

**TEMECULA PUBLIC CEMETERY DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING**

**41911 C STREET
TEMECULA, CALIFORNIA 92592**

June 18, 2015

8:00 a.m.

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE Led by Trustee Vanderhaak

3. ROLL CALL

- ❖ Chair Dugan, Vice Chair Vanderhaak, Trustee Miller, Trustee Qualm, Trustee Struikmans
General Manager, Cindi Beaudet
- ❖ Motions To Excuse:
- ❖ Visitors: Nancy Hughes, Rancon Real Estate, Don Turcotte, Southwest
Construction
- ❖ Public Comments

At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. Request must be submitted in person prior to the start of the meeting. Each individual will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law, (Brown Act) all items to be acted on must be posted 72 hours in advance.

4. CONSENT CALENDAR

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

A. Approval of Minutes

Recommendation: That the Board approve the minutes of the Regular Board Meeting of May 28, 2015.

B. Approval of Check Registers

Recommendation: That the Board approve the May 2015 Check Register Nos. 101100, 101200 and 101300.

C. Approval Bookkeeper Report

Recommendation: That the Board receive and file the May 2015 Bookkeeper Report.

5. ACTION ITEMS

A. Superior Court

Recommendation: That the Board of Trustees listens to the complaint and decides if this should proceed to court.

B. CSDA BOARD ELECTIONS

Recommendation: That the Board of nominates Jo MacKenzie

C. ICCFA

Recommendation: That the Board of Trustees considers becoming a member to be more acquainted with our competition.

D.County Signatures

Recommendation: Trustees sign at Board Meeting

E.Medical Resolution

Recommendation: That the Board of Trustees approves the legal counsels advice.

F.CSDA Monterey Annual Conference

Recommendation: That the Board of Trustees discusses the cost of CSDA conference and either raises the budget or limits the attendance per F.Y.

6. GENERAL MANAGER'S REPORTS

A. Financial Report

- i. May 2015 Balance Sheet
- ii. May 2015 Profit and Loss
- iii. May 2015 Wells Fargo Investments

B. May 2015 Revenues

C. May 2015 Plot Inventory

D. May 2015 Calendar

E. Grounds report

- ❖ Stucco wall complete
- ❖ Sealant on asphalt scheduled for July

F. Operations Report

- ❖ Have purchased a new mower, will surplus out the other mower prior to offering it to the public.

G. Constituent Letter

H. 52 Acres

7. GENERAL COUNSEL REPORTS

8. SUBCOMMITTEE REPORTS

- A. 52 acre Cemetery Property (Dugan/ Qualm)
- B. Five Year Landscape Plan (Vanderhaak/ Beaudet)
- C. Cenotaph (Miller / Struikmans)
- D. Investment (Qualm/Vanderhaak)
- E. Conference Liaison (Miller/ Stuikmans)
- F. Policies (Struikmans / Dugan)
- G. General Price List (Vanderhaak / Beaudet)

9. CLOSED SESSION ITEMS

None

- A. Closed Session Announcements

10. FUTURE TRUSTEE AGENDA ITEMS

- Annual Planning Meeting July 25, 2015 10:00-3:00
- Local Area Meeting September 2015 hosted by TPCD

11. BOARD COMMENTS

12. ANNOUNCEMENTS

- A. Next Regular Board Meeting – July 16, 2015

13. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (951) 699-1630. Notification 48-hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

All supporting documentation is available for public review at the Temecula Public Cemetery District Office located at 41911 C Street, Temecula, California during regular business hours, 7:00 a.m. – 3:30 p.m., Monday through Friday. Agenda available online at www.temeculapubliccemeterydistrict.org Posted June 12, 2015