**TEMECULA PUBLIC CEMETERY DISTRICT**

**BOARD OF TRUSTEES**

**REGULAR MEETING**

**41911 C Street**

 **Temecula, California**

August 21, 2014

8:00 a.m.

MINUTES

1. **CALL TO ORDER:** 8:05 A.M.
2. **PLEDGE OF ALLEGIANCE:** Chair Struikmans
3. **ROLL CALL**
4. Chair Trustee Struikmans, Vice Chair Trustee Dugan, Trustee Miller, Trustee Vanderhaak, Trustee Qualm, General Manager, Cindi Beaudet
5. Motions To Excuse
6. **Visitors:**, Nancy Hughes, Steve Q
7. PUBLIC COMMENTS: Opened at 8:08 am A motion was made by Trustee Dugan To close the public comments session with no attendance at 8:09 a.m. seconded by Trustee Qualm and carried 5/0

At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. Each individual will be allowed 3 minutes to address the Board of Trustees, no item (s) will be acted on.

1. **CLOSED SESSION ITEMS**
2. Conference with Real Property Negotiator Steven B. Quintanilla Pursuant to Government Code Section 54956.8

Location: 43535 Preece Lane, Temecula(Assessor Parcel No. 944-323-022)

Negotiating Parties: Temecula Public Cemetery District and Rancho Highlands Community Association

Under Negotiation: Price and terms of payment.

1. Conference with Real Property Negotiator Nancy Hughes Pursuant to Government Code Section 54956.8

Location: Assessor Parcel No. 924-360-002

Negotiating Parties: Temecula Public Cemetery District and Rancho California Water District

Under Negotiation: Price and terms of payment.

1. Surplus Land Disposal Government Code Section 54220

Location: Assessor Parcel No. 924-360-002

Negotiating Party: Temecula Public Cemetery

1. Closed Session Announcements: No Action
2. **CONSENT CALENDAR:** Motion was made by Trustee Vanderhaak to accept the consent calendar as presented, seconded by Trustee Dugan and passed 4/0, Trustee Miller abstained.

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

1. Approval of Minutes

R*ecommendation:* That the Board approve the minutes of the Regular Board Meeting of July 17, 2014.

1. Approval of Check Registers

*Recommendation:* That the Board approve the July 2014 Check Register Nos. 101100, 101200 and 101300.

 C. Approval Bookkeeper Report

*Recommendation:* That the Board receive and file the July 2014 Bookkeeper Report.

1. **ACTION ITEMS**

A. Sandoval Correspondence

*Recommendation:* That the Board of Trustees accept the conditions that were offered.

Motion was made by Trustee Dugan to accept the conditions listed in the Sandoval letter dated July 31, 2014 seconded by Trustee Vanderhaak and carried 5/0.

B. Staff Pets: Motion was made by Trustee Vanderhaak not to allow pets on property during working hours with the exception of service animals, seconded by Trustee Dugan and carried 5/0

*Recommendation:* That the Board of Trustees do not allow pit bull on property.

1. **GENERAL MANAGER’S REPORTS**
2. Financial Report: Motion was made by Trustee Miller to receive and file the July financials, seconded by Trustee Vandehaak and carried 5/0
	* 1. July 2014 Balance Sheet
		2. July 2014 Profit and Loss
		3. July 2014 Wells Fargo Investments

B. July 2014 Revenues

C. July 2014 Plot Inventory

D. July 2014 Calendar

E. District of Distinction filed 8/14/2014

F .Lake Elsinore Storm Game, Thursday, August 28th 7:00 pm

G. Local Area Meeting September 18, 2014 Santa Ana Cemetery

H. CSDA Conference, September 29-October 2nd Palm Springs

I. CAPC Conference, October 10, 2014 Lake Tahoe

J CAPC BOD election Motion was made by Trustee Miller to approve the nomination of GM Cindi Beaudet for CAPC , seconded by Trustee Vanderhaak and carried 5/0

1. **GENERAL COUNSEL REPORTS**
2. Returned check $675.00
3. Returned Check $1,280.00
4. **SUBCOMMITTEE REPORTS**

A. Rancho Highlands Community Association (Struikmans/ Vanderhaak)

B. New Cemetery Property (Dugan/ Qualm)

C. Five Year Landscape Plan (Vanderhaak/ Beaudet)

D. Cenotaph (Miller)

E. Investment (Qualm/Dugan)

F. Conference Liason (Miller)

G. Policies (Struikmans/ Dugan)

H. General Price List ( Vanderhaak/ Beaudet)

1. **FUTURE TRUSTEE AGENDA ITEMS**

January 2015 Election of Officers

Rotation of Committees

1. **BOARD COMMENTS**

**Called OB Johnson**

**Called RBF**

1. **ANNOUNCEMENTS**

Motion to move September Board meeting to: September 25th

To accommodate Local Area Meeting

Motion was made by Trustee Vanderhaak to move regular meeting to September 17, 2014 to accommodate the local area meeting, seconded by Trustee Dugan and passed 5/0

A. Next Regular Board Meeting – September 17, 2014

1. **ADJOURNMENT:** Motion was made to adjourn the regular meeting of the board at 10:26 a.m. by Trustee Dugan, seconded by Trustee Qualm and carried 5/0