TEMECULA PUBLIC CEMETERY DISTRICT BOARD OF TRUSTEES REGULAR BOARD MEETING 41911 C St, Temecula, Ca 92592

JULY 21, 2022 @ 8:00 a.m.

AGENDA- Estimated Time: 2 1/2 Hrs.

- 1. CALL TO ORDER: @8:00 a.m. by Dale Qualm
- 2. **INVOCATION:** Dale Qualm
- 3. ROLL CALL

Chair- Qualm, Vice Chair- Vanderhaak, Trustee Dugan, Trustee Davis, Trustee Kelleher, General Manager, Beaudet, Foreman, Sands

MOTIONS TO EXCUSE:

VISITORS: Sharon Shafer, Edward Phillips, RJM Design

4. PUBLIC COMMENTS:

At this time, members of the public are invited to address the Board concerning any items on the agenda, or on any other matters that are not on the agenda but are within the subject matter jurisdiction of the District. Request must be submitted in person prior to the start of the meeting. Every person will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law, (Brown Act) all items to be acted on must be posted 72 hours in advance.

5.CONSENT CALENDAR:

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

A. APPROVAL OF MINUTES

Recommendation: That the Board approve the minutes of the Regular Board Meeting of June 23,2022

B. APPROVAL OF CHECK REGISTERS

Recommendation: That the Board approves the June 2022 Check Register Nos. 101100, 101200 and 101300.

C. APPROVAL OF BOOKKEEPER REPORT

Recommendation: That the Board receives and files the June 2022 Bookkeeper Report

6. ACTION ITEMS:

A. RJM Designs

Recommendation: That the Trustees be present for a 30-minute presentation by RJM. Items for review on the existing CUP is the water flow. RJM has found ways to re-route (via underground piping) the natural water flow as to open up location for burials rather than loosing space. Trustees to watch the presentation and accept the proposal if in agreeance.

B. CALIFORNIA ASSOCIATION OF PUBLIC CEMETERIES

Recommendation: That the Trustees let the manager know who will be attending the conference so she can forward the application and reserve the hotel.

C. LOCAL AREA MEETING; 09/21/2022

Recommendation: That the Trustees let the manager know how many will be in attendance so she can relay it onto Tim Deutsch.

D. Nominations of Officers for calendar years 2023-2024

Recommendation: Voting receipt for CSDA Seat B

E. Sharon Shafer Request for Non-Resident Burial

Recommendation: The Trustees act on Ms. Shafer's request of burial.

F. Edward Phillips Request for Non-Resident Burial

Recommendation: The Trustees act on Mr. Phillips request of burial.

7. FINANCIAL REPORTS:

- A. June 2022 Balance Sheet
- B. June 2022 Profit and Loss
- C. Fiscal Year 2022-2023 DRAFT BUDGET#3
- D. June 2022 Stifel Investments; principal and interest

8. GENERAL MANAGERS REPORTS:

- A. June 2022 Revenues
- B. June 2022 Inventory
- C. June 2022 Depletion
- D. October 22,2022 Company Dinner
- E. Audit begins 07/19/2022

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9. GENERAL COUNSEL REPORT

10. FISCAL YEAR 2022-2023 SUBCOMMITTEES with GM

- A. 52-acre Cemetery Property (Vanderhaak-Davis)
 - Construction began 02/24/2022
 - Concrete drain (100-year flood) installed 06/20/2022
 - Asphalt anticipated
- B. Landscape Plan (Dugan-Qualm)
- C. Cenotaph/ Ossuary (Vanderhaak-Kelleher)
- D. Conférence Liaison (Davis-Dugan)
 - CSDA- 08/22/2022
 - CAPC- 10/07/2022
- E. Polices (Qualm-Davis)
- F. General Price List (Kelleher-Vanderhaak)
- G. Investments (Davis-Dugan)

11. FUTURE TRUSTEE AGENDA ITEMS:
Stewart Title- Pending
12. <u>CLOSED SESSION ITEMS:</u> Gustavo Lamanna- Attorney at Law
A.CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED INITIATION OF LITIGATION Pursuant to Government Code of Section 54956.9 (d) (one potential case)

B. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Pursuant to Government Code of Section 54956.9 (d) (one potential case)

Significant Exposure to Litigation

C. Closed Session Announcement:
13. BOARD COMMENT:
14. ANNOUNCEMENTS:
Next Regular Board Meeting –August 18, 2022
15. ADJOURNMENT:
1 st Motion:
2 nd Motion:
All in Favor:

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (951) 699-1630. Notification 72-hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

All supporting documentation is available for public review at the Temecula Public Cemetery District Office located at 41911 C Street, Temecula, California during regular business hours, 8:00 a.m. – 4:00 p.m., Monday through Friday. Or at www.temeculacemetery.org posted July 18, 2022

TEMECULA PUBLIC CEMETERY DISTRICT BOARD OF TRUSTEES REGULAR BOARD MEETING 41911 C St, Temecula, Ca 92592

JUNE 23, 2022 @ 8:00 a.m.

MINUTES

- 1. CALL TO ORDER: @8:00 a.m. by Dale Qualm
- 2. INVOCATION: Dale Qualm
- 3. ROLL CALL

Chair- Qualm, Vice Chair- Vanderhaak, Trustee Dugan, Trustee Davis, Trustee Kelleher, General Manager, Beaudet, Foreman, Sands

MOTIONS TO EXCUSE: Motion was made by Trustee Vanderhaak to excuse Trustee Dugan, seconded by Trustee Davis and passed with a 4/0 vote.

VISITORS: Bill Morton

4. PUBLIC COMMENTS:

At this time, members of the public are invited to address the Board concerning any items on the agenda, or on any other matters that are not on the agenda but are within the subject matter jurisdiction of the District. Request must be submitted in person prior to the start of the meeting. Every person will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law, (Brown Act) all items to be acted on must be posted 72 hours in advance.

5.<u>CONSENT CALENDAR</u>: Motion was made by Trustee Davis to accept the consent calendar as presented, seconded by Trustee Kelleher and passed with a 4/0 vote.

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

A. APPROVAL OF MINUTES

Recommendation: That the Board approve the minutes of the Regular Board Meeting of May 19,2022

B. APPROVAL OF CHECK REGISTERS

Recommendation: That the Board approves the May 2022 Check Register Nos. 101100, 101200 and 101300.

C. APPROVAL OF BOOKKEEPER REPORT

Recommendation: That the Board receives and files the May 2022 Bookkeeper Report

6. ACTION ITEMS:

A. Muni Finance; No action taken

Recommendation: That the Trustees be present for a 30-minute presentation by Bill Morton. Mr. Morton will be discussing lending options.

B. <u>CSDA Board of Directors Election Ballot:</u> Motion was made by Trustee Vanderhaak to nominate Ken Endter for seat B, seconded by Trustee Davis and passed with a 4/0 vote.

Recommendation: That the Trustees select one nominee for the calendar years 2023-2025 Seat B.

C. <u>Policy # 3005</u>: Motion was made by Trustee Vanderhaak to eliminate section 3005.5 and replace with; employees may leave on their own time with prior permission from their manager. Seconded by Trustee Kelleher and passed with a 4/0 vote.

Recommendation: That the Trustees review the policy section 3005.5, inclement weather. I believe this was established before there was an office or building with heat and air. The policy worked for the employees at that time since there was no place to take refuge

from the heat or rain. This policy is outdated, I believe this section needs to be removed.

D. Nominations of Officers for calendar years 2023-2024

Trustee Qualm nominated Trustee Davis as 2023-2024 Chair, seconded by Trustee Vanderhaak and passed with a 4/0 vote.

Trustee Kelleher nominated Trustee Dugan as 2023-2024 Vice-Chair, seconded by Trustee Vanderhaak and passed with a 4/0 vote.

• Trustee Dugan was not present but announced earlier he would accept if nominated.

Recommendation: That the Trustees elect a Chair, Vice Chair/Treasurer and Secretary.

- 7. <u>FINANCIAL REPORTS:</u> Motion was made by Trustee Davis to receive and file the May financials and 2nd draft budget, seconded by Trustee Vanderhaak and passed with a 4/0 vote
 - A. May 2022 Balance Sheet
 - B. May 2022 Profit and Loss
 - C. Fiscal Year 2022-2023 DRAFT BUDGET#2
 - D. May 2022 Stifel Investments; principal and interest

8. GENERAL MANAGERS REPORTS:

- A. May 2022 Revenues
- B. May 2022 Inventory
- C. May 2022 Depletion
- D. May 2022 Calendar
- E. J.W Marriot and Conference -August 22, 2022
- F. Christmas in October???

9. GENERAL COUNSEL REPORT

10. FISCAL YEAR 2022-2023 SUBCOMMITTEES with GM

A. 52-acre Cemetery Property (Vanderhaak-Davis)

- Construction began 02/24/2022
- Concrete drain (100-year flood) being installed 06/27

- B. Landscape Plan (Dugan-Qualm)
- C. Cenotaph/ Ossuary (Vanderhaak-Kelleher)
- D. Conférence Liaison (Davis-Dugan)
 - CSDA- 08/22/2022 check in
 - Check out 08/25/2022
- E. Polices (Qualm-Davis)
 - Inclement weather Policy #3005
- F. General Price List (Kelleher-Vanderhaak)
- G. Investments (Davis-Dugan)

11. FUTURE TRUSTEE AGENDA ITEMS:

Stewart Title-Pending

12. CLOSED SESSION ITEMS: Gustavo Lamanna- Attorney at Law

A. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED INITIATION OF LITIGATION

Pursuant to Government Code of Section 54956.9 (d) (one potential case)

B. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Significant Exposure to Litigation
Pursuant to Government Code of Section 54956.9 (d) (one potential case)

C. Closed Session Announcement:

13. BOARD COMMENT:

14. ANNOUNCEMENTS:

Next Regular Board Meeting -July 21, 2022

15. ADJOURNMENT: 9:34 am

1st Motion: Trustee Vanderhaak

2nd Motion: Trustee Kelleher

All in Favor: 4/0

Register: 101100 · US Bank Checking From 06/01/2022 through 06/30/2022 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	С	Deposit	Balance
06/03/2022	061022	CalPers 457 Plan	201100 · Accounts Pay		1,332.54	X		66,536.93
06/03/2022			101200 · US Bank Pay	Funds Transfer	10,066.26			56,470.67
06/06/2022	8482	American Mini Storage	•		115.00			56,355.67
06/06/2022	8483	EcoFert Inc	201100 · Accounts Pay		490.00			55,865.67
06/06/2022	8484	Law Offices Of Quin	201100 · Accounts Pay	•	525.00			55,340.67
06/06/2022	8485	Lawnscape Systems I	201100 · Accounts Pay	•	1,738.00			53,602.67
06/06/2022	8486	Linda Glau CPA	201100 Accounts Pay	May	575.00			53,027.67
06/06/2022	8487	Protection One (corp)	201100 · Accounts Pay	145646861-June	228.97			52,798.70
06/06/2022	8488	PSOMAS	201100 · Accounts Pay	184208-April	12,853.25			39,945.45
06/06/2022	8489	Streamline	201100 · Accounts Pay	7235D26B-001	50.00			39,895.45
06/06/2022	8490	US Bank	201100 · Accounts Pay	05-04-2022*05	1,287.10			38,608.35
06/06/2022	8491	Wildlife Control Ser	201100 · Accounts Pay	WL3400-June	500.00			38,108.35
06/06/2022	060922	Downs Energy	201100 · Accounts Pay	CL-39841-May	407.29	Χ		37,701.06
06/08/2022	AJE128		515100 · Life Insuranc	Automatic with	35.64	X		37,665.42
06/11/2022	AJE132		101200 · US Bank Pay	Monthly autom	411.30	X		37,254.12
06/12/2022			523290 · Bank Charges	Service Charge	16.00	X		37,238.12
06/14/2022		Agape Construction	201100 · Accounts Pay	VOID: entry ro		X		37,238.12
06/14/2022		Whited Cemetery Ser	201100 · Accounts Pay	QuickBooks ge		X		37,238.12
06/16/2022	062422	CalPers 457 Plan	201100 · Accounts Pay		1,299.86	X		35,938.26
06/16/2022	070822	California Public Em	201100 · Accounts Pay	7490021932	3,379.51	X		32,558.75
06/16/2022			101200 · US Bank Pay	Funds Transfer	8,968.14	X		23,590.61
06/17/2022	8492	CR&R Incorporated	201100 · Accounts Pay	001-344-950	340.18	X		23,250.43
06/17/2022	8493	Crowne Hill Consulti	201100 · Accounts Pay	16037	372.11	X		22,878.32
06/17/2022	8494	GEO Soils Inc	201100 · Accounts Pay	26258/26259/2	1,876.41	X		21,001.91
06/17/2022	8495	Linda Glau CPA	201100 · Accounts Pay	June	891.25	X		20,110.66
06/17/2022	8496	Southern California	201100 · Accounts Pay	2-03-325-4707	651.50	X		19,459.16
06/17/2022	8497	Standard Insurance C	201100 · Accounts Pay	160-513170-00	286.12	X		19,173.04
06/17/2022	8498	Sun City Granite	201100 · Accounts Pay	engraving	155.00	X		19,018.04
06/28/2022			101100G · Cash - Gen	Deposit		X	68,699.56	87,717.60
06/29/2022	8499	County of Riverside I	201100 · Accounts Pay	IT 5309-May	159.50			87,558.10
06/29/2022	8500	Hank's Hardware &	201100 · Accounts Pay	424508	181.48			87,376.62
06/29/2022	8501	Home Depot Credit S	201100 · Accounts Pay	3034710	693.00			86,683.62
06/29/2022	8502	Metlife	201100 · Accounts Pay	KMO5754030	40.33			86,643.29
06/29/2022	8503	Michael Baker Intern	201100 · Accounts Pay	1150831	6,350.00			80,293.29
06/29/2022	8504	RJM	201100 · Accounts Pay	35052	13,450.57			66,842.72
06/29/2022	8505	Sparkletts	201100 · Accounts Pay	5728175-061222	109.07			66,733.65
06/29/2022	8506	Temecula Valley Pip	201100 · Accounts Pay	619038	99.33			66,634.32
06/29/2022	8507	Verizon Wireless	201100 · Accounts Pay	949-4957578	210.33			66,423.99
06/29/2022	8508	US Bank	201100 · Accounts Pay	06/06*06/17	279.75			66,144.24

Register: 101200 · US Bank Payroll From 06/01/2022 through 06/30/2022 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	c	Deposit	Balance
06/03/2022			101100 · US Bank C	he Funds Transfer		X	10,066.26	12,879.99
06/10/2022	AJE123		510040 · Regular Sa	lar Bank Draft Am	6,843.33	X		6,036.66
06/10/2022	AJE123		510040 · Regular Sal	lar Bank Draft Am	3,068.15	X		2,968.51
06/10/2022	AJE123		510040 · Regular Sal	lar Monthly charg	154.78	X		2,813.73
06/11/2022	AJE132		101100 · US Bank C	he Monthly autom		X	411.30	3,225.03
06/15/2022	AJE131		525030 · Paychex HI	₹	445.33	X		2,779.70
06/16/2022			101100 · US Bank C	he Funds Transfer		X	8,968.14	11,747.84
06/24/2022	AJE133		510040 · Regular Sal	ar Bank Draft Am	6,041.41	X		5,706.43
06/24/2022	AJE133		510040 · Regular Sal	ar Bank Draft Am	2,798.71	X		2,907.72
06/24/2022	AJE133		510040 · Regular Sal	ar Monthly charg	128.02	X		2,779.70

Temecula Public Cemetery District

Register: 101300 · US Wash Account From 06/01/2022 through 06/30/2022 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	С	Deposit	Balance
06/04/2022			100499 · Revenues to	Deposit		X	1,475.00	9,819.38
06/04/2022	•		-split-	Deposit		X	2,900.00	12,719.38
06/04/2022	5034	County of Riverside	-split-		4,224.50	X		8,494.88
06/30/2022			100499 · Revenues to	Deposit		X	190.00	8,684.88
06/30/2022			-split-	Deposit		X	18,770.00	27,454.88
06/30/2022			781360 · Other Misc	Deposit		X	160.89	27,615.77

Date: 07/12/22

Remote Tasks Performed Schau

X Reconcile three US Bank Cash Accounts

- X Reconcile four County Cash Accounts Statements Two Months
- X Enter Property Tax Deposits as Necessary
- X Support Voucher Balance to County

X Journal activity and Reconcile two Stifel Accounts using Stifel Balancing spreadsheet.

- X Save the Stifel Account Statements for the auditor
- X Reconcile two Stifel interest receivable accounts
- X Print Stifel Snapshot- for Board Packets

X Verify check sequence is intact.

8492-8520

X Verify each check over \$2500 from the US Bank General account has two signatures. Note: US Bank Wash account checks to the county are exempt from this requirement.

Check 8513 Dated 07/05/2022 \$20,473.83 SDRMA Property and LiabilityInsurance Check 8504 Dated 06/29/2022 \$13,450.57 RJM Design Group Design - New Property Check 8503 Dates 06/29/2022 \$6,350.00 Michael Baker International, Inc. Engineering

X Verify all checks to the GM have two signatures. None this pay period

X Check monthly credit card statements for receipts and reasonableness. Initial credit card. Note that receipts are attached and expenses are reasonable.

X Discuss Management Use Only financial statements with the GM - Profit and loss two month, Balance sheet with prior year figures, and Profit and Loss Budget Performance.

X For the GM - Add Difference to Balance Sheet. In Excel, change the difference column text to white. Then for all reasonable totals/subtotals, change it to black.

X On the Profit and Loss – Show only the Year to Date and Annual Budget Figures. Check Pagination.

- X Update Endowment Allocation Schedule.
- Z Update Wash Account Analysis.
- X Update Prepaid subledger and validate QB information.

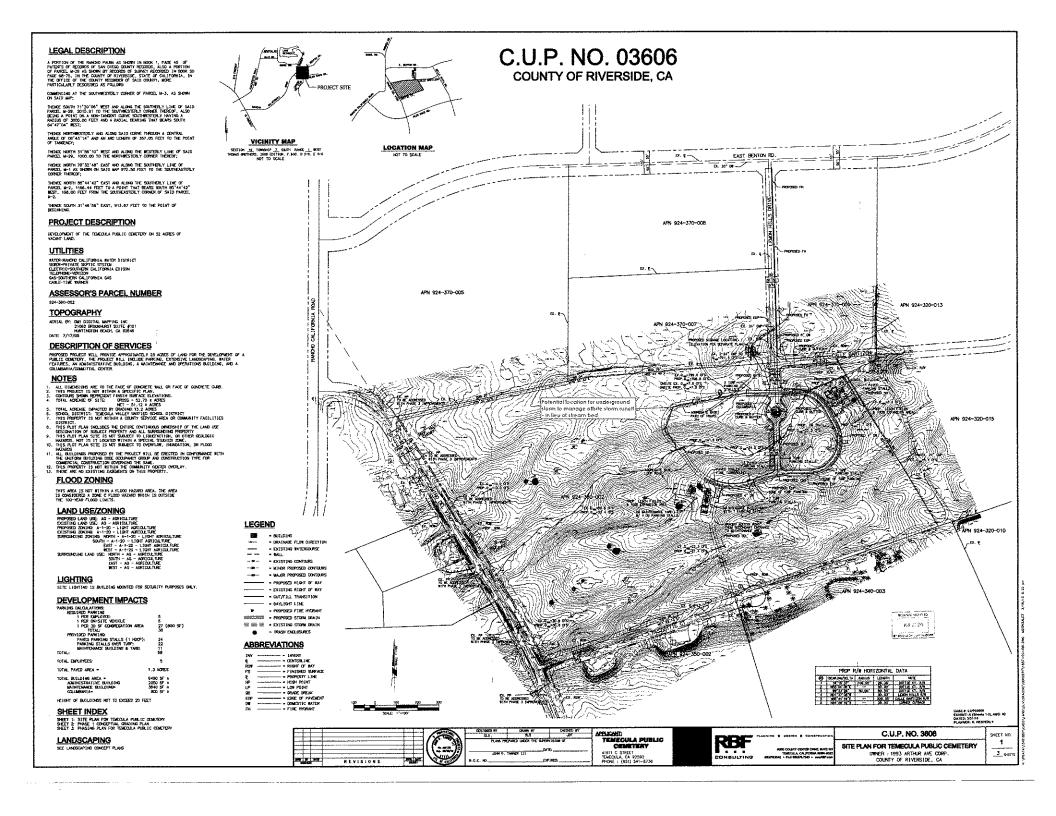
X Read Agenda and Minutes of the previous Board Meeting

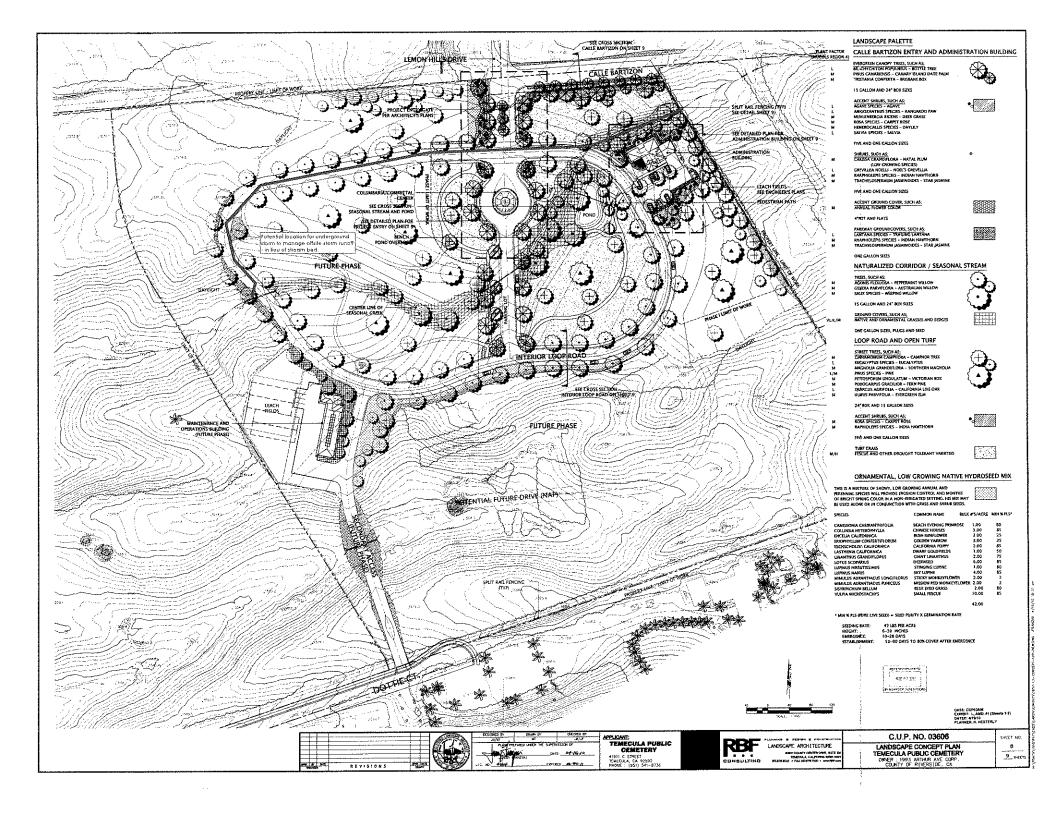
Items to note, Additional Work:

Continue work on FY 22-23 Draft Budget Preparation

Do Preliminary Interim work to support the 21-22 Audit

Open items:





WHO SHOULD ATTEND:

Public Cemetery District Trustees, Managers, Secretaries and Key Employees

Education Seminar

SETTING DIRECTION & COMMUNITY LEADERSHIP

In a continuing joint venture with California Special Districts Assoc., this year's education seminar will feature the second of a series of four curriculum-based courses designed specifically for special district directors and trustees. General Managers are encouraged to enroll in the program as a member of the governance team.

The Academy represents the core set of knowledge created and accepted by the special district Community, and encompasses everything trustees need to know about:

- 1. Governance Foundations
- 2. Setting Direction and Community Leadership
- 3. The Board's Role in Finance and Fiscal Accountability
- 4. The Board's Role in Human Resources

The first of the series, "Governance Foundations", was presented at the Embassy Suites San Luis Obispo, CA in October 2021. Although recommended it is not necessary to have attended the first session prior to attending any of the other three.

The second and this years session "Setting Direction & Community Leadership, focuses on two critical aspects of governance: The board's role in setting the long-term direction for the special district and the board's role in educating the public on the importance of the agency's agenda.

Area Meeting

- Enjoy the fellowship and share knowledge with other cemeterians from all areas of the state.
- Participate in discussion of operational problems common to public cemetery districts.
- Bring your questions and participate in group discussions of cemetery district problems and concerns.
- 10 Cyber Security Practices to Keep Special Districts Safe: This program will walk you through 10 easy steps that will protect you from 99% of threats. It will also cover an Overview of Cybersecurity, 2 Factor authentication, Email/phishing, Payments, Network security and Password tips.
- Strategic Planning: Proven, Get-to-the-Point Methods to Complete Your Long-Term and Strategic Planning Quickly, Efficiently and Enjoyably. This session provides approaches that have been proven to work: step-by-step guidance on how to engage the Board, executive team, staff and public in a successful Strategic Planning process. We will discuss how to avoid vague and weasel words by pinning down clear direction in plain English; how to measure results, and more. There will be opportunities for questions, answers and engagement among the participants and the seminar leader.

Location: The Education Seminar and Area Meeting will be held at the **Lake Tahoe Resort Hotel**, South Lake Tahoe, CA. For hotel accommodations call (530) 544-5400 or go online to www.tahoeresorthotel.com. Mention you are attending the CAPC Education Seminar/Area Meeting, use code **CAPC2022**.

A special room rate of \$ 221.10 (taxes & fees included) has been obtained for CAPC participants. There is an additional \$20 charge for suites with two queen beds.

- -Valet Parking is \$15.00 per day.
- -Check in-time is 4:00 p.m.
- -Check-out time is 11:00 a.m.
- -Breakfast included for CAPC hotel guest and free basic Wi-Fi.

Make your hotel reservations today
Deadline for hotel reservations is
Monday, September 5, 2022



California Association of Public Cemeteries

Presents the
CAPC
Annual
Education Seminar
Friday, October 7, 2022



Area Meeting
Saturday, October 8, 2022
Lake Tahoe Resort Hotel
4130 Lake Tahoe Blvd.
South Lake Tahoe, CA 93454



Registration Form

"Public Cemetery District

Annual Education Seminar & Area Meeting" Friday, October 7 & Saturday, October 8, 2022

Name	Positio	on
District		
Address		
City/State/Zip		
Telephone	Fax	
First time attendee at CAP		
Guest		
Friday, October 7, 2022 Education Seminar Registratic CAPC Members \$ 206.00 (Includes Buffet Lunch - Mexican Flas, Chicken Fajitas, Cheese Encluis and Churros)	0 / Non-Members \$ 2 Fiesta: Mixed Green Sala	d, Mushroom Quesadil-
Guest Buffet Lunch *Special Need:Vegetarian Saturday, October 8, 2022 Area Meeting Registration Fee CAPC Members \$ 149.00	Lunch	\$
(Includes Plated Lunch - Pot Roast; with Vegetables and Seasoned Masl	Mixed Green Salad, Slo	w-Roasted Pot Roast
Guest Plated Lunch *Special Need: Vegetarian		\$
	Total Enclosed:	\$
Please complete a separate regreturn with the payment no la To: California Associati P.O. Box 119 San Jacinto, CA 92 Telephone: (888) 34 Fax: (951) 652-3643 No refunds for cancellatic Scholarship applications fraccepted until Friday, Ax	ter than Friday, Sept on of Public Cemet 581 4-9858 ons received after Sep	ember 9, 2022. eries otember 9, 2022.

California Association of Public Cemeteries Annual Education Seminar & Area Meeting Lake Tahoe Resort Hotel South Lake Tahoe, California

Education Seminar

Thursday, October 6, 2022

5:30-7:00 p.m. CAPC Hospitality Event: Garden Atrium #2
Dinner on Your Own

Friday, October 7, 2022

4:00 p.m.

4:15 p.m.

Adjourn

7:00-10:00 a.m. Breakfast Buffet for Hotel Guests

7:15 a.m. 8:00 a.m.	Meeting Registration Welcome and Program Introduction
8:15 a.m.	Featured Cemetery , Roseville Cemetery District, <i>Presented By:</i> Kelly Ehrman, District Manager
8:30 a.m.	"Setting Direction & Community Leadership", Presented By: Martin Rauch, Senior Consultant President of Rauch Communication Consultants
10:30 a.m.	Break
10:45 a.m.	"Setting Direction & Community Leadership", Presented By: Martin Rauch, Senior Consultant & President of Rauch Communication Consultants
Noon:	Lunch
1:20 p.m.	Donation Drawing
1:30 p.m.	"Setting Direction & Community Leadership", Presented By: Martin Rauch, Senior Consultant & President of Rauch Communication Consultants

Dinner on Your Own

CAPC Board of Directors Meeting

Area Meeting

Saturday, October 8, 2022

7:00-10:00 a.m. Breakfast Buffet for Hotel Guests

7:45 a.m. Meeting Registration

8:30 a.m. Breakout Split Sessions:

Trustees Discussion Group, Facilitated By: Gina Lopez, Trustee, Coalinga-Huron Cemetery District & Bob Allen, Trustee,

Selma Cemetery District

Managers & Secretaries Discussion Group, Facilitated By: Danny Brown, CSDM,

District Manager, So. Kern Cemetery District

& Tehachapi Cemetery District

10:30 a.m. Break

10:50 a.m. Recap of Breakout Sessions

11:00 a.m. "10 Cyber Security Practices to Keep Special

Districts Safe", Presented By: Maria Lara,

National Director of Streamline

Noon: Lunch

1:20 p.m. Donation Drawing

1:30 p.m. "Strategic Planning", Presented By:

Martin Rauch, Senior Consultant & President

of Rauch Communication Consultants

3:00 p.m. Adjourn

Dinner on Your Own

Hello Fellow CAPC Managers & Staff,

We are back! Let's gather and share a meal and our experiences over the past 2 years since the last local area meeting. We are thankful to the Elsinore Valley Cemetery District for their gracious offer to host this meeting at their cemetery on Wednesday, September 21, 2022 from 10:00 am to 1:00 pm. Please discuss with your staff and trustees about attending. As we have done in the past, we will have an educational program, which will include topics regarding operations, legal, finance and personnel. We will get an opportunity to enjoy a lunch and then afterwards tour the grounds, facilities and office of the Elsinore Valley Cemetery District.

Voting receipt - CSDA 2022 Board of Directors

Receipt code: **BZ7G**

Time of vote: 2022-06-23 10:31:25 America/Los_Angeles

IP address: 192.190.255.71

CSDA Board of Directors Election Ballot - Term 2023-2025; Seat B - Southern Network

Please vote for your choice: Ken Endter

Temecula Public Cemetery 41911 C Street Temecula, CA 92592

Dear Temecula Public Cemetery Board:

My husband Rick Shafer unexpectedly died just weeks ago. Amid the flurry of untimely decisions that my daughters and I are forced to make, the place of where his ashes shall be put to final rest is of the most importance to me. I am asking respectfully, and with great hope, that you will consider allowing this place to be the Temecula Cemetery. He has been cremated, so the plot I'm requesting would be for a new double urn plot (his urn and my urn when I pass on, as well) that will be prepared along the driveway wall in the next few months.

Temecula has been my home with Rick since 1988, back when Temecula was actually known as "Rancho California." In Temecula we lived and raised our family for 32 years. In the final years of his life, we had to make the difficult decision to move to Murrieta, specifically looking for a home with a "granny flat" so our daughter could move in and help Rick and I as his health declined. For this reason, only the last three years of his life were lived out near Calvary Chapel Bible College in Murrieta. Still, Temecula is and will always be "home."

I understand that since Rick was not a resident of Temecula when he died, he is not eligible to be buried at your cemetery. However, here are some critical reasons why this cemetery *should* be his final resting place:

- Rick was not just any early resident (we purchased our Temecula home in 1988), he was a well
 known community member on account of his longtime residency and commitment to service.
- Rick was well known as an influential family man, businessman and Godly leader who lived a life marked by wisdom, integrity and Biblical standards.
- Rick served on the Temecula School Board for 17 years, including his several terms as president.
 Countless hours were volunteered at School Board Meetings to uphold the high standard of education that Temecula is known for. He told me one of his most proud achievements was serving on our city's school board.
- Rick was an active member of the Temecula Rotary Club and the Temecula Chamber of Commerce for many, many years.
- Rick and I raised our 4 daughters in Temecula, who all attended and graduated from local schools (TVHS, Chaparral and Linfield Christian).
- We attended Sunridge Church for decades, starting in 1990. Rick served on the church board and was the Treasurer for many years.
- Rick began his own CPA business in 1994 and sold it in 2020, due to health reasons. It still exists in Temecula today under the new ownership.
- Rick coached our daughter Amy and other young girls in TYBA (Temecula Youth Basketball Association)

Rick has family buried at this cemetery, Al & Mary Catherine Plies, who were his beloved in-laws.
 (Even though they were Murrieta residents, they were able to be buried at Temecula Public Cemetery).

Finally, I have taken comfort over the past six years visiting my parents' gravesite several times a month at Temecula Cemetery. I have always envisioned my husband and I being buried near my parents. I imagine other prominent community members visiting their loved one's graves and noticing Rick's headstone and paying their respects. No other burial place would feel appropriate, or more representative of his home.

Thank you for considering Rick Shafer as an <u>eligible non-resident</u> to have his final resting place in your beautiful cemetery.

Sincerely,

Sharon Shafer 39677 Vanderbilt Ave. Murrieta, CA 92563 951.526.7167 sharonrosetwin@aol.com

Cindi Beaudet

From:

edward phillips <EphillipsIII@hotmail.com>

Sent:

Thursday, July 14, 2022 2:12 PM

To: Cc: Cindi Beaudet josh@efminc.org

Subject:

Burial request for our Son Evan

Hello Cindi,

We are requesting for our 8 year old son Evan to be laid to rest in the Temecula Public Cemetery.

When looking at the different locations, we felt at peace when seeing the Temecula Cemetery. No matter how much pain it brings us to be planning our own son's burial, knowing that his body would be laid to rest in this beautiful, peaceful place would give us a sense of comfort.

Although our home is located in the unincorporated French Valley area, we consider Temecula to be our home. I moved to Temecula in 1993 when I was 11 and attended Temecula Middle school and TVHS. My mother has owned homes in Temecula for many years. We currently have family and many friends that I grew up with that still reside in Temecula and my nephew works for the City of Temecula as a building inspector. Our children attend schools in the Temecula Valley Unified School District and our daughters have been dancing with Temecula Dance Company for about 8 years. Our church community is also located in Temecula. We have been attending Crosspoint church for about 8 years now.

We feel that Temecula is the best place for our son to be laid to rest as he will be within the community that we call home.

We greatly appreciate your time and consideration.

Kind regards, Edward and Analeen Phillips

Temecula Public Cemetery District Balance Sheet

As of June 30, 2022

	Jun 30, 22	Jun 30, 21	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
101100 · US Bank Checking	66,144.24	84,807.82	
101200 · US Bank Payroll	2,779.70	1,766.50	
101300 · US Wash Account	27,615.77	-394.27	
101100C · Cash -Accumulative Outlay Fund	2,343,371.20	2,930,154.35	
101100E · Cash - Endowment Fund	126,477.95	40,067.17	
1011004 · Cash - Retirement	180.00	180.00	
101100G · Cash - General	1,438,472.92	912,343.73	
Total Checking/Savings	4,005,041.78	3,968,925.30	36,116.48
Accounts Receivable			
201125 · Accounts Receivable	-1,020.00	0.00	
Total Accounts Receivable	-1,020.00	0.00	
Other Current Assets			
102200 · Stifel Investments			
102210 · Stifel Endowment Care	2,360,258.27	2,513,483.66	
102220 · Stifel Endowment Interest	866,599.51	858,182.36	
Total 102200 · Stifel Investments	3,226,857.78	3,371,666.02	-144,808.24
112011 · Inventory Asset	199,731.00	194,527.00	
102100 · Taxes Receivable	0.00	20,000.00	
116100 · Interest Receivable			
116100G · Interest Receivable - General	0.00	55.68	
116100A · Interest Receivable - ACO	0.00	193.62	
116100E · Interest Receivable - Endowment	0.00	3.00	
116100P · Interest Receivable - End Prin	13,772.79	4,739.01	
116100l · Interest Receivable - End Int	5,526.20	2,249.20	
Total 116100 · Interest Receivable	19,298.99	7,240.51	12,058.48
117000 · PrePaid Expenses	3,900.00	4,307.13	
Total Other Current Assets	3,449,787.77	3,597,740.66	-147,952.89
Total Current Assets	7,453,809.55	7,566,665.96	-112,856.41

Temecula Public Cemetery District Balance Sheet

As of June 30, 2022

	Jun 30, 22	Jun 30, 21	\$ Change
Fixed Assets			
191650 · Intangible Assets	24,470.00	24,470.00	
198950 · Accum Depr - Software	-3,262.66	-3,262.66	
191000 · Future Cemetery Property	2,812,940.70	2,766,859.59	
191100 · Buildings and Improvements	318,605.07	318,605.07	
191400 · Structures and Improvements	363,678.03	363,678.03	
191500 · Equipment	188,322.08	188,322.08	
191700 · Non-Depreciable Assets	77,561.02	77,561.02	
191800 · Grounds Improvements	22,079.50	22,079.50	
191900 · Paving 2015	143,560.00	143,560.00	
198100 · Accumulated Depreciation - Bldg	-147,187.18	-147,187.18	
198400 · Accumulated Depr - Struct/Imp	-237,860.30	-237,860.30	
198500 · Accum Depr - Equipment	-159,171.68	-159,171.68	
198800 · Accum Depr- Grnd Imp	-4,236.84	-4,236.84	
198900 · Accum Depr-Pav 15	-44,060.02	-44,060.02	
Total Fixed Assets	3,355,437.72	3,309,356.61	46,081.11
TOTAL ASSETS	10,809,247.27	10,876,022.57	-66,775.30
LIABILITIES & EQUITY	-		
Liabilities			
Current Liabilities			
Accounts Payable			
201100 · Accounts Payable	-1,162.00	6,153.60	
Total Accounts Payable	-1,162.00	6,153.60	
Other Current Liabilities			
212200 · Accrued Vacation Pay	3,817.14	3,817.14	
202100 · Accrued Payroll	0.00	10,003.96	
Total Other Current Liabilities	3,817.14	13,821.10	<u> </u>
Total Current Liabilities	2,655.14	19,974.70	-17,319.56
Long Term Liabilities	_,,	. +,+ +	,
250100 · OPEB Liability	46,000.00	46,000.00	
Total Long Term Liabilities	46,000.00	46,000.00	
Total Liabilities	48,655.14	65,974.70	-17,319.56
Equity	40,000.14	05,574.70	-17,010.00
36001 · Net Investments in Cap Assets	3,322,836.00	3,322,836.00	
36002 · Endowment Care Corpus	2,454,556.00	2,454,556.00	
•	807,065.00	807,065.00	
36003 · Endowment Care Earnings		1,874,732.00	
36004 · Unrestricted Earnings ACO Fund	1,874,732.00	882,307.00	
36005 · Unrestricted Earnings Gen Fund	882,307.00	, i	
308100 · General Reserve	156,834.00	156,834.00	
325100G · Unreserved Fund Balance - Gen	657,426.04	657,426.04	
390000 · Retained Earnings	654,291.83	0.00	
Net Income	-49,455.74	654,291.83	40 255 51
Total LIABULTIES & FOLHTY		10,810,047.87	
TOTAL LIABILITIES & EQUITY	10,809,247.27	10,876,022.57	-66,775.30

07/12/22 Accrual Basis

Temecula Public Cemetery District Profit & Loss Budget Performance

June 2022

	Jul '21 - Jun 22	Annual Budget
Ordinary Income/Expense		
Income		
700001 · Property Taxes		
700020 · Prop Tax Current Secured	662,428.68	663,000.00
701020 · Prop Tax Current Unsecured	34,718.41	25,000.00
703000 · Prop Tax Prior Unsecured	-965.01	0.00
704000 · Prop Tax Curr Supplemental	3,844.97	9,600.00
705000 · Prop Tax Prior Supplemental	10,559.37	4,500.00
706000 · Teeter Settlement	0.00	10,000.00
707000 · RDV Apportionment	97,864.60	40,000.00
752800 · CA-Homeowners Tax Relief	6,232.99	4,000.00
770100 · Property Tax - SBE	11,090.93	10,500.00
770102 · Other Taxes	115.40	200.00
Total 700001 · Property Taxes	825,890.34	766,800.00
740020 · Interest and Dividend Income		
740024 · Dividend Income - Stifel	6,644.06	10,000.00
740023 · Interest - Stifel	82,187.48	50,000.00
740020G · Interest on General Fnd at Cnty	2,597.28	10,000.00
740020E · Interest on Endow Fnd at County	183.55	1,000.00
740020O · Interest on ACO at County	7,934.23	20,000.00
Total 740020 · Interest and Dividend Income	99,546.60	91,000.00
770001 · Other Revenue		
770100E · Endowment	160,577.00	165,000.00
777030 · Marker Setting	19,710.00	18,000.00
777031 · Niche Engraving	4,572.00	3,000.00
777040 · Open, Close Fees	51,200.00	47,000.00
777520 · Sale of Lots	98,823.00	70,000.00
777530 · Cremation	34,600.00	17,000.00
777600 · Cenotaph	300.00	300.00
777650 · Graveside Service	33,000.00	6,500.00
780160 · Vaults, Flower Vases, etc.	19,348.00	16,000.00
781360 · Other Misc. Revenue	114.39	400.00
Total 770001 · Other Revenue	422,244.39	343,200.00
Total Income	1,347,681.33	1,201,000.00

Temecula Public Cemetery District Profit & Loss Budget Performance June 2022

	Jul '21 - Jun 22	Annual Budget
Expense	<u></u>	
510000 · Salaries and Employee Benefits		
510040T · Regular Salaries.		
510040 · Regular Salaries	239,960.28	250,000.00
510330 · Year End Bonuses	6,280.13	6,000.00
510335 · Hazard Pay	0.00	5,500.00
515100 · Life Insurance Policy	427.68	450.00
510040T · Regular Salaries Other	0.00	0.00
Total 510040T · Regular Salaries.	246,668.09	261,950.00
510320T · Temporary Salaries.		
510320 · Temporary Salaries	2,105.60	40,000.00
Total 510320T · Temporary Salaries.	2,105.60	40,000.00
513000T · Retirement - Miscellaneous		
518000 · Employer Contributions-457	17,074.24	21,000.00
Total 513000T · Retirement - Miscellaneous	17,074.24	21,000.00
513120T · Retirement - Social Security		
513120 · Social Security	15,694.71	16,911.00
513140 · Medicare Tax	3,670.77	3,955.00
Total 513120T · Retirement - Social Security	19,365.48	20,866.00
515080T · Health Insurance (eer share)		
515081 · Health Insurance	42,489.23	50,000.00
515082 · Vision Insurance	550.99	800.00
515083 · Dental Insurance	3,776.44	3,200.00
Total 515080T · Health Insurance (eer share)	46,816.66	54,000.00
515260T · Unemployment Insurance		
517000 · Workers Comp Insurance	12,371.00	22,000.00
515060 · State Unemployment Ins EDD	0.00	1,600.00
513130 · CA SUI	1,133.96	2,000.00
515260T · Unemployment Insurance - Other	0.00	0.00
Total 515260T · Unemployment Insurance	13,504.96	25,600.00
Total 510000 · Salaries and Employee Benefits	345,535.03	423,416.00
520000 · Services and Supplies		
529540T · Utilities		
520845 · Trash	4,213.14	4,100.00
529500 · Electricity	5,558.08	5,500.00
Total 529540T · Utilities	9,771.22	9,600.00

Temecula Public Cemetery District Profit & Loss Budget Performance

June 2022

	Jul '21 - Jun 22	Annual Budget
524520T · Administrative Expenses		
518160 · Board Stipend	6,900.00	11,250.00
520115 · Uniforms - Replacement Clothing	3,275.23	3,600.00
520230 · Cellular Phone	2,595.06	3,300.00
520930 · Insurance - Liability	15,914.30	15,900.00
523100 · Memberships	3,548.00	2,600.00
523290 · Bank Charges	227.00	300.00
523621 · Subscriptions	149.90	2,000.00
523660 · Computer Service	4,713.96	7,000.00
523720 · Photocopies	2,406.21	3,000.00
523760 · Postage/Mailing	624.51	1,000.00
523840 · Computer Equip/Software/T1	809.30	2,500.00
524520 · County Journal Recording	175.77	2,400.00
524530 · Storage Fees	1,380.00	1,400.00
524540 · Payroll Processing Services	3,305.53	4,100.00
524560 · Auditing	11,000.00	11,000.00
524561 · Accounting	8,788.75	9,500.00
524566 · Temp for e-File	0.00	9,000.00
524800 · Drug Testing/Pre-Employment	375.00	400.00
525025 · Legal - General Counsel	4,365.00	30,000.00
525030 · Paychex HR Support	5,024.24	5,400.00
526420 · Advertising	294.00	1,800.00
527280 · Awards/Recognition	0.00	300.00
527880 · Training/ Staff	584.00	2,500.00
528140 · Conferences and Meetings	3,715.57	30,000.00
528980 · Meals	1,274.67	2,000.00
528990 · Semi-Annual Team Dinner	3,092.25	5,000.00
529040 · Private Mileage Reimbursement	0.45	2,500.00
529050 - Website	600.00	800.00
529550 · Water	968.01	1,600.00
Total 524520T · Administrative Expenses	86,106.71	172,150.00

Net Income

Temecula Public Cemetery District Profit & Loss Budget Performance

June 2022

	Jul '21 - Jun 22	Annual Budget
524500T · Operational Expenses.		
521420 · Maint-Field Equipment	8,931.77	10,000.00
522310 · Maint-Building Improvements	0.00	2,500.00
522320 · Maint - Grounds	17,078.44	16,500.00
522360 · Maintenance-Extermination	6,171.00	6,000.00
523250 · Repurchase	2,300.00	2,500.00
523800 · Engraving Expense	2,871.00	2,500.00
525320 · Security Guard Services	0.00	400.00
525600 · Security	18,484.36	7,500.00
527100 · Fuel	3,379.28	4,000.00
527180 · Operational Supplies	12,258.64	13,000.00
528020 · Inventory	4,840.53	8,500.00
Total 524500T · Operational Expenses.	76,315.02	73,400.00
Total 520000 · Services and Supplies	172,192.95	255,150.00
530000 · Other Charges		
530100 · Miscellaneous non-operating exp	2,488.21	4,000.00
Total 530000 · Other Charges	2,488.21	4,000.00
540000 · Capital Assets		
542060T · Cemetery Grounds		
542040 · - Buildings, Capital Projects	0.00	100,000.00
542060 · Improvements -Building	1,900.00	6,000.00
542065 · Tree Renovaton	0.00	7,500.00
548300 · Office Renovation	0.00	6,000.00
Total 542060T · Cemetery Grounds	1,900.00	119,500.00
540040T · Land, Purchase of Land		
540042 · Future Cemetery Property	651,746.88	150,000.00
Total 540040T · Land, Purchase of Land	651,746.88	150,000.00
546020T · Equipment, etc		
542070 · Well Motor	0.00	60,000.00
546020 · Equipment - Automotive	0.00	17,000.00
546240 · Mapping Software	1,945.00	5,000.00
Total 546020T · Equipment, etc	1,945.00	82,000.00
Total 540000 · Capital Assets	655,591.88	351,500.00
551100G · Contrib to Other Funds - Gen	0.00	292,434.00
551100E · Contrib to Other Funds - Endow	0.00	226,000.00
Total Expense	1,175,808.07	1,552,500.00
Net Ordinary Income	171,873.26	-351,500.00
Other Income/Expense		
Other Income		
731000 · Realized Gain (Loss) on Invest	1,694.89	0.00
731100 · Unrealized Gain (Loss) on Invst	-223,023.89	0.00
Total Other Income	-221,329.00	0.00
Net Other Income	-221,329.00	0.00
t Income	-49,455.74	-351,500.00

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22-23	Estimated TOTAL as of 06/30/22	Approved Budget 21-22	Draft Budget 22-23
Ordinary Income/Expense			
Income			
700001 · Property Taxes			
700020 · Prop Tax Current Secured	679,305.68	663,000.00	696,200.00
701020 · Prop Tax Current Unsecured	36,718.41	25,000.00	25,000.00
703000 · Prop Tax Prior Unsecured	-965.01	0.00	0.00
704000 · Prop Tax Curr Supplemental	3,049.00	9,600.00	9,600.00
705000 · Prop Tax Prior Supplemental	10,559.37	4,500.00	4,500.00
706000 · Teeter Settlement	-4,890.00	10,000.00	10,000.00
707000 · RDV Apportionment	97,864.60	40,000.00	40,000.00
752800 · CA-Homeowners Tax Relief	9,321.44	4,000.00	4,000.00
770100 · Property Tax - SBE	11,090.50	10,500.00	10,500.00
770102 · Other Taxes	-0.23	200.00	200.00
Total 700001 · Property Taxes	842,053.76	766,800.00	800,000.00
740020 · Interest and Dividend Income			
740024 · Dividend Income - Stifel	6,123.07	10,000.00	5,000.00
740023 · Interest - Stifel	76,168.16	50,000.00	68,900.00
740020G · Interest on General Fnd at Cnty	1,721.30	10,000.00	5,000.00
740020E · Interest on Endow Fnd at County	112.02	1,000.00	100.00
7400200 Interest on ACO at County	6,164.93	20,000.00	10,000.00
Total 740020 · Interest and Dividend Income	90,289.48	91,000.00	89,000.00
770001 · Other Revenue		,	•
770100E · Endowment	162,367.66	165,000.00	145,000.00
777030 · Marker Setting	19,810.00	18,000.00	18,000.00
777031 · Niche Engraving	5,027.00	3,000.00	3,000.00
777040 · Open, Close Fees	51,100.00	47,000.00	37,000.00
777520 · Sale of Lots	94,947.34	70,000.00	56,800.00
777530 · Cremation	36,700.00	17,000.00	17,000.00
777600 · Cenotaph	300.00	300.00	300.00
777650 · Graveside Service	32,000.00	6,500.00	16,000.00
780160 · Vaults, Flower Vases, etc.	20,463.00	16,000.00	16,000.00
781360 · Other Misc. Revenue	-46.50	400.00	400.00
Total 770001 · Other Revenue	422,668.50	343,200.00	309,500.00
Total Income	1,355,011.74	1,201,000,00	1,198,500.00
Expense	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,,201,000.00	1,100,000.00
510000 · Salaries and Employee Benefits			
510040T · Regular Salaries.			
510040 · Regular Salaries	243,920.37	281,000.00	319,000.00
510330 · Year End Bonuses	6,280.13	5,000.00	6,500.00
	O ₁ mOV, 1O	0,000.00	3,300.00
510335 ⋅ Hazard Pay	0.00	5,500.00	0.00
515100 · Life Insurance Policy	427.68	450.00	450.00
Total 510040T · Regular Salaries.	250,628.18	291,950.00	325,950.00

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22-23	Estimated TOTAL as of 06/30/22	Approved Budget 21-22	Draft Budget 22-23	
510320T · Temporary Salaries.				
510320 · Temporary Salaries	2,105.60	43,680.00	0.00	
Total 510320T · Temporary Salaries.	2,105.60	43,680.00	0.00	
513000T · Retirement - Miscellaneous				
518000 · Employer Contributions-457	16,955.06	21,000.00	23,500.00	
551000 · Employee Contributions	0.00	0.00	0.00	
Total 513000T · Retirement - Miscellaneous	16,955.06	21,000.00	23,500.00	
513120T · Retirement - Social Security				
513120 · Social Security	16,469.35	18,771.00	21,500.00	
513140 · Medicare Tax	3,851.98	4,390.00	5,000.00	
Total 513120T · Retirement - Social Security	20,321.33	23,161.00	26,500.00	
515080T · Health Insurance (eer share)				7
515081 · Health Insurance	42,489.23	60,000.00	52,000.00	
515082 · Vision Insurance	584.84	1,000.00	800.00	
515083 · Dental Insurance	3,776.44	3,800.00	3,200.00	
Total 515080T · Health Insurance (eer share)	46,850.51	64,800.00	56,000.00	
515260T · Unemployment Insurance				
517000 · Workers Comp Insurance	12,493.25	22,000.00	22,000.00	
515060 · State Unemployment Ins EDD	0.00	1,600.00	1,500.00	
513130 · CA SUI	1,163.21	2,000.00	2,000.00	
Total 515260T · Unemployment Insurance	13,656.46	25,600.00	25,500.00	
Total 510000 · Salaries and Employee Benefits	350,517.14	470,191.00	457,450.00	
520000 · Services and Supplies				
529540T · Utilities				
520845 · Trash	4,209.75	4,100.00	4,400.00	
529500 · Electricity	6,032.17	5,500.00	6,000.00	
Total 529540T · Utilities	10,241.92	9,600.00	10,400.00	

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22-23	Estimated TOTAL as of 06/30/22	Approved Budget 21-22	Draft Budget 22-23
524520T · Administrative Expenses			
518160 · Board Stipend	7,800.00	11,250.00	11,250.00
520115 · Uniforms - Replacement Clothing	3,193.47	3,600.00	3,600.00
520230 · Cellular Phone	2,897.63	3,300.00	3,300.00
520705 · Food	0.00	0.00	1,200.00
520930 · Insurance - Liability	16,310.29	15,900.00	20,500.00
523100 · Memberships	3,548.00	2,600.00	3,600.00
523290 · Bank Charges	227.00	300.00	300.00
523621 · Subscriptions	152.89	2,000.00	500.00
523660 · Computer Service	4,901.96	7,000.00	7,000.00
523700 · Office Supplies	689.17	0.00	1,000.00
523720 · Photocopies	2,540.37	3,000.00	3,000.00
523760 · Postage/Mailing	869.51	1,000.00	1,000.00
523840 · Computer Equip/Software/T1	1,179.27	2,500.00	2,500.00
524520 · County Journal Recording	175.77	2,400.00	2,400.00
524530 · Storage Fees	1,380.00	1,400.00	1,400.00
524540 · Payroll Processing Services	3,292.84	4,100.00	4,100.00
524560 · Auditing	11,000.00	11,000.00	10,500.00
524561 · Accounting	8,817.50	9,500.00	9,500.00
524566 · Temp for efile	0.00	9,000.00	9,000.00
524800 · Drug Testing/Pre-Employment	375.00	400.00	400.00
525025 · Legal - General Counsel	5,415.00	30,000.00	30,000.00
525030 · Paychex HR Support	5,024.24	5,400.00	5,400.00
526420 · Advertising	294.00	1,800.00	1,800.00
527280 · Awards/Recongnition	0.00	300.00	300.00
527880 · Training/ Staff	584.00	2,500.00	2,500.00
528140 - Conferences and Meetings	3,730.57	30,000.00	30,000.00
528980 · Meals	1,334.36	2,000.00	2,000.00
528990 · Semi-Annual Team Dinner	3,092.25	5,000.00	5,000.00
529040 · Private Mileage Reimbursement	0.45	2,500.00	2,500.00
529050 · Website	600.00	800.00	800.00
529550 · Water	1,108.94	1,600.00	1,600.00
Total 524520T · Administrative Expenses	90,534.48	172,150.00	177,950.00

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22-23	Estimated TOTAL as of 06/30/22	Approved Budget 21-22	Draft Budget 22-23
524500T · Operational Expenses.			
521420 · Maint-Field Equipment	9,179.91	10,000.00	15,000.00
522310 · Maint-Building Improvements	0.00	2,500.00	2,500.00
522320 · Maint - Grounds	16,791.11	16,500.00	18,000.00
522360 · Maintenance-Extermination	6,121.00	6,000.00	6,800.00
523250 · Repurchase	2,600.00	2,500.00	2,650.00
523800 · Engraving Expense	2,788.00	2,500.00	3,000.00
525320 · Security Guard Services	0.00	400.00	400.00
525600 · Security	19,242.59	7,500.00	7,500.00
527100 · Fuel	3,286.11	4,000.00	4,800.00
527180 · Operational Supplies	11,433.51	13,000.00	13,000.00
528020 · Inventory	15,909.52	8,500.00	8,500.00
Total 524500T · Operational Expenses.	87,351.75	73,400.00	82,150.00
Total 520000 · Services and Supplies	188,128.15	255,150.00	270,500.00
530000 · Other Charges 535540T · Depreciation Building			
585000 · Depreciation	48,942.34	0.00	0.00
Total 535540T · Depreciation Building	48,942.34	0.00	0.00
530100 · Miscellaneous non-operating exp	2,791.48	4,000.00	4,000.00
Total 530000 · Other Charges	51,733.82	4,000.00	4,000.00
540000 · Capital Assets			
542060T · Cemetery Grounds			
542040 · Buildings, Capital Projects	0.00	100,000.00	100,000.00
542060 Improvements - Building	1,900.00	6,000.00	6,000.00
542065 · Tree Renovaton	0.00	7,500.00	7,500.00
542300 · Office Renovaton	0.00	6,000.00	6,000.00
Total 542060T · Cemetery Grounds	1,900.00	119,500.00	119,500.00
540040T · Land, Purchase of Land			
540042 · Future Cemetery Property	985,419.90	150,000.00	1,600,000.00
Total 540040T · Land, Purchase of Land	985,419.90	150,000.00	1,600,000.00
546020T · Equipment, etc		,	, ,
542070 · Well Motor	0.00	60,000.00	60,000.00
546020 · Equipment - Automotive	0.00		17,000.00
546240 · Mapping Software	1,945.00	5,000.00	6,000.00
Total 546020T · Equipment, etc	1,945.00	82,000.00	83,000.00
Total 540000 · Capital Assets	989,264.90	351,500.00	1,802,500.00
551100E · Cont to Other Funds - End	0.00	226,000.00	145,100.00
551100C · Cont from Other Funds - ACO	0.00	0.00	-1,802,500.00
551100G · Cont to Other Funds - Gen	0.00	245,659.00	321,450.00
Total Expense	1,579,644.01	1,552,500.00	1,198,500.00
Net Ordinary Income	-224,632.27	-351,500.00	0.00

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	Estimated TOTAL as of 06/30/22	Approved Budget 21-22	Draft Budget 22-23
Other Income/Expense			
Other Income			
731000 · Realized Gain (Loss) on Invest	1,694.89	0.00	0.00
731100 · Unrealized Gain (Loss) on Invst	-203,536.21	0.00	0.00
732000 · Gain from sale of property	0.00	0.00	0.00
Total Other Income	-201,841.32	0.00	0.00
Net Other Income	-201,841.32	0.00	0.00
t Income	-426,473.59	-351,500.00	0.00

STIFEL

1 1 1 D363431 SSNOO01003

TEMECULA PUBLIC CEMETERY DIST ENDOWMENT PRINCIPAL 41911 C ST TEMECULA CA 92592-3053

Your Financial Advisor (LU04): SANDRA HEDSTROM WHEELER Telephone: (805) 783-2921 Office Serving Your Account: 4460 BROAD STREET SUITE 210 SAN LUIS OBISPO, CA 93401

PRIMARY INVESTMENT OBJECTIVE: Income RISK TOLERANCE: Moderate

For a full definition of this objective and risk tolerance, including the use of margin, please see www.stifel.com, IMPORTANT DISCLOSURES, or contact your Financial Advisor. If you have any questions concerning your investment objective or risk tolerance, or wish to make a change, please contact your Financial Advisor or the Branch Manager for this office.

TRADING TAX LOT RELIEF METHOD: First In, First Out INVESTOR UPDATE

Market volatility can be unnerving, even for the most experienced investors. It's also a perfectly normal part of investing. If you're feeling concerned about how day-to-day market fluctuations are impacting your long-term plans, your Stifel Financial Advisor is here to help.

ACCOUNT PROTECTION

Stifet, Nicolaus & Company, Incorporated provides up to \$150 million of coverage for securities held in client accounts, of which \$1.15 million may be in cash deposits. Ask your Financial Advisor for more details.

STIFEL PRESTIGE® ACCOUNT STATEMENT

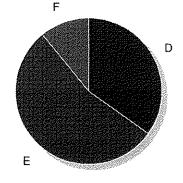
PORTFOLIO SUMMARY	June 30	May 31		
Net Cash Equivalents **	110.29	641.44		
Net Portfolio Assets held at Stifel Net Portfolio Assets not held at Stifel	2,360,147.98	2,381,230.81		
Net Portfolio Value	\$2,360,258.27	\$2,381,872.25		
YOUR CHANGE IN PORTFOLIO VALUE	June 30	May 31		
Net Cash Flow (Inflows/Outflows) ² Securities Transferred In/Out	-3,916.49	-3,873.16		
Income and Distributions	4,013.61	4,899.20		
Change in Securities Value	-21,711.10	6,840.24		
Net Change in Portfolio Value	-\$21,613.98	\$7,866.28		

^{**} See the Stifel Insured Bank Deposit Program Disclosure Statements for additional information.

YOUR ASSET SUMMARY

Value on Percentage of June 30, 2022 (\$) your account

	Ourio Co, Louis (W)	your account
Net Cash Equivalents**	110.29	0.00%
Fixed Income-Muni	821,601.40	34.81%
Fixed Income-Other	1,281,024.75	54.27%
Mutual Funds	257,521.83	10.91%
tal Assets	\$2,360,258.27	100.00%
	Fixed Income-Muni Fixed Income-Other Mutual Funds	Net Cash Equivalents** 110.29 Fixed Income-Muni 821,601.40 Fixed Income-Other 1,281,024.75 Mutual Funds 257,521.83



Thank you for allowing Stifel to serve you. In order to protect your rights, including rights under the Securities Investor Protection Act (SIPA), please promptly report, in writing, any inaccuracies or discrepancies in this account or statement to the Compliance Department of Stifel at the address below. If you have any questions regarding your account or this statement, please contact your Financial Advisor or the Branch Manager for this office. For additional information regarding your Stifel account, please refer to the current Stifel Account Agreement and Disclosure Booklet, which is available at www.stifel.com/disclosures/account-agreement.

Stifel, Nicolaus & Company, Incorporated | Member SIPC & NYSE | www.stifel.com | One Financial Plaza | 501 North Broadway | St. Louis, Missouri 63102

² Does not include cost or proceeds for buy or sell transactions.

STIFEL

1 1 1 D363432 SSNO001003

TEMECULA PUBLIC CEMETERY DIST ENDOWMENT INTEREST 41911 C ST TEMECULA CA 92592-3053

Your Financial Advisor (LU04): SANDRA HEDSTROM WHEELER Telephone: (805) 783-2921 Office Serving Your Account: 4460 BROAD STREET SUITE 210 SAN LUIS OBISPO, CA 93401

PRIMARY INVESTMENT OBJECTIVE: Income RISK TOLERANCE: Moderate

For a full definition of this objective and risk tolerance, including the use of margin, please see www.stifel.com, IMPORTANT DISCLOSURES, or contact your Financial Advisor. If you have any questions concerning your investment objective or risk tolerance, or wish to make a change, please contact your Financial Advisor or the Branch Manager for this office.

TRADING TAX LOT RELIEF METHOD: First In, First Out INVESTOR UPDATE

Market volatility can be unnerving, even for the most experienced investors. It's also a perfectly normal part of investing. If you're feeling concerned about how day-to-day market fluctuations are impacting your long-term plans, your Stifel Financial Advisor is here to help.

ACCOUNT PROTECTION

Stifel, Nicolaus & Company, Incorporated provides up to \$150 million of coverage for securities held in client accounts, of which \$1.15 million may be in cash deposits. Ask your Financial Advisor for more details.

STIFEL PRESTIGE® ACCOUNT STATEMENT

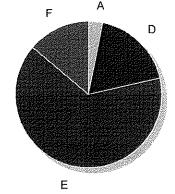
PORTFOLIO SUMMARY	June 30	May 31		
Net Cash Equivalents **	26,886.52	21,081.78		
Net Portfolio Assets held at Stifel Net Portfolio Assets not held at Stifel	839,712.99	847,927.75		
Net Portfolio Value	\$866,599.51	\$869,009.53		
YOUR CHANGE IN PORTFOLIO VALUE	June 30	May 31		
Net Cash Flow (Inflows/Outflows) ² Securities Transferred In/Out	3,916.49	3,873.16		
Income and Distributions	2,213.01	1.334.21		
Change in Securities Value	-8,539.52	2,444.66		
Net Change in Portfolio Value	-\$2,410.02	\$7.652.03		

^{**} See the Stifel Insured Bank Deposit Program Disclosure Statements for additional information.

YOUR ASSET SUMMARY

Value on Percentage of June 30, 2022 (\$) your account A Net Cash Equivalents** 26,886.52 3.10% D Fixed Income-Muni 158,189.55 18,25%

E Fixed Income-Other	561,008.94	64.74%		
F Mutual Funds	120,514.50	13.91%		
Total Assets	\$866,599.51	100.00%		



Thank you for allowing Stifel to serve you. In order to protect your rights, including rights under the Securities Investor Protection Act (SIPA), please promptly report, in writing, any inaccuracies or discrepancies in this account or statement to the Compliance Department of Stifel at the address below. If you have any questions regarding your account or this statement, please contact your Financial Advisor or the Branch Manager for this office. For additional information regarding your Stifel account, please refer to the current Stifel Account Agreement and Disclosure Booklet, which is available at www.stifel.com/disclosures/account-agreement.

Stifel, Nicolaus & Company, Incorporated | Member SIPC & NYSE | www.stifel.com | One Financial Plaza | 501 North Broadway | St. Louis, Missouri 63102

² Does not include cost or proceeds for buy or sell transactions.

A1 Monthly Revenues July 2021-June 2022

FYE 06/30/22	<u>July</u>	<u>August</u>	September	October	November	December	January	February	<u>March</u>	<u>April</u>	May	June
Single		=	11,000.00	2,000.00	.	5,000.00	6,000.00	6,000.00	5,000.00	-		-
Single End		#	4,500.00	1,500.00	-	2,000.00	2,000.00	2,000.00	2,000.00	_		-
Single/Dual		=	3,000.00	-	3,000.00	-	-	-	-	4,000.00		-
S/D End			1,000.00	-	1,000.00	-	-	-	-	1,000.00		-
Dual	21,500.00	4,500.00	17,500.00	9,000.00	8,500.00	4,000.00	8,500.00	8,500.00	4,500.00	-		8,000.00
Dual End	8,000.00	2,000.00	00.000,8	4,000.00	4,000.00	3,000.00	4,000.00	4,000.00	2,000.00	-		4,000.00
Collum	-	-	1,600.00	3,100.00	-	400.00	2,500.00	5,200.00	2,500.00	700.00		-
Colum End	-	-	2,200.00	3,100.00	-	600.00	2,000.00	4,000.00	2,000.00	1,000.00		-
cenotaph	•	-	-		-	-	-	-	-	300.00		-
Ground Crem	1,100.00	-	-	-	-	-	1,100.00	-	1,100.00	2,200.00		-
G Crem End	1,000.00	-	-	-	-	-	1,000.00	-	1,000.00	2,000.00		-
O/C -B	2,950.00	1,950.00	7,950.00	1,500.00	1,800.00	3,900.00	5,300.00	5,150.00	3,450.00	5,400.00	1,200.00	1,400.00
O/C/-C	2,400.00	-	800.00	2,800.00	-	800.00	-	400.00	2,200.00	1,000.00	400.00	400.00
Vault	220.00	220.00	220.00	440.00	-	1,125.00	220.00	220.00	948.00	660.00		_
Crem Vase	-		308.00	308.00	-	154.00	308.00	308.00	462.00	154.00		308.00
Grave Vase	200.00	100.00	300.00	125.00	75.00	100,00	200.00	125.00	175.00	175.00	25.00	50.00
Set Fee	1,700.00	500.00	3,000.00	1,250.00	1,250.00	1,800.00	1,850.00	1,200.00	1,760.00	1,650.00	650.00	1,900.00
Niche	_	-	-	-	-	-	-	-	-	÷		-
Non-Res	3,000.00	1,500.00	3,000.00	4,500.00	-	3,000.00	1,500.00	4,500.00	7,500.00	3,000.00		-
Disinter	-	-	-	-	-		-	-	-	300.00		-
Graveside	1,000.00	500.00	7,000.00	3,000.00	1,000.00	3,000.00	3,500.00	4,500.00	4,500.00	4,000.00	500.00	1,400.00
Engraving	-	230.00	892.00	690.00	-	460.00	460.00	690.00	920.00	230.00		230.00
2nd End	-	1,000.00	4,000.00	-	-	1,500.00	500.00	2,500.00	3,000.00	2,000.00	1,500.00	1,000.00
Handling	100.00	-	-	5,515.00	-	-	-	800.00	-			-
Taxes	36.77	28.01	72.47	76.39	6.57	99.23	63.71	57.14	94.24	86.55	2.19	31.32
Labor	1,023.23	631.99	1,459.53	1,015.61	293.43	1,376.77	1,068.29	754.86	1,718.76	1,429.45	97.81	240.68
Total	44,230.00	13,160.00	77,802.00	43,920.00	20,925.00	32,315.00	42,070.00	50,905.00	46,828.00	31,285.00	4,375.00	18,960.00
YTD Total	44,230.00	57,390.00	135,192.00	179,112.00	200,037.00	232,352.00	274,422.00	325,327.00	372,155.00	403,440.00	407,815.00	426,775.00

A2Cemetery Property Fiscal Year 2021-2022

FYE 06/30/22

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Dual Lower -GM	249	248	245	243	241	241	245	244	243	243	243	243
Dual Upper-GP	336	336	335	335	332	331	329	326	326	326	326	324
Dual/ Single	48	48	47	47	46	46	46	46	46	45	45	45
Dual Manager	28	28	28	28	28	28	28	27	27	27	27	27
Singles	110	110	107	107	107	107	107	105	105	105	105	105

Hexagon Wall Tier 1 Tier 2 Tier 3 Tier 4 Tier 5												
Tier F-1	26	26	26	25	25	25	23	19	18	18	18	18
Tier F-2	27	27	27	27	27	27	26	26	25	25	25	25
Tier F-3	27	27	27	27	27	27	27	26	26	26	26	26
Tier F-4	29	29	28	28	28	28	28	28	28	28	28	28
Tier F-5	10	10	10	10	10	10	10	10	10	10	10	10
Grd Crem	19	19	19	17	17	17	16	16	15	15	15	15
Cenotaph	47	47	47	47	47		47	47	47	46	46	46
Ossuary	334	334	334	334	334		334	334	334	334	334	334

JUNE 2022 Burial Depletion Sales

<u>Pre-Need</u>

Single Lots	
Dual Lots	
Wall	
Cremation Ground	
Ossuary	
Hexagon	

At Need

Single Lots	
Dual Lots	2
Wall	
Cremation Ground	
Ossuary	
Hexagon	

Cindi Beaudet

From:

Michael Cobden < Michael Cobden@galawyers.com>

Sent:

Wednesday, July 13, 2022 4:00 PM

To: Cc:

Gustavo Lamanna; Cindi Beaudet

Steve Quintanilla

Subject:

RE: Board Meeting

I have no updates either, Lamson is very late on some promised agreements about mediation. I don't know that it is worth going back to the Court to tattle, but we are getting close...

Michael R. Cobden Law Offices of Quintanilla & Associates 777 E Tahquitz Canyon Way, Suite 200-41 Palm Springs, CA 92262 Tel. 760.993.3702 www.QALawyers.com

NOTICE: THIS MESSAGE IS INTENDED ONLY FOR THE PERSON OR ENTITY TO WHICH IT IS ADDRESSED. THIS MESSAGE MAY CONTAIN INFORMATION THAT IS PRIVILEGED OR CONFIDENTIAL, AND MAY BE EXEMPT OR PROHIBITED FROM PUBLIC DISCLOSURE. IF YOU RECEIVE THIS MESSAGE IN ERROR, DO NOT FORWARD OR OTHERWISE SHARE THIS MESSAGE. INSTEAD, IMMEDIATELY NOTIFY THE SENDER AND OUR OFFICE OF THE ERROR.

From: Gustavo Lamanna <glamanna@usa.net> Sent: Wednesday, July 13, 2022 3:49 PM

To: Cindi Beaudet < Cindi@temeculacemetery.org>

Cc: Michael Cobden < MichaelCobden@qalawyers.com>; Steve Quintanilla < SteveQ@qalawyers.com>

Subject: Re: Board Meeting

Dear Ms. Beaudet:

Nothing new to report to the trustees from my end at this time.

Sincerely,

Gustavo Lamanna Attorney at Law 11599 Gateway Boulevard Los Angeles, CA 90064 glamanna@usa.net 310-497-6558 cell https://www.gustavolamanna.com

...,,...,,...,,...

On Wed, Jul 13, 2022 at 1:32 PM Cindi Beaudet <Cindi@temeculacemetery.org> wrote:

