

**TEMECULA PUBLIC CEMETERY DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING**

**41911 C STREET
TEMECULA, CALIFORNIA**

AUGUST 29, 2013

8:00 A.M.

MINUTES

1. CALL TO ORDER: 8:00 A.M.

2. PLEDGE OF ALLEGIANCE: Trustee Manley

3. ROLL CALL

A. Chair Stephen Struikmans; Vice Chair Mike Dugan, Treasurer Larry Manley; Trustee Henry Miller; and Trustee Rosie Vanderhaak, General Manager, Cindi Beaudet, **All Present**

B. Motions To Excuse: **None**

C. INTRODUCTION OF VISITORS/GUESTS: LINDA HANSEN

D. PUBLIC COMMENTS: Opened at 8:01 A.M. motion made by Trustee Dugan to close public comments at 8:02 A.M. seconded by Trustee Vanderhaak and passed 5/0

At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District.

4. CLOSED SESSION ITEMS: 8:04 A.M.

A. Conference with Real Property Negotiator Steven B. Quintanilla Pursuant to Government Code Section 54956.8
Location: 43535 Preece Lane, Temecula (Assessor Parcel No. 944-323-022)
Negotiating Parties: Temecula Public Cemetery District and Rancho Highlands Community Association
Under Negotiation: Price and terms of payment.

- B. Conference with Real Property Negotiator Nancy Hughes Pursuant to Government Code Section 54956.8
Location: Assessor Parcel No. 924-360-002
Negotiating Parties: Temecula Public Cemetery District and Rancho California Water District
Under Negotiation: Price and terms of payment.
- C. Conference With Legal Counsel Jeffery Morris Regarding Existing Litigation Pursuant to Government Code Section 54956.9 (a)
Steve Gonzales vs. Temecula Public Cemetery District, et al. Case Number: RIC1214831

D. CLOSED SESSION ANNOUNCEMENTS: No Action Taken

5. CONSENT CALENDAR: Trustee Miller moved to approve the consent calendar, seconded by Trustee Vanderhaak and passed 5/0

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

A. Approval of Minutes

Recommendation: That the Board approve the minutes of the Regular Board Meeting of July 18, 2013.

B. Approval of Check Registers

Recommendation: That the Board approve Check Register Nos. 101100, 101200 and 101300.

C. July 2013 Bookkeeper Report

Recommendation: That the Board receive and file the July 2013 Bookkeeper Report.

6. ACTION ITEMS

A. Letter to Mike Naggar

Recommendation: That the trustees review the response letter written by Chair Struikmans and direct manager with the proper handling.

Chair Struikmans to make two changes to the letter then have manger forward it via mail to Mayor Naggar.

7. GENERAL MANAGER'S REPORTS: Motion was made by Trustee Miller to receive and file the July 2013 financials, seconded by Trustee Dugan and passed 5/0

A. Financial Report

- i. July 2013 Balance Sheet
- ii. July 2013 Profit and Loss
- iii. July 2013 Wells Fargo Investments

B. July 2013 Revenues

C. July 2013 Plot Inventory

D. July Calendar

E. Landscape Architect, David Neault Associates

F. Local Area Meeting October 17, 2013 conflicts with Board Meeting

Motion was made by Trustee Miller to move October Board meeting to the 24th to accommodate Local Area Meeting in Beaumont, seconded by Trustee Vanderhaak and passed 4/1 Trustee Manley abstained.

G. CSDA Conference, Monday September 16-19, 2013 located in Monterey, Ca.

8. GENERAL COUNSEL REPORTS: None

9. SUBCOMMITTEE REPORTS

A. Rancho Highlands Community Association (Dugan/ Vanderhaak)

Trustee Vanderhaak reviewed the draft letter with the BOT Trustee Vanderhaak, Trustee Dugan and Manager Beudet will attend the Rancho Highlands Board meeting 5:30 p.m. on September 26th

B. New Cemetery Property (Dugan/ Struikmans)

Trustee Dugan made three comments,

1. **Accept the RCWD offer**
2. **Stay with original offer**
3. **Wait**

Motion was made by Trustee Dugan to have the manager extend the CUP a.s.a.p. seconded by Trustee Vanderhaak and passed 5/0

- C. Five Year Landscape Plan (Beaudet/Vanderhaak)
Trustee Vanderhaak suggested to the BOT to walk through the cemetery as she feels it is looking really nice.
- D. Cenotaph (Miller)
Trustee Miller will provide the BOT a trifold brochure of the cenotaph at the September Board meeting for their review.
- E. Investment (Beaudet/Dugan)
Trustee Dugan has directed manager to contact Sandra Wheeler to discuss "TIPS"

10. FUTURE AGENDA ITEMS

- A. Election of Officers first meeting in January

11. BOARD COMMENTS: None

12. ANNOUNCEMENTS

- A. Next Regular Board Meeting – September 19, 2013
- B. **Motion was made by Trustee Vanderhaak to move the Board Meeting to September 26, 2013 at 8:00 seconded by Dugan and passed 4/1**

13. ADJOURNMENT: Motion was made by Miller to adjourn the regular board meeting at 10:10 A.M. SECONDED BY Manley and passed 5/0

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (951) 699-1630. Notification 48-hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

All supporting documentation is available for public review at the Temecula Public Cemetery District Office located at 41911 C Street, Temecula, California during regular business hours, 7:00 a.m. – 3:30 p.m., Monday through Friday. Agenda items are also available online at temeulapubliccemeterydistrict.org Posted Monday, August 26, 2013