**TEMECULA PUBLIC CEMETERY DISTRICT**

**BOARD OF TRUSTEES**

**REGULAR MEETING**

**41911 C Street**

**Temecula, California 92592**

**March 31, 2016**

**8:00 a.m.**

**AGENDA**

1. **Call To Order :**
2. **Pledge of Allegiance** Led by Trustee Miller
3. **Roll Call**

* Chair Dugan, Vice Chair Vanderhaak, Trustee Miller, Trustee Qualm, Trustee Struikmans General Manager, Cindi Beaudet
* **Motions To Excuse:**
* **Visitors:** Don Turcotte, Southwest Construction, Ben Jones Attorney at Law, Nancy Hughes Rancon Real Estate
* **Public Comments**

At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. Request must be submitted in person prior to the start of the meeting. Each individual will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law, (Brown Act) all items to be acted on must be posted 72 hours in advance.

1. **Consent Calendar**

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

1. **Approval of Minutes**

R*ecommendation:* That the Board approve the minutes of the Regular Board Meeting of February 18, 2016.

1. **Approval of Check Registers**

*Recommendation:* That the Board approve the January 2016 Check Register Nos. 101100, 101200 and 101300.

C. **Approval of Bookkeeper Report**

*Recommendation:* That the Board receive and file the February 2016 Bookkeeper Report.

1. **Action Items**
2. **Public Employees Medical and Hospital Act; Resolution 09/01/1990**

*Recommendation:* That the Board of Trustees reviews the information provided by the Manager and Legal Counsel, and then direct the Manager as to what they wish to do about the future payments towards medical retirement benefits.

B. **Local Area Meeting; El Centro 04/21/2016**

*Recommendation:* That the Board of Trustees directs the manager to rsvp to CAPC; trustees to spend the night?

1. **General Managers Reports**
2. Financial Report
   * 1. February 2016 Balance Sheet
     2. February 2016 Profit and Loss
     3. February 2016 Wells Fargo Investments; principle and interest
3. February 2015 Revenues
4. February 2016 Revenues

D. February 2016 Plot Inventory

E. February 2016 Calendar

F. SDRMA; Longevity distribution

G. SDRMA; No rate increase F.Y. 16/17

H. 2015/2016 Advertising budget; $2,000.00

1. **General Counsel Reports**
2. **Subcommittee Reports**

A. 52 acre Cemetery Property (Dugan/ Qualm**)**

B. Five Year Landscape Plan (Vanderhaak/ Beaudet)

C. Cenotaph (Miller / Struikmans)

D. Investment (Qualm/Vanderhaak)

E. Conference Liaison (Miller/ Stuikmans)

F. Policies (Struikmans / Dugan)

G. General Price List (Vanderhaak / Beaudet)

1. **CLOSED SESSION ITEMS**

**\*CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION**

(Paragraph (1) of subdivision (d) of Government Code Section 54956.9)

Temecula Public Cemetery District v. Albert Salazar, Ana Luz Salazar, Romulo Ramirez, and Does 1-10, inclusive; Riverside County Superior Court Case No. RIC1507434

**\*CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Property: Assessor’s Parcel No. 924-360-002, Temecula, CA 92592

Agency negotiator: Nancy Hughes, not present

Negotiating parties: Mission Hills Development and Rancon Real Estate

Under negotiation: Counter Offer

1. Closed Session Announcements
2. **Future Trustee Agenda Items**
3. **Board Comments**
4. **Announcements:** Motion to move the April 21st meeting to accommodate the Local area meeting.

Recommendation: April 28th, 2016

1. Next Regular Board Meeting –April 21, 2016
2. **Adjournment**

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (951) 699-1630. Notification 48-hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

All supporting documentation is available for public review at the Temecula Public Cemetery District Office located at 41911 C Street, Temecula, California during regular business hours, 7:00 a.m. – 3:30 p.m., Monday through Friday. Request agendas at rctpcdverizon.net Posted March 28, 2016