**TEMECULA PUBLIC CEMETERY DISTRICT**

**BOARD OF TRUSTEES**

**REGULAR BOARD MEETING**

**41911 C St, Temecula, Ca 92592**

**September 16, 2021 @ 8:00 a.m.**

**MINUTES**

Join Zoom Meeting   
<https://us02web.zoom.us/j/89878801384?pwd=Q2JHdlJmaWlCYU5mNVFVakQzVjhWUT09>

Meeting ID: 898 7880 1384   
Passcode: 643109

1. **CALL TO ORDER:** @8:00 a.m. by Trustee Qualm-
2. **PLEDGE OF ALLEGIANCE:** Trustee Qualm
3. **ROLL CALL**

Chair Qualm, Vice-Chair Reese, Trustee Vanderhaak, Trustee Dugan, Trustee Davis, General Manager, Beaudet

**MOTIONS TO EXCUSE:** None

**VISITORS:** None

**PUBLIC COMMENTS:**

At this time, members of the public are invited to address the Board concerning any items on the agenda, or on any other matters that are not on the agenda but are within the subject matter jurisdiction of the District. Request must be submitted in person prior to the start of the meeting. Every person will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law, (Brown Act) all items to be acted on must be posted 72 hours in advance.

1. **CONSENT CALENDAR:**

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

Motion was made by Trustee Vanderhaak to accept the consent calendar as presented, seconded by Trustee Davis and passed with a 5/0 vote.

1. **APPROVAL OF MINUTES**

R*ecommendation:* That the Board approve the minutes of the Regular Board Meeting of August 26,2021

1. **APPROVAL OF CHECK REGISTERS**

*Recommendation:* That the Board approves the August-2021 Check Register Nos. 101100, 101200 and 101300.

1. **APPROVAL OF BOOKKEEPER REPORT**

*Recommendation:* That the Board receives and files the

August 2021 Bookkeeper Reports.

1. **ACTION ITEMS: No action taken**
2. **Signature Needed for Pechanga Cultural Contract**

*Recommendation:* The Trustees read the amendment.

Approve the Chairs signature.

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1. **Mid-Year Budget Adjustment Recommendation**

*Recommendation:* Wages have surpassed minimum wage. New hires looking at 17.00 -18.00 dollars an hour. Using a Temp service will cost the District , 22.00-23.00 dollars per hour. This situation has come after the budget was completed and approved. Open for discussion at this Board meeting.

1. **FINANCIAL REPORTS: A motion was made by Trustee Vanderhaak to receive and file the August financials, seconded by Trustee Dugan and passed with a 5/0 vote.**

A. August 2021 Balance Sheet

B. August 2021 Profit and Loss

C. August 2021 Stifel Investments; principal and interest

**7. GENERAL MANAGERS REPORTS:**

1. August 2021 Revenues

B. August 2021 Plot Inventories

C. August 2021 Depletion

D. August Calendar

E. Bookkeeper will be out on medical for the month of October, there will be no financial reports that month for the board.

F. CAPC Education Conference- Has been cancelled for Trustee Qualm and Trustee Dugan, Pending Joe Sands

G. Avel Walker resigned from his position, looking for a replacement.

**8.GENERAL COUNSEL REPORTS: Gustavo Lamanna**

**9. FISCAL YEAR 2021-2022 SUBCOMMITTEES:**

1. 52-acre Cemetery Property (**Vanderhaak-Davis)**

* **Received signed approved grading contract from County**
* **Received amendment to the original Pechanga Contract**
* **Sent all bonds and accompanying paperwork to the County.**

1. Landscape Plan (**Dugan-Qualm**)
2. Cenotaph/ Ossuary (**Vanderhaak-Reese**)
3. Conférence Liaison (**Davis-Dugan**)

* **Trustee Davis to present report from CSDA Annual**

E. Polices (**Qualm-Davis**)

F. General Price List (**Qualm-Reese**)

G. Investments (**Davis-Reese**)

**10.** **FUTURE TRUSTEE AGENDA ITEMS:**

General Contractors-

* Agape General Contractors Inc
* Murrieta Development
* D&D Pipeline

Dry Utilities- Contacted

RCWD- Bonds are Secured

County Bonds are Secured

Stewart Title- Pending

PSOMAS- Pending pre-construction meeting

**11.CLOSED SESSION ITEMS:**

1. **CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED INITIATION OF LITIGATION**

Pursuant to Government Code of Section 54956.9 (d) (**one potential case**)

1. **CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**

Significant Exposure to Litigation

Pursuant to Government Code of Section 54956.9 (d) (**one potential case**)

1. **Closed Session Announcement:**

**12**. **BOARD COMMENT:**

**13**. **ANNOUNCEMENTS:**

**14**. **ADJOURNMENT: 8:40am**

**1st Motion: Trustee Vanderhaak**

**2nd Motion: Trustee Reese**

**All in Favor: 5/0**

Next Regular Board Meeting – October 21, 2021