on ACO at County	22,314.62	7,200.00	9,000.00
740021 · Interest - Wells Fargo Advisors	40,926.38	26,253.00	35,000.00
740022 · Dividend Income - WFA	6,783.54	4,122.00	5,500.00
Total 740020 · Interest and Dividend Income	85,072.51	45,450.00	60,000.00
770001 · Other Revenue			
770100E · Endowment	138,333.33	112,500.00	150,000.00
777030 · Marker Setting	9,610.00	7,497.00	10,000.00
777040 · Open, Close Fees	27,500.00	27,000.00	36,000.00
777520 · Sale of Lots	46,741.67	45,000.00	60,000.00
777530 · Cremation	16,300.00	8,253.00	11,000.00
777600 · Cenotaph	0.00	378.00	500.00
780160 · Vaults, Flower Vases, etc.	9,100.00	8,253.00	11,000.00
781360 · Other Misc. Revenue	26,162.91	153.00	200.00
Total 770001 · Other Revenue	273,747.91	209,034.00	278,700.00
Total Income	749,998.57	599,484.00	968,700.00

7-B

Temecula Public Cemetery District
Profit & Loss Budget Performance
March 2019

	Jul '18 - Mar 19	YTD Budget	Annual Budget
Expense			
510000 · Salaries and Employee Benefits			
510040T · Regular Salaries.			
510040 · Regular Salaries	171,224.17	172,503.00	230,000.00
510330 · Year End Bonuses	4,212.17	3,753.00	5,000.00
515100 · Life Insurance Policy	320.76	342.00	450.00
518080 · Auto Allowance	0.00	0.00	0.00
Total 510040T · Regular Salaries.	175,757.10	176,598.00	235,450.00
513000T · Retirement - Miscellaneous			
518000 · Employer Contributions-457	9,942.18	11,250.00	15,000.00
551000 · Employee Contributions	607.52	0.00	0.00
Total 513000T · Retirement - Miscellaneous	10,549.70	11,250.00	15,000.00
513120T · Retirement - Social Security			
513120 · Social Security	11,273.86	11,250.00	15,000.00
513140 · Medicare Tax	2,636.75	2,628.00	3,500.00
Total 513120T · Retirement - Social Security	13,910.61	13,878.00	18,500.00
515080T · Health Insurance (eer share)			
515081 · Health Insurance	45,897.49	46,503.00	62,000.00
515082 · Vision Insurance	519.28	828.00	1,100.00
515083 · Dental Insurance	3,736.00	3,303.00	4,400.00
Total 515080T · Health Insurance (eer share)	50,152.77	50,634.00	67,500.00
515260T · Unemployment Insurance			
517000 · Workers Comp Insurance	10,937.95	11,997.00	16,000.00
515060 · State Unemployment Ins EDD	0.00	747.00	1,000.00
513130 · CA SUI	1,809.76	2,250.00	3,000.00
Total 515260T · Unemployment Insurance	12,747.71	14,994.00	20,000.00
Total 510000 · Salaries and Employee Benefits	263,117.89	267,354.00	356,450.00
520000 · Services and Supplies			
529540T · Utilities			
520320 · Telephone Service	1.79	2,547.00	3,400.00
520845 · Trash	2,323.08	2,475.00	3,300.00
529500 · Electricity	3,001.07	3,753.00	5,000.00
Total 529540T · Utilities	5,325.94	8,775.00	11,700.00

7-B

Temecula Public Cemetery District
Profit & Loss Budget Performance
March 2019

	Jul '18 - Mar 19	YTD Budget	Annual Budget
524520T · Administrative Expenses			
518160 · Board Stipend	6,250.00	11,250.00	15,000.00
520115 · Uniforms - Replacement Clothing	2,163.72	1,350.00	1,800.00
520230 · Cellular Phone	2,158.07	3,375.00	4,500.00
520240 · Answering Service	443.30	2,097.00	2,800.00
520705 · Food	479.84	900.00	1,200.00
520930 · Insurance - Liability	6,896.97	6,903.00	9,200.00
523100 · Memberships	2,452.00	1,647.00	2,200.00
523290 · Bank Charges	246.00	261.00	350.00
523621 · Subscriptions	275.53	297.00	400.00
523660 · Computer Service	4,903.61	5,625.00	7,500.00
523700 · Office Supplies	424.08	1,953.00	2,600.00
523720 · Photocopies	1,254.35	2,025.00	2,700.00
523760 · Postage/Mailing	235.50	828.00	1,100.00
523840 · Computer Equip/Software/T1	1,987.86	2,997.00	4,000.00
524520 · County Journal Recording	197.37	1,800.00	2,400.00
524530 · Storage Fees	0.00	0.00	0.00
524540 · Payroll Processing Services	3,047.04	2,853.00	3,800.00
524560 · Auditing	11,620.00	9,000.00	12,000.00
524561 · Accounting	5,456.25	5,553.00	7,400.00
524566 · Temp for e-File	0.00	7,497.00	10,000.00
524800 · Drug Testing/Pre-Employment	0.00	450.00	600.00
525025 · Legal - General Counsel	6,900.00	37,503.00	50,000.00
525030 · Paychex HR Support	3,727.35	3,753.00	5,000.00
526420 · Advertising	850.00	1,125.00	1,500.00
527280 · Awards/Recognition	0.00	675.00	900.00
527880 · Training/ Staff	298.50	2,628.00	3,500.00
528140 · Conferences and Meetings	27,279.46	31,500.00	42,000.00
528980 · Meals	682.05	1,503.00	2,000.00
528990 · Semi-Annual Team Dinner	2,605.79	2,700.00	3,600.00
529040 · Private Mileage Reimbursement	1,327.56	1,872.00	2,500.00
529050 · Website	450.00	747.00	1,000.00
529550 · Water	1,030.68	1,197.00	1,600.00
Total 524520T · Administrative Expenses	95,642.88	153,864.00	205,150.00

7-B

Temecula Public Cemetery District
Profit & Loss Budget Performance
 March 2019

	Jul '18 - Mar 19	YTD Budget	Annual Budget
524500T · Operational Expenses.			
521420 · Maint-Field Equipment	3,049.73	7,497.00	10,000.00
522310 · Maint-Building Improvements	1,568.87	1,872.00	2,500.00
522320 · Maint - Grounds	6,611.87	10,503.00	14,000.00
522360 · Maintenance-Extermination	4,280.00	4,500.00	6,000.00
523250 · Repurchase	800.00	2,628.00	3,500.00
523800 · Engraving Expense	975.00	1,125.00	1,500.00
525320 · Security Guard Services	200.00	189.00	250.00
525600 · Security	2,662.64	2,700.00	3,600.00
527100 · Fuel	1,411.93	1,872.00	2,500.00
527180 · Operational Supplies	8,611.93	10,503.00	14,000.00
528020 · Inventory	4,219.20	7,497.00	10,000.00
Total 524500T · Operational Expenses.	34,391.17	50,886.00	67,850.00
Total 520000 · Services and Supplies	135,359.99	213,525.00	284,700.00
530000 · Other Charges			
530100 · Miscellaneous non-operating exp	1,946.31	2,997.00	4,000.00
530100E · Misc Endowment Expense	500.00	0.00	0.00
Total 530000 · Other Charges	2,446.31	2,997.00	4,000.00
540000 · Capital Assets			
542060T · Cemetery Grounds			
542040 · - Buildings, Capital Projects	0.00	101,250.00	135,000.00
542060 · Improvements -Building	2,100.00	4,500.00	6,000.00
542065 · Tree Renovaton	9,700.00	3,753.00	5,000.00
542075 · Grounds Improvements	0.00	4,500.00	6,000.00
548300 · Office Renovation	0.00	4,500.00	6,000.00
Total 542060T · Cemetery Grounds	11,800.00	118,503.00	158,000.00
540040T · Land, Purchase of Land			
540042 · Future Cemetery Property	16,900.00	150,003.00	200,000.00
Total 540040T · Land, Purchase of Land	16,900.00	150,003.00	200,000.00
546020T · Equipment, etc			
542070 · Well Motor	0.00	56,250.00	75,000.00
546020 · Equipment - Automitive	0.00	12,753.00	17,000.00
546240 · Mapping Software	4,760.00	5,247.00	7,000.00
Total 546020T · Equipment, etc	4,760.00	74,250.00	99,000.00
Total 540000 · Capital Assets	33,460.00	342,756.00	457,000.00

7-B

Temecula Public Cemetery District
Profit & Loss Budget Performance
 March 2019

	Jul '18 - Mar 19	YTD Budget	Annual Budget
551100G · Contrib to Other Funds - Gen	0.00	130,167.00	173,550.00
551100E · Contrib to Other Funds - Endow	0.00	112,500.00	150,000.00
Total Expense	434,384.19	1,069,299.00	1,425,700.00
Net Ordinary Income	315,614.38	-469,815.00	-457,000.00
Other Income/Expense			
Other Income			
731000 · Realized Gain (Loss) on Invest	0.00	0.00	0.00
731100 · Unrealized Gain (Loss) on Invst	34,394.39	0.00	0.00
Total Other Income	34,394.39	0.00	0.00
Net Other Income	34,394.39	0.00	0.00
Net Income	350,008.77	-469,815.00	-457,000.00

7-B



SNAPSHOT

**TEMECULA PUBLIC CEMETERY DIST
ENDOWMENT PRINCIPAL**

MARCH 1, 2019 - MARCH 31, 2019
ACCOUNT NUMBER: 5397-7799

Progress summary

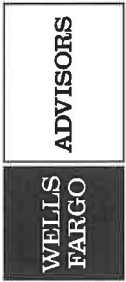
	THIS PERIOD	THIS YEAR
Opening value	\$2,064,825.29	\$2,051,456.20
Cash deposited	0.00	0.00
Securities deposited	0.00	0.00
Cash withdrawn	-4,616.81	-9,853.71
Securities withdrawn	0.00	0.00
Change in value	16,713.91	35,319.90
Closing value	\$2,076,922.39	\$2,076,922.39

As a Wells Fargo Advisors client, you can upgrade your investment account to add Brokerage Cash Services at no additional cost. Brokerage Cash Services provides access to convenient money movement options including mobile deposit services. It also includes teller deposit services at Wells Fargo branch locations which are provided through a limited purpose Bank account. You'll have access to many more features and benefits to help you manage your finances. It's as simple as talking with Your Financial Advisor. Ask them today about Brokerage Cash Services.

Portfolio summary

ASSETS	ASSET TYPE	PREVIOUS VALUE ON FEB 28	%	CURRENT VALUE ON MAR 31	%	ESTIMATED ANN. INCOME
Cash and sweep balances		6,299.75	0.31	76,395.79	3.68	191
Stocks, options & ETFs		0.00	0.00	0.00	0.00	0
Fixed income securities		1,809,172.05	87.62	1,747,600.12	84.14	42,672
Mutual funds		249,353.49	12.08	252,926.48	12.18	6,025
Asset value		\$2,064,825.29	100%	\$2,076,922.39	100%	\$48,888

7-C



SNAPSHOT
TEMECULA PUBLIC CEMETERY DIST
ENDOWMENT INTEREST

MARCH 1, 2019 - MARCH 31, 2019
 ACCOUNT NUMBER: 5559-0516

Progress summary

	THIS PERIOD	THIS YEAR
Opening value	\$688,369.13	\$677,040.75
Cash deposited	4,616.81	9,853.71
Securities deposited	0.00	0.00
Cash withdrawn	0.00	0.00
Securities withdrawn	0.00	0.00
Change in value	4,537.14	10,628.62
Closing value	\$697,523.08	\$697,523.08

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Portfolio summary

ASSETS	ASSET TYPE	PREVIOUS VALUE ON FEB 28	%	CURRENT VALUE ON MAR 31	%	ESTIMATED ANN. INCOME
Cash and sweep balances		5,573.65	0.81	30,406.80	4.36	76
Stocks, options & ETFs		0.00	0.00	0.00	0.00	0
Fixed income securities		566,947.25	82.36	549,413.85	78.77	13,089
Mutual funds		115,848.23	16.83	117,702.43	16.87	2,811
Asset value		\$688,369.13	100%	\$697,523.08	100%	\$15,976

7-C

A1 Monthly Revenues.xls
July 2018-June 2019

Single	2,000.00	2,000.00	1,000.00	2,000.00	-	5,000.00	2,500.00	2,000.00	4,000.00
Single End	1,500.00	1,500.00	1,500.00	1,500.00	-	7,000.00	3,500.00	1,500.00	3,000.00
Single/Dual	-	-	-	-	-	-	-	-	-
S/D End	-	-	-	-	-	-	-	-	-
Dual	6,500.00	3,000.00	5,500.00	2,500.00	2,500.00	5,500.00	2,000.00	5,500.00	3,000.00
Dual End	11,500.00	5,000.00	7,500.00	4,500.00	2,500.00	8,000.00	1,500.00	8,000.00	5,000.00
Collum	500.00	700.00	-	400.00	700.00	1,000.00	1,000.00	900.00	2,600.00
Collum End	1,200.00	1,500.00	-	1,200.00	1,000.00	2,400.00	2,400.00	2,400.00	4,600.00
cenotaph	-	-	-	-	-	-	-	-	-
Ground Crem	-	-	600.00	-	-	-	-	-	-
G Crem End	-	-	3,900.00	-	-	-	-	-	-
O/C -B	2,600.00	1,100.00	1,850.00	2,400.00	1,850.00	4,650.00	1,850.00	2,950.00	1,650.00
O/C-C	300.00	600.00	800.00	1,000.00	700.00	400.00	800.00	400.00	1,300.00
Vault	182.00	-	182.00	182.00	182.00	728.00	182.00	182.00	-
Crem Vase	246.08	246.08	-	123.04	123.04	-	-	123.04	246.08
Grave Vase	64.50	43.00	107.50	64.50	107.50	129.00	86.00	64.50	21.50
Set Fee	750.00	350.00	1,200.00	1,000.00	1,550.00	1,500.00	1,750.00	750.00	750.00
Niche	-	25.00	-	-	-	-	-	-	-
Non-Res	1,500.00	-	1,500.00	6,000.00	1,500.00	4,500.00	4,500.00	3,000.00	3,000.00
Disinter	-	-	-	-	-	-	-	-	-
Graveside	2,000.00	1,500.00	-	2,500.00	1,500.00	3,500.00	1,000.00	1,500.00	1,500.00
Engraving	225.00	225.00	-	225.00	225.00	225.00	-	450.00	675.00
2nd End	-	50.00	-	1,500.00	500.00	-	-	2,500.00	1,000.00
Handling	250.00	-	-	-	-	-	-	-	-
Taxes	41.24	25.63	25.32	31.40	35.16	74.96	23.44	31.40	21.56
Labor	521.18	250.29	610.18	489.06	642.30	1,368.04	534.36	489.06	140.86
Total	31,880.00	18,115.00	26,275.00	26,015.00	15,515.00	44,275.00	23,625.80	32,740.00	32,505.00

A2Cemetery Property.xls
Fiscal Year 2018-2019

	18-19											
FYE 06/30/19	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar			
Dual Lower	263	263	262	262	262	264	264	263	263			
Dual Upper	376	374	372	371	370	363	363	361	359			
Dual/ Single	61	61	61	61	61	60	59	59	59			
Sale Backs-Single	15											
		34										
Singles	153	152	151	150	150	149	147	146	144			
Dual Manager	34	34	34	33	33	33	34	34	34			
Sale Backs-Duals												
Grd Crem	34	34	31	31	31	31	31	31	31			
Hexagon Wall	1	0	0	0	0	0	0	0	0			
Tier 1	0	0	0	0	0	0	0	0	0			
Tier 2	0	0	0	0	0	0	0	0	0			
Tier 3	5	5	5	5	5	5	5	5	5			
Tier 4	16	15	15	15	14	14	11	10	9			
Tier 5	17	17	17	17	17	16	16	15	14			
Tier F-1							29	29	28			
Tier F-2							29	29	29			
Tier F-3							29	29	29			
Tier F-4							29	29	29			
Tier F-5							11	11	11			
Cenotaph	48	48	48	48	48	48	48	48	48			
Ossuary	334	334	334	334	334	334	334	334	334			
Cremation Benches	9	9	9	9	9	9	9	9	9			

March 2019 Burial Depletion Sales

Pre-Need

Single Lots	2
Dual Lots	0
Wall	2
Cremation Ground	0
Dual Manager	0

At Need

Single Lots	0
Dual Lots	2
Wall	2
Cremation Ground	0
Dual Manager	0

March 2019

March 2019							April 2019						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
3	4	5	6	7	8	9	1	2	3	4	5	6	7
10	11	12	13	14	15	16	8	9	10	11	12	13	14
17	18	19	20	21	22	23	15	16	17	18	19	20	21
24	25	26	27	28	29	30	22	23	24	25	26	27	28
31							29	30					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Feb 24	25	26	27	28	Mar 1	2
					Kyle Off Michelle Off	
3	4	5	6	7	8	9
	Victor & Theresa Mast	11:00am 11:30am Taylor Burial	8:00am 11:00am Linda in 2:00pm 2:30pm Formentera Cr Interment		Cindi & Board at CAPC (Monterey) 1:00pm 1:30pm Florence-APPT	
10	11	12	13	14	15	16
	12:30pm 1:30pm Amaya Burial				9:30am 10:00am Saul APPT 12:00pm 1:00pm Andre Burial 1:30pm 2:30pm Mason	
17	18	19	20	21	22	23
	11:00am 12:30pm Tom & Gayle Appt 1:00pm 2:00pm Liz Rubin appt				Jarren on Vacation	
24	25	26	27	28	29	30
	Jarren on Vacation				8:00am 10:30am Board Meeting 1:00pm 3:30pm Ramirez Burial	
					Michelle on Vacation	
			11:00am 11:30am Cavazos Cr interment		10:00am 10:30am Pemberton Cr Burial	
31	Apr 1	2	3	4	5	6

D-8

Cindi Beaudet

From: Cathrine Lemaire <cathrinel@csda.net>
Sent: Tuesday, April 09, 2019 9:46 AM
To: Cindi Beaudet
Subject: RE: CSDA Finance Corporation: better rates for Temecula Cemetery

Hi Cindi,
Yes, we do! Do you have something in mind?

Cathrine Lemaire
Program Manager
CSDA Finance Corporation
1112 I Street, Suite 200
Sacramento, CA 95814
877.924.2732 phone
916.520.2468 fax
www.csdafinance.net

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California Special Districts Association
Special District Risk Management Authority
CSDA Finance Corporation

From: Cindi Beaudet <Cindi@temeculacemetery.org>
Sent: Tuesday, April 9, 2019 9:42 AM
To: Cathrine Lemaire <cathrinel@csda.net>
Subject: RE: CSDA Finance Corporation: better rates for Temecula Cemetery

Hi Catherine-

Thanks for staying in touch, do you know if CSDA offers construction loans?

From: Cathrine Lemaire [<mailto:cathrinel@csda.net>]
Sent: Friday, April 05, 2019 2:58 PM
To: Cindi Beaudet
Subject: CSDA Finance Corporation: better rates for Temecula Cemetery

Hi Cindy,
Not to bug you, but our consultant says interest rates are now lower than what you were quoted last year. Would you like to see an update with current rates for your project?
Just say the word!

Cathrine Lemaire
Program Manager
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TEMECULA PUBLIC CEMETERY DISTRICT

POLICY TITLE: POLICIES & STANDARD PRACTICES
POLICY NUMBER: 1035

TITLE: Conflict of Interest Code	DATE:
ADOPTED:	AMENDED:
SIGNATURE:	AMENDMENT NO.

1035.1 The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. Sec. 18730) which contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the regulation may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act.

1035.2 Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, is hereby incorporated herein by reference. This regulation and the attached Appendix designating officials and employees and establishing disclosure categories shall constitute the conflict of interest code of the Temecula Public Cemetery District.

1035.3 Designated officers/employees shall file their statements with the Temecula Public Cemetery District which will make the statements available for public inspection and reproduction. (Gov. Code Section 81008.) Upon receipt of the statements, the Temecula Public Cemetery District shall make and retain a copy and forward the originals to the Fair Political Practices Commission.

PUBLIC OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

1035.4 Persons holding the following positions are NOT subject to this code because they must file statements under Government Code Section 87200, and therefore are listed for informational purposes only:

- Members of the Board of Trustees

1035.5 An individual holding one of the above listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligation if they believe that their position had been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by Section 87200.

APPENDIX

DESIGNATED POSITIONS

DISCLOSURE CATEGORY

Conflict of Interest Code	Date:
	Amendment No.

District Manager	1
Consultants*	1

*Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitations: The District Manager may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements described in this section. Such determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The District Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

Pomerado Cemetery- For local area meeting

Temecula Public Cemetery

41911 C St, Temecula, CA 92592

Get on I-15 S from Old Town Front St

- 5 min (1.5 mi)
- ↑ 1. Head south toward C St
466 ft
- ↶ 2. Continue onto C St
0.1 mi
- ↷ 3. Turn right onto Santiago Rd
0.2 mi
- ↑ 4. Continue onto 1st St
387 ft
- ↶ 5. Turn left onto Old Town Front St
0.7 mi
- ⤴ 6. Use the right 2 lanes to take the ramp onto I-15 S
0.4 mi

Follow I-15 S to Camino Del Norte in San Diego. Take exit 22 from I-15 S

- 31 min (35.5 mi)
- ⤴ 7. Merge onto I-15 S
▲ Partial toll road
35.3 mi
- ↷ 8. Use the right 2 lanes to take exit 22 for Camino Del Norte
0.2 mi

Follow Camino Del Norte and Twin Peaks Rd to your destination in Poway

- 10 min (4.4 mi)
- ↶ 9. Use the left 2 lanes to turn left onto Camino Del Norte
1.2 mi
- ↑ 10. Continue onto Twin Peaks Rd
2.8 mi
- ↷ 11. Turn right onto Tierra Bonita Rd
0.3 mi
- ↶ 12. Turn left
📍 Destination will be on the left
272 ft






Directions to Pomerado Cemetery Local Area Meeting

May 16th 10-1



Dearborn Memorial Park

14361 Tierra Bonita Rd, Poway, CA 92064







Get on I-15 N in San Diego from Twin Peaks Rd and Camino Del Norte

- 10 min (4.4 mi)
-  13. Head west toward Tierra Bonita Rd
272 ft
 -  14. Turn right onto Tierra Bonita Rd
0.3 mi
 -  15. Turn left onto Twin Peaks Rd
2.7 mi
 -  16. Continue onto Camino Del Norte
1.1 mi
 -  17. Use the right 2 lanes to turn right to merge onto I-15 N
0.2 mi

Follow I-15 N to Temecula Pkwy in Temecula. Take exit 58 from I-15 N

- 31 min (35.6 mi)
-  18. Merge onto I-15 N
35.4 mi
 -  19. Take exit 58 for California 79/Temecula Pkwy toward Indio
0.2 mi

Take Old Town Front St to C St

- 4 min (1.4 mi)
-  20. Turn left onto Temecula Pkwy (signs for Temecula/Old Town Front St)
0.3 mi
 -  21. Turn right at the 1st cross street onto Old Town Front St
0.7 mi
 -  22. Turn right onto 1st St
387 ft
 -  23. Continue onto Santiago Rd
0.2 mi
 -  24. Turn left onto C St
 Destination will be on the left
0.2 mi

45 min (41.4 mi)

Temecula Public Cemetery

41911 C St, Temecula, CA 92592

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.