

**TEMECULA PUBLIC CEMETERY DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING**

**41911 C STREET
TEMECULA, CALIFORNIA**

February 20, 2014

8:00 a.m.

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

- A. Chair Trustee Struikmans, Vice Chair Trustee Dugan, Trustee Miller, Trustee Vanderhaak, Trustee Qualm, General Manager, Cindi Beaudet
- B. Affirmation of Oath for newly appointed Trustee Qualm

C. Motions To Excuse

D. PUBLIC COMMENTS

At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. Each individual will be allowed 3 minutes to address the BOT, no item (s) will be acted on.

4. CLOSED SESSION ITEMS

- A. Conference with Real Property Negotiator Steven B. Quintanilla Pursuant to Government Code Section 54956.8
Location: 43535 Preece Lane, Temecula (Assessor Parcel No. 944-323-022)
Negotiating Parties: Temecula Public Cemetery District and Rancho Highlands Community Association
[Under Negotiation: Price and terms of payment.](#)

- B. Conference with Real Property Negotiator Nancy Hughes Pursuant to Government Code Section 54956.8
Location: Assessor Parcel No. 924-360-002
Negotiating Parties: Temecula Public Cemetery District and Rancho California Water District
[Under Negotiation: Price and terms of payment.](#)

C. Closed Session Announcements

5. CONSENT CALENDAR

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

A. Approval of Minutes

Recommendation: That the Board approve the minutes of the Regular Board Meeting of January 16, 2014.

B. Approval of Check Registers

Recommendation: That the Board approves January 2014 Check Register Nos. 101100, 101200 and 101300.

C. Approval Bookkeeper Report

Recommendation: That the Board receive and file the January 2014 Bookkeeper Report.

6. ACTION ITEMS

A. Trustees to be Employees

Recommendation: Trustee Qualm to provide manager with completed W-4 and I-9. Completed and in place by March 2014.

B. Conventional Use Permit

Recommendation: Board of Trustees accepts the proposal of Southwest Custom Contractors for the contractor management position.

7. GENERAL MANAGER'S REPORTS

A. Financial Report

- i. January 2014 Balance Sheet
- ii. January 2014 Profit and Loss
- iii. January 2014 Wells Fargo Investments

B. January 2014 Revenues

C. January 2014 Plot Inventory

D. Trustee Qualm to attend Governance Foundation March 18, 2014

E. SDRMA longevity credit

F. Transfer of endowment funds to Wells Fargo 12-19-2013

G. Transfer of General fund into protected ACO fund, TBD

H. CAPC Conference March 20-22 Oxnard

I. Chamber of Commerce Sterling business of the year 02/22/2014

J. Future CAPC Meetings

K. Re-elect Bill Nelson for CSDA

8. GENERAL COUNSEL REPORTS

9. SUBCOMMITTEE REPORTS

- A. Rancho Highlands Community Association (Dugan/ Vanderhaak)
- B. New Cemetery Property (Dugan/ Struikmans)
- C. Five Year Landscape Plan (Beaudet/Vanderhaak)
- D. Cenotaph (Miller)
- E. Investment (Beaudet/Dugan)
- F. Conference Liason (Miller)
- G. Policies (Struikmans, Dugan)

10. FUTURE AGENDA ITEMS

March TBD
April 17
May 15
June 19
July 17
August 21
Sept TBD
Oct TBD
November 20
December TBD

11. BOARD COMMENTS

12. ANNOUNCEMENTS

March 20th Board meeting rescheduled for March 27, 2014 to accommodate CAPC Conference.

- A. Next Regular Board Meeting – March 20, 2014

13. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (951) 699-1630. Notification 48-hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

All supporting documentation is available for public review at the Temecula Public Cemetery District Office located at 41911 C Street, Temecula, California during regular business hours, 7:00 a.m. – 3:30 p.m., Monday through Friday. Agenda available online at www.temeculapubliccemeterydistrict.org Posted February 17, 2014

