

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (951) 699-1630. Notification 72 hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

**AGENDA- Estimated Time: 2 Hrs.
June 20, 2024 @ 8:00 a.m.**

REGULAR BOARD MEETING

TEMECULA PUBLIC CEMETERY DISTRICT

**41911 C St, Temecula, Ca 92592
951-699-1630**

1. CALL TO ORDER- Trustee Davis @ 8:00AM

2. FLAG SALUTE -Trustee Davis

3. ROLL CALL-

Chair Davis, Vice Chair Dugan, Trustee Vanderhaak,
Trustee Kelleher, Trustee Qualm, General Manager, Beudet, Administration,
Santos

4. MOTIONS TO EXCUSE-

5. VISITORS- Shelby Burson- Agape Construction

6. PUBLIC COMMENTS-

Currently, members of the public are invited to address the Board concerning any items on the agenda, or on any other matters that are not on the agenda but are within the subject matter jurisdiction of the district. Requests must be submitted in writing or in person prior to the start of the meeting. Every person will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law (Brown Act) all items to be acted on must be posted 72 hours in advance.

7. CLOSED SESSION ITEMS-

A. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED INITIATION OF LITIGATION

Pursuant to Government Code of Section 54956.9 (d) (one potential case)

8. CONSENT CALENDAR-

All matters listed under the Consent Calendar are considered routine and may all be approved by one motion. There will be no discussion of these items unless members of the Board or the public request an item be removed from the Consent Calendar for separate action. A total of five minutes is provided for members of the public to address the Trustees on items that appear on the consent calendar. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

A. APPROVAL OF MINUTES-

Recommendation: That the Board approve the minutes of the Regular Board Meeting dated May 16, 2024.

B. APPROVAL OF CHECK REGISTERS AND CREDIT CARD RECEIPTS

Recommendation: That the Board approves the May 2024 Check Registers, Nos. 101100, 101200 and 101300.

C. APPROVAL OF BOOKKEEPER REPORT-

Recommendation: That the Board receives and files the May 2024 Bookkeeper Report.

9. ACTION ITEMS-

A. Fiscal Year 2024-2025 Draft Budget

Recommendation: That the Trustees review the first draft budget and approach the manager with any questions or concerns.

B. Response letter from Rancho Highlands HOA

Recommendation: That the Trustees read the response from the HOA President.

10. FINANCIAL REPORTS-

- A. May 2024 Balance Sheet
- B. May 2024 Profit and Loss
- C. May 2024 Stifel Investments; Summary Statements
- D. May 2024 California Class Summary Statement

11. GENERAL MANAGERS REPORTS-

- A. May 2024 Revenues
- B. May2024 Inventory
- C. May 2024 Burial Calendar
- D. Acknowledgement Email
- E. K&A Engineering
- F. Critique Letter
- G. Pearls Premium

12. FISCAL YEAR 2023-2024 SUBCOMMITTEES-

- A. 52-acre Cemetery Property (**Qualm, Dugan**) Funeral Home and Chapel
- B. Landscape Plan (**Vanderhaak, Davis**) Pearls Premium
- C. Cenotaph/ Ossuary (**Dugan, Qualm**)
- D. Conference Liaison (**Kelleher, Vanderhaak**) Booked for CSDA in September
- E. Policies (**Dugan, Kelleher**) Workplace Violence Prevention Plan
- F. General Price List (**Davis-Vanderhaak**) Draft GPL attached
- G. Investments (**Qualm-Dugan**)

13. ITEMS FOR FUTURE TRUSTEE AGENDAS-

Any Trustee may request an item to be placed on a future agenda. Any such request will be discussed only under this section. In making the request, a Trustee may briefly describe the topic of the proposed agenda item. This description shall not exceed 5 minutes. No substantive discussion on the subject or a motion may occur.

14. BOARD COMMENTS-

Lake Elsinore Storm Outing - 08/16/2024

CSDA Annual Conference- 09/12/2024

15. ADJOURNMENT-

1st Motion:

2nd Motion:

All in Favor:

The Next Regular Meeting of the Temecula Public Cemetery Board of Trustees will be held on Thursday, July 18, 2024, at 8:00 a.m.

POSTED June 17, 2024

All supporting documentation is available for public review after the agenda has been posted and no less than 72 hours prior to the meeting date. The material will be made available at the Temecula Public Cemetery District Office during business hours, or on the website at:
www.temeculacemetery.org

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MINUTES

May 16, 2024 @ 8:00 a.m.

TEMECULA PUBLIC CEMETERY DISTRICT

41911 C St, Temecula, Ca 92592
951-699-1630

1. CALL TO ORDER- Trustee Davis @ 8:00AM

2. FLAG SALUTE -Trustee Davis

3. ROLL CALL-

Chair Davis, Vice Chair Dugan, Trustee Vanderhaak,
Trustee Kelleher, General Manager, Beaudet, Administration, Santo

4. MOTIONS TO EXCUSE- Trustee Qualm, Trustee Kelleher

A motion was made by Trustee Vanderhaak to excuse the two Trustees, seconded by Trustee Dugan and passed with a 3/0 vote.

5. VISITORS-

Attorney- Steve Quintanilla

Agape Construction- Shelby Burnson

6. PUBLIC COMMENTS-

Currently, members of the public are invited to address the Board concerning any items on the agenda, or on any other matters that are not on the agenda but are within the subject matter jurisdiction of the district. Requests must be submitted in writing or in person prior to the start of the meeting. Every person will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law (Brown Act) all items to be acted on must be posted 72 hours in advance.

7. CLOSED SESSION ITEMS-

A. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED INITIATION OF LITIGATION

Pursuant to Government Code of Section 54956.9 (d) (one potential case)

8. CONSENT CALENDAR- A motion was made by Trustee Dugan to accept the consent calendar as presented, seconded by Trustee Vanderhaak and passed with a 3/0 vote

All matters listed under the Consent Calendar are considered routine and may all be approved by one motion. There will be no discussion of these items unless members of the Board or the public request an item be removed from the Consent Calendar for separate action. A total of five minutes is provided for members of the public to address the Trustees on items that appear on the consent calendar. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

A. **APPROVAL OF MINUTES-**

Recommendation: That the Board approve the minutes of the Regular Board Meeting dated April 18, 2024.

B. **APPROVAL OF CHECK REGISTERS AND CREDIT CARD RECEIPTS**

Recommendation: That the Board approves the April 2024 Check Registers, Nos. 101100, 101200 and 101300, and credit card receipts dated March 22, 2024.

C. **APPROVAL OF BOOKKEEPER REPORT-**

Recommendation: That the Board receives and files the April 2024 Bookkeeper Report.

9. ACTION ITEMS-

- A. LAFCO RUN OFF ELECTION A motion was made by Trustee Vanderhaak to nominate Bruce Underwood, seconded by Trustee Dugan and passed with a 3/0 vote.

Recommendation: That the Trustees choose one candidate for the runoff.
Coachella Valley Water District- Castulo Estrada
Coachella Valley Public Cemetery District- Bruce Underwood

- B. CALIFORNIA CLASS A motion was made by Trustee Davis to wait a little longer before we forward any available to cash that we may need soon for development, seconded by Trustee Vanderhaak and passed with a 3/0 vote.

Recommendation: That the Trustees direct the manager to withdraw \$1,000,000. from our general fund held at the Riverside Country Controllers Office to invest with California Class.

10. FINANCIAL REPORTS- A motion was made by Trustee Vanderhaak to receive and file the April financials, seconded by Trustee Davis and passed with a 3/0 vote.

- A. April 2024 Balance Sheet
- B. April 2024 Profit and Loss
- C. April 2024 Stifel Investments; Summary Statements
- D. April 2024 California Class Summary Statement

11. GENERAL MANAGERS REPORTS-

- A. March 2024 Revenues
- B. March 2024 Inventory
- C. March 2024 Burial Calendar
- D. Appraisal information
- E. Disc 52 acres scheduled for end of May.

12. FISCAL YEAR 2023-2024 SUBCOMMITTEES-

- A. 52-acre Cemetery Property (**Qualm, Dugan**) Hunsaker and Baker
- B. Landscape Plan (**Vanderhaak, Davis**)
- C. Cenotaph/ Ossuary (**Dugan, Qualm**)
- D. Conference Liaison (**Kelleher, Vanderhaak**)
- E. Policies (**Dugan, Kelleher**)
- F. General Price List (**Davis-Vanderhaak**) Meet prior to meeting in June to discuss increases to General Price List
- G. Investments (**Qualm-Dugan**)

13. ITEMS FOR FUTURE TRUSTEE AGENDAS-

Any Trustee may request an item to be placed on a future agenda. Any such request will be discussed only under this section. In making the request, a Trustee may briefly describe the topic of the proposed agenda item. This description shall not exceed 5 minutes. No substantive discussion on the subject or a motion may occur.

Trustee Davis suggested our legal counsel write a letter to Supervisor Chuck Washington expressing our dismay in the county planning and transportation department, and to express how much property tax money has been spent to date with no clear resolution as to when the cemetery will be available for burials.

14. BOARD COMMENTS-

Memorial Day Celebration- Monday, May 27th

Starts promptly at 10:00 am.

Trustee Qualm will not be present.

15. ADJOURNMENT- 9:07 am

1st Motion: Trustee Vanderhaak

2nd Motion: Trustee Davis

All in Favor: 3/0

The Next Regular Meeting of the Temecula Public Cemetery Board of Trustees will be held on Thursday, June 20, 2024, at 8:00 a.m.

Temecula Public Cemetery District

6/5/2024 2:56 PM

Register: 101100 · US Bank Checking

From 05/01/2024 through 05/31/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/07/2024	9203	US Bank	201100 · Accounts Pay...		9,860.62	X		28,311.57
05/07/2024	043024	Downs Energy	201100 · Accounts Pay...	CL-32310	288.26	X		28,023.31
05/07/2024			101200 · US Bank Pay...	Funds Transfer	13,305.31	X		14,718.00
05/08/2024	Audit JE ...		515100 · Life Insuranc...	Automatic with...	31.90	X		14,686.10
05/09/2024	051424	CalPers 457 Plan	201100 · Accounts Pay...	pay period 05/10	1,518.22	X		13,167.88
05/10/2024			101100G · Cash - Gen...	Deposit		X	72,254.64	85,422.52
05/12/2024			523290 · Bank Charges	Service Charge	60.00	X		85,362.52
05/15/2024	9204	Cherry Santos	201100 · Accounts Pay...	Mileage and m...	12.84	X		85,349.68
05/15/2024	9205	American Mini Storage	201100 · Accounts Pay...	April	115.00	X		85,234.68
05/15/2024	9206	AT&T Mobility	201100 · Accounts Pay...	287328075503	450.00	X		84,784.68
05/15/2024	9207	Brown Family Servic...	201100 · Accounts Pay...	2237	1,239.64	X		83,545.04
05/15/2024	9208	County of Riverside L...	201100 · Accounts Pay...	IT 5929	57.42	X		83,487.62
05/15/2024	9209	CR&R Incorporated	201100 · Accounts Pay...	0014-93350	401.13	X		83,086.49
05/15/2024	9210	Crowne Hill Consulti...	201100 · Accounts Pay...	18173	189.40	X		82,897.09
05/15/2024	9211	EcoFert Inc	201100 · Accounts Pay...	5947	515.00	X		82,382.09
05/15/2024	9212	Ewing Irrigation Pro...	201100 · Accounts Pay...	117305	228.92	X		82,153.17
05/15/2024	9213	Hank's Hardware & ...	201100 · Accounts Pay...	479529	122.97	X		82,030.20
05/15/2024	9214	Linda Glau CPA	201100 · Accounts Pay...		759.00			81,271.20
05/15/2024	9215	Protection One (corp)	201100 · Accounts Pay...	15469876	249.58	X		81,021.62
05/15/2024	9216	Prudential Overall Su...	201100 · Accounts Pay...	April	282.12	X		80,739.50
05/15/2024	9217	PureRite Drinking W...	201100 · Accounts Pay...	327310	106.15	X		80,633.35
05/15/2024	9218	RJM Design Group L...	201100 · Accounts Pay...	36389	1,852.15	X		78,781.20
05/15/2024	9219	South County Pest C...	201100 · Accounts Pay...	0294958	46.00	X		78,735.20
05/15/2024	9220	Southern California ...	201100 · Accounts Pay...	2-03-325-4707	470.91	X		78,264.29
05/15/2024	9221	Standard Insurance C...	201100 · Accounts Pay...	160-513170-00...	340.92	X		77,923.37
05/15/2024	9222	Streamline	201100 · Accounts Pay...	7235D26B-0043	63.00	X		77,860.37
05/15/2024	9223	Wildlife Control Ser...	201100 · Accounts Pay...	WL3726	500.00	X		77,360.37
05/15/2024	9251	Cindi Beaudet	201100 · Accounts Pay...	VOID: Mileage		X		77,360.37
05/20/2024	052524	CalPers 457 Plan	201100 · Accounts Pay...	pay period 05/24	1,516.90	X		75,843.47
05/20/2024	061024	California Public Em...	201100 · Accounts Pay...	7490021932 ...	4,162.35	X		71,681.12
05/20/2024			101200 · US Bank Pay...	Funds Transfer	12,335.81	X		59,345.31
05/24/2024	9225	David Flores	529040 · Private Milea...	VOID: GJE, R...		X		59,345.31
05/24/2024	9226	Cherry Santos	529040 · Private Milea...		52.46	X		59,292.85
05/24/2024	9227	Jonathon Fernandez	529040 · Private Milea...		37.58			59,255.27
05/24/2024	9228	Kyle Means	529040 · Private Milea...		19.16			59,236.11
05/24/2024	9229	David Torres	529040 · Private Milea...		74.91			59,161.20
05/29/2024	9230	Don Hansen	201100 · Accounts Pay...	4364	6,000.00			53,161.20
05/29/2024	9231	GEO Soils Inc	201100 · Accounts Pay...	30878	79.00			53,082.20
05/29/2024	9232	Home Depot	201100 · Accounts Pay...	7110339/1513...	374.46			52,707.74
05/29/2024	9233	Law Offices Of Quin...	201100 · Accounts Pay...		630.00			52,077.74

Temecula Public Cemetery District

6/5/2024 2:56 PM

Register: 101100 · US Bank Checking

From 05/01/2024 through 05/31/2024

Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
05/29/2024	9234	Lawnscap Systems I...	201100 · Accounts Pay...	445462	1,738.00	X		50,339.74
05/29/2024	9235	PureRite Drinking W...	201100 · Accounts Pay...	32-8781	95.44			50,244.30
05/29/2024	9236	RJM Design Group I...	201100 · Accounts Pay...	36405	157.10	X		50,087.20
05/29/2024	9237	US Bank	201100 · Accounts Pay...		2,402.07			47,685.13
05/29/2024	9238	Verizon Wireless	201100 · Accounts Pay...	96-79814918	214.00			47,471.13
05/29/2024	9239	Vincent Martinez	201100 · Accounts Pay...		900.00	X		46,571.13
05/31/2024	9240	Prudential Overall Su...	201100 · Accounts Pay...	May	380.15			46,190.98
05/31/2024	9241	PureRite Drinking W...	201100 · Accounts Pay...	32-9525	17.25			46,173.73
05/31/2024	9252	Cindi Beaudet	529040 · Private Milea...	May	145.66			46,028.07
05/31/2024	061030	Compass HR	525030 · Compass HR ...		225.00	X		45,803.07
05/31/2024	061031	Metlife	515081 · Health Insura...		42.75	X		45,760.32
05/31/2024			101200 · US Bank Pay...	Funds Transfer	13,938.09	X		31,822.23

Temecula Public Cemetery District

6/5/2024 2:57 PM

Register: 101200 · US Bank Payroll
 From 05/01/2024 through 05/31/2024
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/07/2024			101100 · US Bank Che...	Funds Transfer		X	13,305.31	24,502.82
05/10/2024	Audit JE ...		510040 · Regular Salar...	Bank Draft Am...	7,748.83	X		16,753.99
05/10/2024	Audit JE ...		510040 · Regular Salar...	Bank Draft Am...	1,284.40	X		15,469.59
05/10/2024	Audit JE ...		510040 · Regular Salar...	Bank Draft Am...	3,751.64	X		11,717.95
05/10/2024	Audit JE ...		510040 · Regular Salar...	Monthly charg...	178.42	X		11,539.53
05/10/2024	Audit JE ...		510040 · Regular Salar...	Jury Duty Pay ...	192.03	X		11,347.50
05/10/2024	Audit JE ...		510040 · Regular Salar...	Jury Duty Pay ...	36.51	X		11,310.99
05/10/2024	Audit JE ...		510040 · Regular Salar...	Jury Duty Pay ...	113.48	X		11,197.51
05/11/2024	Audit JE ...		510040 · Regular Salar...	Jury Duty Pay ...	192.02	X		11,005.49
05/11/2024	Audit JE ...		510040 · Regular Salar...	Jury Duty Pay ...	36.52	X		10,968.97
05/11/2024	Audit JE ...		510040 · Regular Salar...	Jury Duty Pay ...	113.48	X		10,855.49
05/12/2024	Audit JE ...		510040 · Regular Salar...	Jury Duty Pay ...			192.02	11,047.51
05/12/2024	Audit JE ...		510040 · Regular Salar...	Jury Duty Pay ...		X	36.52	11,084.03
05/12/2024	Audit JE ...		510040 · Regular Salar...	Jury Duty Pay ...		X	113.48	11,197.51
05/20/2024	8	Psychex	656000 · Payroll Expe...	Electronic Wit...	128.00	X		11,069.51
05/20/2024			101100 · US Bank Che...	Funds Transfer		X	12,335.81	23,405.32
05/24/2024	Audit JE ...		510040 · Regular Salar...	Bank Draft Am...	7,205.03	X		16,200.29
05/24/2024	Audit JE ...		510040 · Regular Salar...	Bank Draft Am...	1,295.85	X		14,904.44
05/24/2024	Audit JE ...		510040 · Regular Salar...	Bank Draft Am...	3,691.61	X		11,212.83
05/24/2024	Audit JE ...		510040 · Regular Salar...	Monthly charg...	143.32	X		11,069.51
05/31/2024			101100 · US Bank Che...	Funds Transfer		X	13,938.09	25,007.60

Temecula Public Cemetery District

6/5/2024 2:58 PM

Register: 101300 · US Wash Account

From 05/01/2024 through 05/31/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/30/2024	5078	Maybelle Martin	523250 · Repurchase	REFUND	200.00			11,201.96
05/31/2024			100499 · Revenues to ...	Deposit		X	300.00	11,501.96
05/31/2024			-split-	Deposit		X	41,910.00	53,411.96
05/31/2024	5079	County of Riverside ...	-split-	May 2024- Rev...	42,210.00			11,201.96

Date: 06/04/24

Chinabla

Remote Tasks Performed:

- X Reconcile three US Bank Cash Accounts
- Reconcile four County Cash Accounts Statements – Not yet received
- X Enter Property Taxes - Code Deposits as Necessary
- X Support Voucher Balance to County

- X Download, Save, Print California CLASS
- X Reconcile California CLASS

- X Journal activity and Reconcile two Stifel Accounts using Stifel Balancing spreadsheet.
- X Save the Stifel Account Statements for the auditor
- X Reconcile two Stifel interest receivable accounts
- X Print Stifel Statements and Snapshot– for Board Packets

- X Verify check sequence is intact.

9204-9241

X Verify each check over \$2500 from the US Bank General account has two signatures. Note: US Bank Wash account checks to the county are exempt from this requirement.

Number	Date	Payee	Amount	Memo	2nd Sig
9230	5/29/2024	Don Hansen	6,000.00	Abatement of 52 Acres	Yes

- X Verify all checks to the GM have two signatures.

Number	Date	Payee	Amount	Memo	2nd Sig
9224	5/15/2024	Cindi Beaudet	154.10	Mileage April	Yes

X Check monthly credit card statements for receipts and reasonableness. Initial credit card. Note that receipts are attached and expenses are reasonable.

- X Confirm Proper Endowment Income figure booked.7500

X Discuss Management Use Only financial statements with the GM - Profit and loss two month, Balance sheet with prior year figures, and Profit and Loss Budget Performance.

X For the GM – Add Difference to Balance Sheet. In Excel, change the difference column text to white. Then for all reasonable totals/subtotals, change it to black.

X On the Profit and Loss – Show only the Year to Date and Annual Budget Figures. Check Pagination.

Update Endowment Allocation Schedule. Report not available

X Update Wash Account Analysis.

X Update Prepaid subledger and validate QB information.

X Read Agenda and Minutes of the previous Board Meeting

X Continue Budget 24-25

X Begin Audit Support Preparation

Remedius Public Cemetery District
First Draft Budget
Fiscal Year 24-25

	Est TOTAL 23-24	Approved Budget 23-24	Draft Budget 24-25	Notes
Ordinary Income/Expense				
Income				
700001 · Property Taxes				
700020 · Prop Tax Current Secured	797,898.06	680,000.00	780,000.00	Based on prior year
701020 · Prop Tax Current Unsecured	39,299.57	30,000.00	35,000.00	
703000 · Prop Tax Prior Unsecured	1,666.44	900.00	1,000.00	
704000 · Prop Tax Curr Supplemental	23,080.27	24,000.00	23,000.00	
705000 · Prop Tax Prior Supplemental	20,041.17	8,000.00	15,000.00	
706000 · Teeter Settlement	3,854.72	8,500.00	4,000.00	
707000 · RDV Apportionment	120,271.43	110,600.00	115,000.00	
752800 · CA-Homeowners Tax Relief	5,936.95	3,000.00	4,000.00	
770100 · Property Tax - SBE	14,564.05	15,000.00	14,000.00	
770102 · Other Taxes	237.50	0.00	0.00	
Total 700001 · Property Taxes	1,026,850.16	880,000.00	991,000.00	
740020 · Interest and Dividend Income				
740025 · Interest Income - CA CLASS	43,846.07	0.00	120,000.00	Est \$10k per month
740024 · Dividend Income - Stifel	15,074.25	10,000.00	14,000.00	interest being raised once more this year
740023 · Interest - Stifel	110,879.24	75,900.00	90,000.00	interest being raised once more this year
740020G · Interest on General Fnd at Cnty	40,961.93	17,800.00	30,000.00	interest being raised once more this year
74002GF · FMV Adj County General	0.00	0.00	0.00	The District does not budget for this audit
740020E · Interest on Endow Fnd at County	1,646.44	1,800.00	1,200.00	0.00 adjustment
74002EF · FMV Adj County Endowment	0.00	0.00	0.00	The District does not budget for this audit
7400200 · Interest on ACO at County	66,536.35	24,500.00	5,000.00	Most of this money was moved to CA CLASS
740020F · FMV Adj County ACO	0.00	0.00	0.00	The District does not budget for this audit
Total 740020 · Interest and Dividend Income	278,944.28	130,000.00	260,200.00	

Memecua Rupid Cemetery District

First Draft Budget

Fiscal Year 24-25

Est TOTAL 23-24	Approved Budget 23-24	Draft Budget 24-25	Notes
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Expense

510000 · Salaries and Employee Benefits			
510040T · Regular Salaries.			
510040 · Regular Salaries	340,546.88	349,000.00	350,000.00 wage modeling
510330 · Incentive Pay	3,810.00	4,000.00	8,000.00
515100 · Life Insurance Policy	420.20	450.00	450.00
Total 510040T · Regular Salaries.	344,777.08	353,450.00	358,450.00
513000T · Retirement - Miscellaneous			
518000 · Employer Contributions-457	19,900.59	25,500.00	25,500.00
551000 · Employee Contributions	0.00	0.00	0.00 zero expense to the District
Total 513000T · Retirement - Miscellaneous	19,900.59	25,500.00	25,500.00
513120T · Retirement - Social Security			
513120 · Social Security	20,992.43	22,500.00	22,500.00
513140 · Medicare Tax	4,909.81	5,500.00	5,500.00
Total 513120T · Retirement - Social Security	25,902.24	28,000.00	28,000.00
515080T · Health Insurance (eer share)			
515081 · Health Insurance	41,065.92	60,500.00	49,400.00 per calPers
515082 · Vision Insurance	412.64	800.00	515.00 per met life
515083 · Dental Insurance	3,372.20	4,500.00	4,095.00 per standard
Total 515080T · Health Insurance (eer share)	44,850.76	65,800.00	54,010.00
515260T · Unemployment Insurance			
517000 · Workers Comp Insurance	15,616.78	15,500.00	23,000.00 Based on SDRMA Estimate 050824
515060 · State Unemployment Insuranc	0.00	1,500.00	1,500.00
513130 · CA SUI	711.55	2,000.00	2,000.00
Total 515260T · Unemployment Insurance	16,328.33	19,000.00	26,500.00
Total 510000 · Salaries and Employee Benefits	451,759.00	491,750.00	492,460.00
520000 · Services and Supplies			
529540T · Utilities			
520845 · Trash	4,981.77	4,400.00	5,000.00
529500 · Electricity	7,562.42	8,000.00	8,200.00
Total 529540T · Utilities	12,544.19	12,400.00	13,200.00

First Draft Budget

Fiscal Year 24-25

	Est TOTAL 23-24	Approved Budget 23-24	Draft Budget 24-25	Notes
524520T · Administrative Expenses				
518160 · Board Stipend	8,100.00	11,250.00	10,000.00	
520115 · Uniforms - Replacement Cloth	4,272.89	4,500.00	4,500.00	
520230 · Cellular Phone	2,644.56	2,500.00	2,800.00	
520705 · Food	346.01	1,000.00	1,000.00	
520930 · Insurance - Liability	22,950.92	24,000.00	23,000.00	Based on SDRMA Estimate 050824
523100 · Memberships	3,656.00	3,600.00	4,000.00	
523290 · Bank Charges	406.00	300.00	400.00	
523621 · Subscriptions	5,149.90	4,500.00	5,100.00	
523660 · Computer Service	5,283.29	9,000.00	9,000.00	
523700 · Office Supplies	2,710.88	6,000.00	6,000.00	
523720 · Photocopies	2,396.16	3,800.00	2,600.00	
523760 · Postage/Mailing	996.59	1,000.00	1,200.00	
523780 · Programs	0.00	2,000.00	2,000.00	
523840 · Computer Equip/Software/T1	3,898.75	5,000.00	5,000.00	
524520 · County Journal Recording	2,515.20	2,400.00	2,800.00	
524530 · Storage Fees	1,380.00	1,500.00	1,500.00	
524540 · Payroll Processing Services	4,488.96	5,240.00	6,000.00	\$4500 payroll processing, \$1500 Time and Attendance
524560 · Auditing	10,500.00	10,500.00	10,500.00	
524561 · Accounting	9,715.75	10,200.00	10,700.00	
524566 · Temp for e-File	17,218.22	35,000.00	25,000.00	
524800 · Drug Testing/Pre-Employment	285.00	1,000.00	1,000.00	
525025 · Legal - General Counsel	1,695.00	30,000.00	30,000.00	
525030 · Compass HR Support	2,702.99	3,000.00	3,000.00	
526420 · Advertising	1,246.90	1,800.00	2,800.00	
527280 · Awards/Recognition	0.00	300.00	300.00	
527880 · Training/ Staff	690.70	3,000.00	3,000.00	
528140 · Conferences and Meetings	19,534.73	30,000.00	30,000.00	
528980 · Meals	1,794.86	3,000.00	2,000.00	
528990 · Semi-Annual Team Dinner	2,285.47	5,000.00	6,000.00	
529040 · Private Mileage Reimburseme	2,493.26	3,000.00	3,000.00	
529050 · Website	819.00	800.00	1,000.00	
529550 · Water	1,365.46	1,600.00	1,600.00	
Total 524520T · Administrative Expenses	143,543.45	225,790.00	216,800.00	

Memecua Public Cemetery District First Draft Budget

Fiscal Year 24-25

	Est TOTAL 23-24	Approved Budget 23-24	Draft Budget 24-25	
524500T · Operational Expenses.				
521420 · Maint-Field Equipment	8,656.75	15,000.00	15,000.00	
522310 · Maint-Building Improvements	4,752.65	5,000.00	5,000.00	
522320 · Maint - Grounds	24,831.31	27,000.00	30,000.00	Need additional lawn care kukuaya grass
522360 · Maintenance-Extermination	6,276.00	6,800.00	6,900.00	46 increased to 59
523250 · Repurchase	1,400.00	1,500.00	1,500.00	
523800 · Engraving Expense	2,959.00	4,000.00	5,000.00	
525600 · Security	2,974.35	3,000.00	3,000.00	
527100 · Fuel	3,671.03	5,000.00	5,000.00	
527180 · Operational Supplies	16,368.20	15,000.00	30,000.00	More upkeep on the grounds
528020 · Inventory	12,552.67	15,000.00	15,000.00	
Total 524500T · Operational Expenses.	84,441.96	97,300.00	116,400.00	
Total 520000 · Services and Supplies	240,529.60	335,490.00	346,400.00	
530000 · Other Charges				
535540T · Depreciation Building				
585000 · Depreciation	48,136.72	0.00	0.00	The District does not budget for Depreciation
Total 535540T · Depreciation Building	48,136.72	0.00	0.00	
530100 · Miscellaneous non-operating exp	10,408.90	4,000.00	10,000.00	did not antucipate last year
Total 530000 · Other Charges	58,545.62	4,000.00	10,000.00	
540000 · Capital Assets				
542060T · Cemetery Grounds				
542040 · Buildings, Capital Projects	0.00	50,000.00	50,000.00	
542060 · Improvements -Building	12,000.00	15,000.00	15,000.00	
542065 · Tree Renovaton	8,500.00	30,000.00	30,000.00	
542300 · Office Renovaton	0.00	7,500.00	7,500.00	
Total 542060T · Cemetery Grounds	20,500.00	102,500.00	102,500.00	
540040T · Land, Purchase of Land				
540042 · Future Cemetery Property	44,961.70	2,500,000.00	2,500,000.00	
Total 540040T · Land, Purchase of Land	44,961.70	2,500,000.00	2,500,000.00	
546020T · Equipment, etc				
542070 · Well Motor	0.00	60,000.00	60,000.00	
546020 · Equipment - Automotive	25,271.41	35,000.00	110,000.00	New kabota tractor added
Total 546020T · Equipment, etc	25,271.41	95,000.00	95,000.00	
Total 540000 · Capital Assets	90,733.11	2,697,500.00	2,697,500.00	

First Draft Budget

Fiscal Year 24-25

	Est TOTAL 23-24	Approved Budget 23-24	Draft Budget 24-25	Notes
656000 · Payroll Expenses				
Total Expense	1,880.00	0.00	0.00	Moved to Payroll/Time and Attendance Service Fees
Net Ordinary Income	843,447.33	3,528,740.00	3,546,360.00	
Other Income/Expense	840,013.90	-2,137,940.00	-1,931,860.00	
Other Income				
731000 · Realized Gain (Loss) on Invest	0.00	0.00	0.00	The District does not budget for realized and unrealized gains on investments and sales of property
731100 · Unrealized Gain (Loss) on Invest	40,816.41	0.00	0.00	The District does not budget for realized and unrealized gains on investments and sales of property
732000 · Gain from sale of property	0.00	0.00	0.00	The District does not budget for realized and unrealized gains on investments and sales of property
Total Other Income	40,816.41	0.00	0.00	
Net Other Income	40,816.41	0.00	0.00	
Net Income	880,830.31	-2,137,940.00	-1,931,860.00	

765,640.00 Net Income without Capital Assets

Cindi Beaudet

From: Benna Duenas <benna@avalonweb.com>
Sent: Thursday, May 30, 2024 8:46 AM
To: info
Subject: Rancho Highlands Community Association
Attachments: Photos.pdf

Follow Up Flag: Follow up
Flag Status: Flagged



Caution: External (benna@avalonweb.com)
First-Time Sender



Good morning Chairman Davis,

Please see the letter below sent on behalf of the Rancho Highlands Community Association Board of Directors President.

May 30, 2024

Via First Class Mail and Email

Mr. Craig Davis
Chairman Board of Trustees
Temecula Public Cemetery District
41911 C St.
Temecula, CA 92592

Dear Chairman Davis:

Recently we were notified of a plan to modify the property-boundary fencing between our respective agencies. As you know, currently this fencing is a majority of chain-link type that to our knowledge has been in existence ever since the Rancho Highlands community was first developed in approximately 1989, or thereabouts. It is in very good condition.

We were informed by your General Manager, Ms. Beaudet, this proposed change is to either to remove and destroy approximately one-quarter of a mile of a perfectly good chain-link fence covered with beautiful mature star jasmine vines and replace it with vinyl fencing of an unknown height and configuration, or should we not agree, we have been further advised your agency will unilaterally install the vinyl fencing set-back from the property line despite any concerns we may have.

We strongly believe the existing chain-link fence and landscaping afford multiple aesthetic and environmental benefits to both agencies.

If the vinyl fence were to be installed on your property with the existing chain-link fence remaining in-situ, it will be impossible for us to access the rear side of the fence from our property for irrigation and plant maintenance and weed control. There appears to be insufficient space between the existing trees on your property along the fence line to allow a vinyl fence to be installed between their trunk locations and the existing chain-link fence.

This proposed change will turn our walkway into a "tunnel" as we will lose the beautiful and expansive view looking west over your property, and in our opinion will take away some of the charm of your property being bordered by the beautiful natural landscaping plants nurtured and matured over the past 35 years by both agencies growing on the fence itself. Further, it will create hidden areas that will provide cover for criminal activity.

In our opinion, this is not a "beautification" as described by your manager as the reason for the proposed project to drastically alter the existing landscaping and esthetic beauty of both properties.

When we requested a meeting between our agencies to discuss these very issues we were rebuffed via email by your General Manager to wit; "I am not wasting our time to go to a meeting to answer questions that can be done via email or over the phone."

We find this response and others in a follow-up email exchange to be troubling to say the least. The overall attitude and response bordered on being disrespectful and condescending to your next-door neighbor of over 35 years, and the Board of Directors that represents 408 property owners who are your agency's constituents.

So, at this time I am formally requesting a meeting between our two agencies consisting of myself and our community manager, Ms. Benna Duenas, yourself as Chairman of the Temecula Public Cemetery District, and staff of your choosing to discuss this issue.

We are hopeful this decision is not set in stone, and there is room for an amicable agreement that addresses both agency's concerns.

Sincerely,

John T. Reddick
President
Rancho Highlands Community Association

CC: Chuck Washington, Supervisor Riverside County District #3
Zak Schwank, City of Temecula Council Member District #5

--

Benna Duenas, CMCA®, AMS®
Agent for Association
The Avalon Management Group, Inc., AAMC®

Are you a new owner? Please visit: AvalonWelcome.com

Temecula Public Cemetery District
Balance Sheet
 As of May 31, 2024

	May 31, 24	May 31, 23	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
101100 · US Bank Checking	31,813.79	48,469.66	
101200 · US Bank Payroll	25,007.60	3,790.03	
101300 · US Wash Account	11,201.96	9,017.56	
101100C · Cash -Accumulative Outlay Fund	83,073.98	2,405,640.66	
101100E · Cash - Endowment Fund	81,855.34	16,730.36	
1011004 · Cash - Retirement	180.00	180.00	
101100G · Cash - General	1,580,272.86	1,094,532.61	
Total Checking/Savings	1,813,405.53	3,578,360.88	-1,764,955.35
Other Current Assets			
103200 · California CLASS	2,433,846.07	0.00	
102200 · Stifel Investments			
102210 · Stifel Endowment Care	2,539,107.80	2,506,788.18	
102220 · Stifel Endowment Interest	1,040,758.55	921,389.83	
Total 102200 · Stifel Investments	3,579,866.35	3,428,178.01	151,688.34
112011 · Inventory Asset	184,357.00	185,144.00	
102100 · Taxes Receivable	0.00	-10,677.30	
116100 · Interest Receivable			
116100P · Interest Receivable - End Prin	13,452.37	12,447.27	
116100I · Interest Receivable - End Int	6,959.42	6,635.36	
Total 116100 · Interest Receivable	20,411.79	19,082.63	
116137 · Miscellaneous Receivable	0.00	2,008.34	
117000 · PrePaid Expenses	3,219.97	2,811.21	
Total Other Current Assets	6,221,701.18	3,626,546.89	2,595,154.29
Total Current Assets	8,035,106.71	7,204,907.77	830,198.94

Temecula Public Cemetery District
Balance Sheet
As of May 31, 2024

	May 31, 24	May 31, 23	\$ Change
Fixed Assets			
191650 · Intangible Assets	24,470.00	24,470.00	
198950 · Accum Depr - Software	-6,525.32	-4,893.99	
191000 · Future Cemetery Property	4,445,399.98	4,436,846.73	
191100 · Buildings and Improvements	318,605.07	318,605.07	
191400 · Structures and Improvements	363,678.03	363,678.03	
191500 · Equipment	189,489.32	195,722.82	
191700 · Non-Depreciable Assets	77,561.02	77,561.02	
191800 · Grounds Improvements	54,401.50	47,403.50	
191900 · Paving 2015	143,560.00	143,560.00	
198100 · Accumulated Depreciation - Bldg	-184,821.50	-166,004.34	
198400 · Accumulated Depr - Struct/Imp	-271,506.27	-255,214.97	
198500 · Accum Depr - Equipment	-159,150.40	-163,194.07	
198800 · Accum Depr- Grnd Imp	-6,875.52	-5,473.71	
198900 · Accum Depr-Pav 15	-58,416.02	-51,238.02	
Total Fixed Assets	4,929,869.89	4,961,828.07	-31,958.18
TOTAL ASSETS	12,964,976.60	12,166,735.84	798,240.76
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
201100 · Accounts Payable	-2,942.25	24,321.55	
Total Accounts Payable	-2,942.25	24,321.55	
Other Current Liabilities			
212200 · Accrued Vacation Pay	22,686.79	7,137.16	
Total Other Current Liabilities	22,686.79	7,137.16	
Total Current Liabilities	19,744.54	31,458.71	
Total Liabilities	19,744.54	31,458.71	-11,714.17
Equity			
36001 · Net Investments in Cap Assets	3,309,357.00	3,309,357.00	
36002 · Endowment Care Corpus	2,635,110.00	2,635,110.00	
36003 · Endowment Care Earnings	821,514.00	821,514.00	
36004 · Unrestricted Earnings ACO Fund	2,930,348.00	2,930,348.00	
36005 · Unrestricted Earnings Gen Fund	882,307.00	882,307.00	
325100G · Unreserved Fund Balance - Gen	280,455.17	280,455.17	
390000 · Retained Earnings	1,270,905.28	471,796.77	
Net Income	815,235.61	804,389.19	
Total Equity	12,945,232.06	12,135,277.13	809,954.93
TOTAL LIABILITIES & EQUITY	12,964,976.60	12,166,735.84	798,240.76

Temecula Public Cemetery District
Profit & Loss Budget Performance
 May 2024

Ordinary Income/Expense	<u>Jul '23 - May 24</u> <u>Annual Budget</u>	
Income		
700001 · Property Taxes		
700020 · Prop Tax Current Secured	748,126.27	680,000.00
701020 · Prop Tax Current Unsecured	37,745.86	30,000.00
703000 · Prop Tax Prior Unsecured	0.00	900.00
704000 · Prop Tax Curr Supplemental	22,358.19	24,000.00
705000 · Prop Tax Prior Supplemental	11,716.74	8,000.00
706000 · Teeter Settlement	0.00	8,500.00
707000 · RDV Apportionment	58,061.20	110,600.00
752800 · CA-Homeowners Tax Relief	5,009.38	3,000.00
770100 · Property Tax - SBE	14,678.42	15,000.00
770102 · Other Taxes	225.90	0.00
Total 700001 · Property Taxes	897,921.96	880,000.00
740020 · Interest and Dividend Income		
740025 · Interest Income - CA CLASS	33,846.07	0.00
740024 · Dividend Income - Stifel	13,968.37	10,000.00
740023 · Interest - Stifel	104,879.24	75,900.00
740020G · Interest on General Fnd at Cnty	32,961.93	17,800.00
740020E · Interest on Endow Fnd at County	1,346.44	1,800.00
740020O · Interest on ACO at County	65,536.35	24,500.00
Total 740020 · Interest and Dividend Income	252,538.40	130,000.00
770001 · Other Revenue		
777700 · Non-Resident Fee Income	27,000.00	40,000.00
770100E · Endowment	54,400.00	110,000.00
777030 · Marker Setting	15,600.00	19,000.00
777031 · Niche Engraving	3,750.00	4,500.00
777040 · Open, Close Fees	49,200.00	49,000.00
777520 · Sale of Lots	110,400.00	70,000.00
777530 · Cremation	22,800.00	40,000.00
777600 · Cenotaph	0.00	300.00
777650 · Graveside Service	22,900.00	27,000.00
780160 · Vaults, Flower Vases, etc.	12,895.00	20,000.00
781360 · Other Misc. Revenue	2,046.79	1,000.00
Total 770001 · Other Revenue	320,991.79	380,800.00
Total Income	1,471,452.15	1,390,800.00

Temecula Public Cemetery District
Profit & Loss Budget Performance
 May 2024

	<u>Jul '23 - May 24</u>	<u>Annual Budget</u>
Expense		
510000 · Salaries and Employee Benefits		
510040T · Regular Salaries.		
510040 · Regular Salaries	287,288.73	349,000.00
510330 · Incentive Pay	3,810.00	4,000.00
510335 · Hazard Pay	0.00	0.00
515100 · Life Insurance Policy	388.30	450.00
Total 510040T · Regular Salaries.	291,487.03	353,450.00
510320T · Temporary Salaries.		
510320 · Temporary Salaries	0.00	0.00
Total 510320T · Temporary Salaries.	0.00	0.00
513000T · Retirement - Miscellaneous		
518000 · Employer Contributions-457	17,611.78	25,500.00
551000 · Employee Contributions	768.21	0.00
Total 513000T · Retirement - Miscellaneous	18,379.99	25,500.00
513120T · Retirement - Social Security		
513120 · Social Security	17,588.12	22,500.00
513140 · Medicare Tax	4,113.56	5,500.00
Total 513120T · Retirement - Social Security	21,701.68	28,000.00
515080T · Health Insurance (eer share)		
515081 · Health Insurance	38,070.21	60,500.00
515082 · Vision Insurance	369.89	800.00
515083 · Dental Insurance	3,031.28	4,500.00
Total 515080T · Health Insurance (eer share)	41,471.38	65,800.00
515260T · Unemployment Insurance		
517000 · Workers Comp Insurance	14,511.75	15,500.00
515060 · State Unemployment Ins EDD	0.00	1,500.00
513130 · CA SUI	681.85	2,000.00
515260T · Unemployment Insurance - Other	0.00	0.00
Total 515260T · Unemployment Insurance	15,193.60	19,000.00
Total 510000 · Salaries and Employee Benefits	388,233.68	491,750.00
520000 · Services and Supplies		
529540T · Utilities		
520845 · Trash	4,610.57	4,400.00
529500 · Electricity	5,953.36	8,000.00
Total 529540T · Utilities	10,563.93	12,400.00

Temecula Public Cemetery District
Profit & Loss Budget Performance
 May 2024

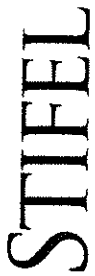
	Jul '23 - May 24	Annual Budget
524520T · Administrative Expenses		
518160 · Board Stipend	6,450.00	11,250.00
520115 · Uniforms - Replacement Clothing	3,919.44	4,500.00
520230 · Cellular Phone	2,429.30	2,500.00
520705 · Food	285.54	1,000.00
520930 · Insurance - Liability	21,244.74	24,000.00
523100 · Memberships	3,656.00	3,600.00
523290 · Bank Charges	369.00	300.00
523621 · Subscriptions	5,149.90	4,500.00
523660 · Computer Service	4,692.41	9,000.00
523700 · Office Supplies	2,710.88	6,000.00
523720 · Photocopies	2,060.84	3,800.00
523760 · Postage/Mailing	996.59	1,000.00
523780 · Programs	0.00	2,000.00
523840 · Computer Equip/Software/T1	3,898.75	5,000.00
524520 · County Journal Recording	2,222.66	2,400.00
524530 · Storage Fees	1,265.00	1,500.00
524540 · Payroll Processing Services	4,149.09	5,240.00
524560 · Auditing	10,500.00	10,500.00
524561 · Accounting	9,080.50	10,200.00
524566 · Temp for e-File	17,218.22	35,000.00
524800 · Drug Testing/Pre-Employment	285.00	1,000.00
525025 · Legal - General Counsel	1,275.00	30,000.00
525030 · Compass HR Support	2,477.99	3,000.00
526420 · Advertising	1,246.90	1,800.00
527280 · Awards/Recognition	0.00	300.00
527880 · Training/ Staff	0.00	3,000.00
528140 · Conferences and Meetings	19,534.73	30,000.00
528980 · Meals	1,408.32	3,000.00
528990 · Semi-Annual Team Dinner	2,285.47	5,000.00
529040 · Private Mileage Reimbursement	2,262.32	3,000.00
529050 · Website	769.00	800.00
529550 · Water	1,335.26	1,600.00
Total 524520T · Administrative Expenses	135,178.85	225,790.00

Temecula Public Cemetery District Profit & Loss Budget Performance May 2024

	<u>Jul '23 - May 24</u>	<u>Annual Budget</u>
524500T · Operational Expenses.		
521420 · Maint-Field Equipment	7,869.06	15,000.00
522310 · Maint-Building Improvements	2,252.65	5,000.00
522320 · Maint - Grounds	22,579.34	27,000.00
522360 · Maintenance-Extermination	5,776.00	6,800.00
523250 · Repurchase	1,400.00	1,500.00
523800 · Engraving Expense	2,959.00	4,000.00
525320 · Security Guard Services	0.00	0.00
525600 · Security	2,745.38	3,000.00
527100 · Fuel	3,279.64	5,000.00
527180 · Operational Supplies	13,657.60	15,000.00
528020 · Inventory	5,763.67	15,000.00
Total 524500T · Operational Expenses.	68,282.34	97,300.00
Total 520000 · Services and Supplies	214,025.12	335,490.00
530000 · Other Charges		
530100 · Miscellaneous non-operating exp	2,289.04	4,000.00
Total 530000 · Other Charges	2,289.04	4,000.00
540000 · Capital Assets		
542060T · Cemetery Grounds		
542040 · - Buildings, Capital Projects	0.00	50,000.00
542060 · Improvements -Building	12,000.00	15,000.00
542065 · Tree Renovaton	8,500.00	30,000.00
548300 · Office Renovation	0.00	7,500.00
Total 542060T · Cemetery Grounds	20,500.00	102,500.00
540040T · Land, Purchase of Land		
540042 · Future Cemetery Property	44,961.70	2,500,000.00
Total 540040T · Land, Purchase of Land	44,961.70	2,500,000.00
546020T · Equipment, etc		
542070 · Well Motor	0.00	60,000.00
546020 · Equipment - Automotive	25,271.41	35,000.00
546240 · Mapping Software	0.00	0.00
Total 546020T · Equipment, etc	25,271.41	95,000.00
Total 540000 · Capital Assets	90,733.11	2,697,500.00
551100G · Contrib to Other Funds - Gen	0.00	0.00
551100E · Contrib to Other Funds - Endow	0.00	0.00
551100C · Cont from Other Funds - ACO	0.00	0.00
656000 · Payroll Expenses	1,752.00	0.00
Total Expense	697,032.95	3,528,740.00
Net Ordinary Income	774,419.20	-2,137,940.00

Temecula Public Cemetery District
Profit & Loss Budget Performance
 May 2024

	Jul '23 - May 24	Annual Budget
Other Income/Expense		
Other Income		
731000 · Realized Gain (Loss) on Invest	0.00	0.00
731100 · Unrealized Gain (Loss) on Invst	40,816.41	0.00
Total Other Income	40,816.41	0.00
Net Other Income	40,816.41	0.00
Net Income	815,235.61	-2,137,940.00



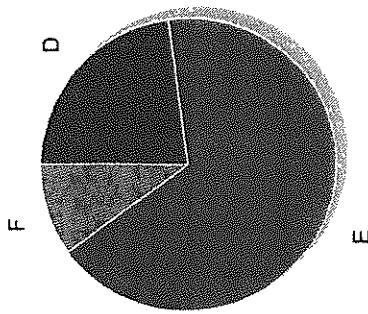
STIFEL ACCOUNT STATEMENT

PORTFOLIO SUMMARY	May 31	April 30
Net Cash Equivalents **	18.18	212.44
Net Portfolio Assets held at Stifel	2,539,089.62	2,531,627.90
Net Portfolio Assets not held at Stifel		
Net Portfolio Value	\$2,539,107.80	\$2,531,840.34
YOUR CHANGE IN PORTFOLIO VALUE	May 31	April 30
Net Cash Flow (Inflows/Outflows) ²	-13,770.60	-11,594.55
Securities Transferred In/Out		
Income and Distributions	14,529.48	12,518.37
Change in Securities Value	6,508.58	-9,520.06
Net Change in Portfolio Value	\$7,267.46	-\$8,596.24

** See the Stifel Insured Bank Deposit Program Disclosure Statements for additional information.
 2 Does not include cost or proceeds for buy or sell transactions.

YOUR ASSET SUMMARY

	Value on Percentage of
	May 31, 2024 (\$) your account
A. Net Cash Equivalents**	18.18 0.00%
D. Fixed Income-Muni	572,393.10 22.54%
E. Fixed Income-Other	1,706,599.02 67.21%
F. Mutual Funds	260,097.50 10.24%
Total Assets	\$2,539,107.80 100.00%



8496 1 1 1 SNFSNF001_HHDptOut_R_010-020p_003
 TEMECULA PUBLIC CEMETERY
 DIST ENDOWMENT PRINCIPAL
 41911 C ST
 TEMECULA CA 92592-3053

Your Financial Advisor (LU04):
 SANDRA HEDSTROM WHEELER
 Telephone: (805) 783-2921

Office Serving Your Account:
 4460 BROAD STREET
 SUITE 210
 SAN LOUIS OBISPO, CA 93401

PRIMARY INVESTMENT OBJECTIVE: Income

RISK TOLERANCE: Moderate
 For a full definition of this objective and risk tolerance, including the use of margin, please see www.stifel.com, **IMPORTANT DISCLOSURES**, or contact your Financial Advisor. If you have any questions concerning your investment objective or risk tolerance, or wish to make a change, please contact your Financial Advisor or the Branch Manager for this office.

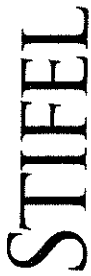
TRADING TAX LOT RELIEF METHOD: First In, First Out
INVESTOR UPDATE

The Stifel CIO Office develops economic and market analysis, along with corresponding investment guidance, to help you better understand what is happening around the world and the related investment implications. To view their work, visit www.stifelinsights.com.

ACCOUNT PROTECTION

Stifel, Nicolaus & Company, Incorporated provides up to \$150 million of coverage for securities held in client accounts, of which \$1.15 million may be in cash deposits. Ask your Financial Advisor for more details.

Thank you for allowing Stifel to serve you. In order to protect your rights, including rights under the Securities Investor Protection Act (SIPA), please promptly report, in writing, any inaccuracies or discrepancies in this account or statement to the Compliance Department of Stifel at the address below. If you have any questions regarding your account or this statement, please contact your Financial Advisor or the Branch Manager for this office. For additional information regarding your Stifel account, please refer to the current Stifel Account Agreement and Disclosure Booklet, which is available at www.stifel.com/disclosures/account-agreement.



8496 1 1 1 SNFSNF001_L_HHOPIOut_R_010-020p_003
TEMECULA PUBLIC CEMETERY
DIST ENDOWMENT INTEREST
 41911 C ST
 TEMECULA CA 92592-3053

Your Financial Advisor (LU04):
 SANDRA HEDSTROM WHEELER
 Telephone: (805) 783-2921

Office Serving Your Account:
 4460 BROAD STREET
 SUITE 210
 SAN LUIS OBISPO, CA 93401

PRIMARY INVESTMENT OBJECTIVE: Income
RISK TOLERANCE: Moderate

For a full definition of this objective and risk tolerance, including the use of margin, please see www.stifel.com, IMPORTANT DISCLOSURES, or contact your Financial Advisor. If you have any questions concerning your investment objective or risk tolerance, or wish to make a change, please contact your Financial Advisor or the Branch Manager for this office.

TRADING TAX LOT RELIEF METHOD : First In, First Out
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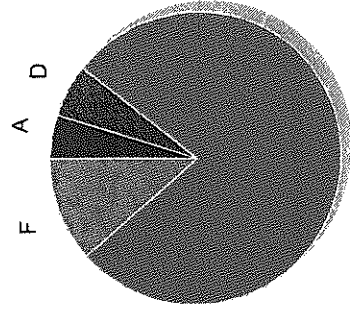
Thank you for allowing Stifel to serve you. In order to protect your rights, including rights under the Securities Investor Protection Act (SIPA), please promptly report, in writing, any inaccuracies or discrepancies in this account or statement to the Compliance Department of Stifel at the address below. If you have any questions regarding your account or this statement, please contact your Financial Advisor or the Branch Manager for this office. For additional information regarding your Stifel account, please refer to the current Stifel Account Agreement and Disclosure Booklet, which is available at www.stifel.com/disclosures/account-agreement.

STIFEL ACCOUNT STATEMENT

PORTFOLIO SUMMARY	May 31	April 30
Net Cash Equivalents **	50,620.00	32,762.13
Net Portfolio Assets held at Stifel	990,138.55	986,650.53
Net Portfolio Assets not held at Stifel		
Net Portfolio Value	\$1,040,758.55	\$1,019,412.66
YOUR CHANGE IN PORTFOLIO VALUE	May 31	April 30
Net Cash Flow (Inflows/Outflows) ²	13,770.60	11,594.55
Securities Transferred In/Out		
Income and Distributions	4,529.77	7,194.86
Change in Securities Value	3,045.52	-6,309.24
Net Change in Portfolio Value	\$21,345.89	\$12,480.17

** See the Stifel Insured Bank Deposit Program Disclosure Statements for additional information.
² Does not include cost or proceeds for buy or sell transactions.

YOUR ASSET SUMMARY



	Value on	Percentage of
	May 31, 2024 (\$)	your account
A. Net Cash Equivalents**	50,620.00	4.86%
D. Fixed Income-Muni	60,330.60	5.80%
E. Fixed Income-Other	808,666.12	77.70%
F. Mutual Funds	121,141.83	11.64%
Total Assets	\$1,040,758.55	100.00%



0000120-0000478 PDF 655869
 Temecula Public Cemetery District
 41911 C St
 TEMECULA, CA 92592

California CLASS

California CLASS

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
CA-01-0130-0001 General Fund	2,422,776.46	0.00	0.00	11,069.61	33,846.07	2,423,133.54	2,433,846.07
TOTAL	2,422,776.46	0.00	0.00	11,069.61	33,846.07	2,423,133.54	2,433,846.07

Average Monthly Yield: 5.3943%



Account Statement

May 31, 2024

Page 2 of 3

Account Number: CA-01-0130-0001

General Fund

Account Summary

Average Monthly Yield: 5.3943%

Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
2,422,776.46	0.00	0.00	11,069.61	33,846.07	2,423,133.54	2,433,846.07

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
05/01/2024	Beginning Balance			2,422,776.46	
05/31/2024	Income Dividend Reinvestment	11,069.61			
05/31/2024	Ending Balance			2,433,846.07	

Tel: (877) 930-5213

www.californiaclass.com

California CLASS

California CLASS

Date	Dividend Rate	Daily Yield
05/01/2024	0.000147486	5.3980%
05/02/2024	0.000147307	5.3914%
05/03/2024	0.000441009	5.3803%
05/04/2024	0.000000000	5.3803%
05/05/2024	0.000000000	5.3803%
05/06/2024	0.000147091	5.3835%
05/07/2024	0.000147043	5.3818%
05/08/2024	0.000146979	5.3794%
05/09/2024	0.000146938	5.3779%
05/10/2024	0.000441057	5.3809%
05/11/2024	0.000000000	5.3809%
05/12/2024	0.000000000	5.3809%
05/13/2024	0.000147426	5.3958%
05/14/2024	0.000147421	5.3956%
05/15/2024	0.000147335	5.3925%
05/16/2024	0.000147512	5.3990%
05/17/2024	0.000442227	5.3952%
05/18/2024	0.000000000	5.3952%
05/19/2024	0.000000000	5.3952%
05/20/2024	0.000147406	5.3951%
05/21/2024	0.000147729	5.4069%
05/22/2024	0.000147676	5.4049%
05/23/2024	0.000147665	5.4045%
05/24/2024	0.000590412	5.4023%
05/25/2024	0.000000000	5.4023%
05/26/2024	0.000000000	5.4023%
05/27/2024	0.000000000	5.4023%
05/28/2024	0.000147711	5.4062%
05/29/2024	0.000147733	5.4070%
05/30/2024	0.000147907	5.4134%
05/31/2024	0.000147907	5.4134%

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**

A1 Monthly Revenues
July 2023-June 2024

FYE 06/30/24	July	August	September	October	November	December	January	February	March	April	May
Single	3,200.00	-	3,200.00	-	-	-	-	3,200.00	3,200.00	6,400.00	12,800.00
Single End	2,000.00	-	1,000.00	-	-	-	-	1,000.00	1,000.00	2,000.00	4,000.00
Single/Dual	0	-	0	0	0	0	0	-	-	0	0
SD End	-	-	-	-	-	-	-	-	-	-	-
Dual	10,200.00	9,900.00	11,400.00	5,100.00	10,800.00	10,200.00	5,100.00	5,100.00	5,100.00	-	5,100.00
Dual End	1,000.00	2,000.00	2,000.00	1,000.00	2,000.00	2,000.00	1,000.00	1,000.00	1,000.00	-	1,000.00
Collum	600.00	1,600.00	1,900.00	1,900.00	1,900.00	-	2,000.00	-	-	3,800.00	3,600.00
Collum End	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	-	1,000.00	-	-	2,000.00	2,000.00
Genotaph	-	-	-	-	-	-	-	-	-	-	-
Ground Crem	-	-	400.00	1,900.00	-	-	1,200.00	-	-	-	-
G Crem End	-	-	400.00	1,000.00	-	-	1,000.00	-	-	-	-
O/C -B	3400	6000	4000	2000	4000	3000	2000	4,400.00	3000	4400	4500.00
O/C/C	400.00	1,700.00	1,200.00	700.00	400.00	200.00	900.00	-	2,300.00	400.00	600.00
Vault	-	870.00	-	-	-	-	-	580.00	-	580.00	-
Crem Vase	352.30	-	161.80	161.80	-	-	333.80	-	-	323.60	323.60
Grave Vase	87.00	140.00	56.00	56.00	84.00	28.00	66.58	166.45	66.58	133.16	133.16
Set Fee	1,450.00	2,100.00	1,500.00	600.00	900.00	600.00	900.00	1,200.00	1,600.00	1,200.00	1,500.00
Niche	-	-	-	-	-	-	-	-	-	-	-
Non-Res	4,500.00	7,500.00	3,000.00	1,500.00	-	1,500.00	4,500.00	-	3,000.00	1,500.00	-
Disinter	-	-	-	-	-	-	2,000.00	-	-	-	-
Graveside	2,000.00	2,800.00	2,800.00	1,400.00	1,300.00	1,000.00	1,200.00	1,500.00	2,000.00	2,500.00	3,100.00
Engraving	500.00	250.00	250.00	250.00	500.00	250.00	500.00	-	-	500.00	750.00
2nd End	3,000.00	3,000.00	1,000.00	1,000.00	1,000.00	1,500.00	1,500.00	-	2,000.00	1,000.00	-
Bench	-	-	-	-	-	-	400.00	-	-	-	1,500.00
Bench Endow	-	-	-	-	-	-	-	-	-	-	500.00
Taxes	83.33	88.36	19.06	19.06	7.35	2.45	34.53	64.04	5.32	89.70	38.96
Labor	532.37	1521.64	393.14	393.14	508.65	169.55	445.09	1,269.51	328.10	1213.54	764.28
Total	34,305.00	40,470.00	35,680.00	19,980.00	24,400.00	20,450.00	26,080.00	19,480.00	24,600.00	28,040.00	42,210.00
YTD Total	34,305.00	74,775.00	110,455.00	130,435.00	154,835.00	175,285.00	201,365.00	220,845.00	246,445.00	273,485.00	315,695.00

Funerals at Temecula Public Cemetery

This calendar includes all funeral services scheduled. Click on any item for more information.

MAY 2024

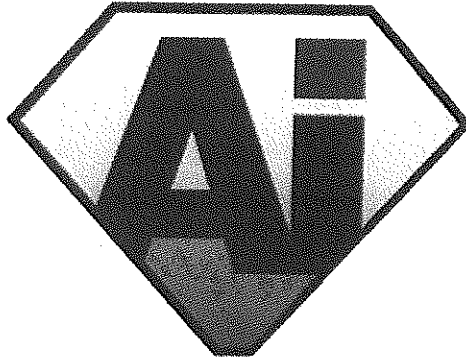
Sun	Mon	Tue	Wed	Thu	Fri	Sat
28	29 Maria Aviles	30	1 Leslie Tourtilotte	2	3	4
5	6	7	8	9 Shirley Lippe	10 Timothy Villanueva	11
12	13 Ronald Smith	14	15	16	17	18 Emma Avina-Guzman
19	20	21	22	23 Jesus Reyes	24	25
26	27	28	29 Burton Loft	30	31	1

From: Rachel Ivy <rachelivy03@gmail.com>
Sent: Wednesday, May 29, 2024 1:53 PM
To: Selena Tourtillotte <sat214@yahoo.com>
Cc: Cherry Santos <csantos@temeculacemetery.org>
Subject: Re: Memorial Day Celebration brochure



Caution: External
(rachelivy03@gmail.com)

First-Time Sender



GUAR

Hi Cherry,

Thank you so much for featuring our dad on Monday. It was so cool to be included. What a great event.

Quick question for you...

I was wondering if you have any companies you can recommend for the marker? There are so many different companies online but we figured we would start by asking you for a referral.

Thanks in advance.

Rachel Tourtillotte

Temecula Public Cemetery District
41911 C Street
Temecula CA, 92592

FAMILY FOLLOW-UP SURVEY

We would like to extend our deepest sympathy to you and your family during this difficult time. Thank you for entrusting Temecula Public Cemetery District with your loved one and giving us the honor and opportunity to serve your entire family. In our continuing efforts to improve the quality of our professional service to others, we are requesting your assistance in providing information that is vital to us. Your cooperation is sincerely appreciated.

Name of deceased: Richard Paul

Name of person completing this form: _____

Why did you choose Temecula Public Cemetery District?

- | | |
|--|--|
| <input type="checkbox"/> Recommended by clergy | <input type="checkbox"/> Reputation |
| <input type="checkbox"/> Recommended by friend / family member | <input type="checkbox"/> Location |
| <input checked="" type="checkbox"/> Previously served our family | <input type="checkbox"/> Price |
| <input type="checkbox"/> Had pre-arrangement with funeral home | <input type="checkbox"/> Recommended by Funeral Staff member |
| <input type="checkbox"/> Other | |

Did our staff provide all the professional services and assistance that you needed?

Yes No, Comment: _____

Were all members of the staff courteous, helpful and available when you needed them?

Yes No, Comment: _____

Is there an employee you would like to comment on?

No Yes, Comment: I thank Cherry Santos and the gentleman who helped out with the funeral. I thank them for their kind help through this difficult time. your staff was amazing. Please include Cherry's assistant. I apologize for not remembering all the names.

Karin Paul

Cindi Beaudet

From: Pearls Premium <info@pearlspremium.com>
Sent: Tuesday, May 21, 2024 9:05 AM
To: info
Subject: Cemeteries: Mow less and water less!



External (info@pearlspremium.com)



Please click on your method to load pictures.

**Award Winning Pearl's Premium
Significant Savings on
Lawn Maintenance**



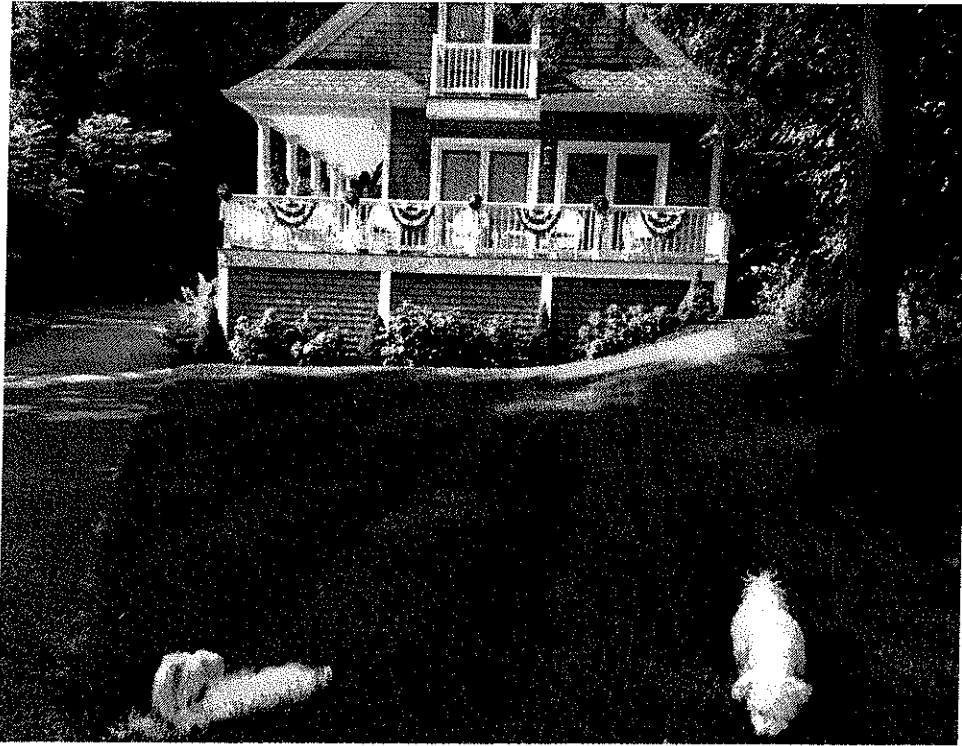
People, Pet & Planet Friendly®

**American Cemetery Magazine
"2023 Innovator of the Year"**

Hello Cindy Lynn,

Super Low Maintenance
Pearl's Premium Grass Seed
Needs 75% Less Water
and

Mowing and Weed Whacking Only Once a Month!



You, your family, and your dog will love our barefoot soft lawn!

Cemeteries & Funeral Homes Get 20% OFF! Orders over 200 lbs.

CALL US at
508-653-0800

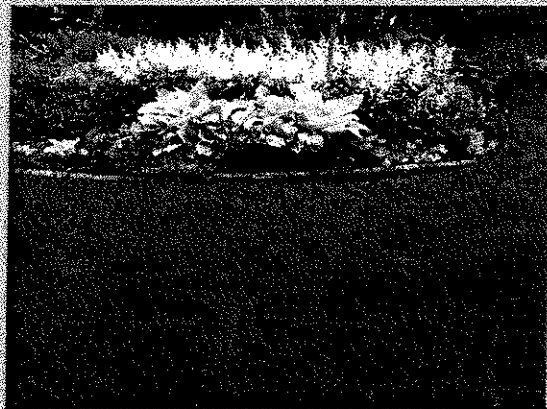
Pearl's Premium Ultra Low Maintenance Lawn Seed grows so slowly, it forms dense turf with much deeper root systems than other grasses. **Slow growth means far less mowing and weed whacking!** Over 6-foot deep roots sequester 8-tons of carbon per acre per year. This is 12x the rate of ordinary 3-8 inch shallow-root grass that sequesters only 1/2 a ton of carbon per acre, per year. These extreme deep roots, depending on soil conditions enable all nonGMO Pearl's Premium grass mixes to better tap into soil moisture and nutrients, to resist insects, disease, salt, and to help lower the carbon footprint, lessen climate change and the effects of extreme weather.

**No wonder 62 cemeteries and 31 funeral homes
have been testing and using our grass!**



**After establishment Pearl's Premium needs far less water,
and no chemicals to stay green!**

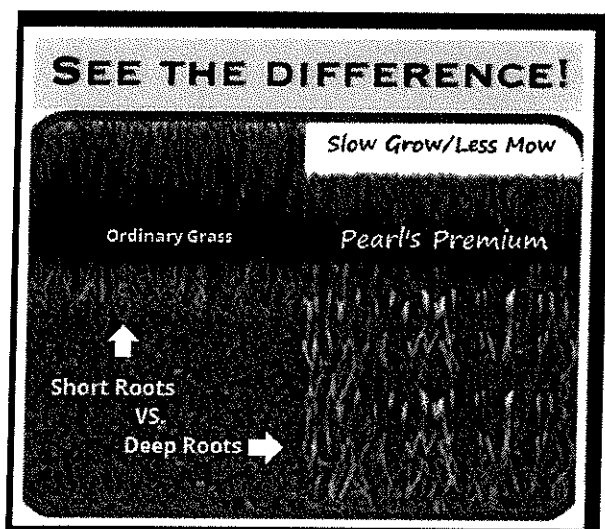
Extremely drought tolerant, Pearl's Premium thrives in desert, ocean landscapes, or extreme hot and cold climates around the world, and saves time, money and water.





The secret is in the roots!

Below left: Shows the difference between ordinary grass roots vs. Pearl's Premium deep roots. **Below right:** Root core tests by Canadian researchers of our 7th generation breakthrough, all natural Pearl's Premium grass roots at only 3.5 months of growth. 4 different lengths in the photo are due to growing with and without fertilizer, and other all-natural additives we are testing. The seed is all nonGMO Pearl's Premium, plus a little fertilizer and biochar to grow over 6-foot roots, and needs only once a month mowing, uses 75% less water, and never needs chemicals.



- 6 Foot roots need 75% less water & looks better in a drought
- Mow and weed whack only once a month rather than weekly
- Needs no chemicals to stay green
- Lush Dark Green Grass
- Stays green year round in hot or cold temperatures

- Plant right over your existing lawn to outcompete old grass and weeds
- Sequesters 12x the carbon to help lessen climate change
- Grows in all climates & soils around the world

We can work within your budget limits

You can have a lush, dark-green, cost-saving lawn, in as little as one month! Just 3-weeks payback if doing it yourself, or less than 2-month's payback if hiring someone to do it for you, on cost of seeds. You'll see *Dramatic Savings* on mowing, weed-whacking, water, fertilizer, never needs chemical treatments and far less machine wear. Huge savings of generally \$6,000 to \$12,000 per acre, per year from mowing only once every 4-6 weeks, and using 75% less water depending on local labor and water rates

FACT: The cost of grass seed is only 5-10% of the annual cost of having a lawn. Mowing, water and fertilizer is generally 90-95% of the annual cost of having a lawn.

And, we'll make it easy for you!

We'll work with whoever is your purchasing entity be it the cemetery, public works, highway, or other departments that make buying and install decisions, to give you dramatic water, mowing, health and environmental savings.

WHEN TO PLANT

Northern states plant thru the first week of June. Southern states plant now thru the end of May, if you have irrigation. Or Buy Now to plant in late September.

Or plant now with the Hydro-seed method up to 110 degrees Fahrenheit soil temperature.



People, Pet & Planet Friendly®

15% Off!

**Use Code:
MEMORIADAY15**

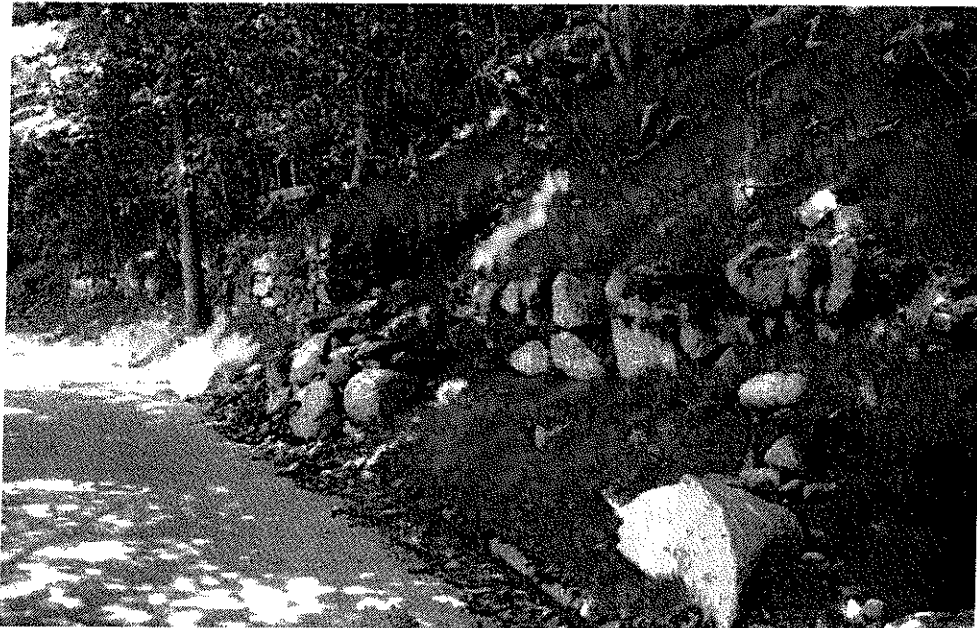
**Pearl's Premium grows
well in all climates & soils
around the world!**

**Get 20% OFF!
Orders over 200 lbs.**

**CALL US TO PLACE LARGE ORDERS
508-653-0800**

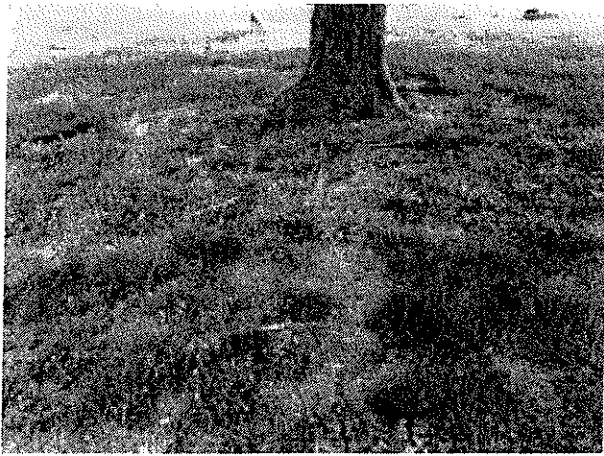
**Pearl's Premium Lawn Seed can be used for most applications:
Residential, Cemeteries, Commercial, and Municipal**

**Pearl's Premium deep roots hold hills in place
to stop erosion.**



Above: For steep hills or undeveloped areas no need to mow at all. Will flop over to become a no mow meadow. Above hill has not been mowed for 3 years.

**Our deep shade grass grows where no other grass will
grow!**



Before: Ordinary cemetery grass under trees with shallow roots, weeds and bare spots.



After: Pearl's Premium grass with 6-foot roots, has few if any weeds, no bare spots, much darker green, and grows well in deep shade.

Pearl's Premium Ultra Low Maintenance Lawn Seed is the only grass to receive LEED credits from the US Green Building Council



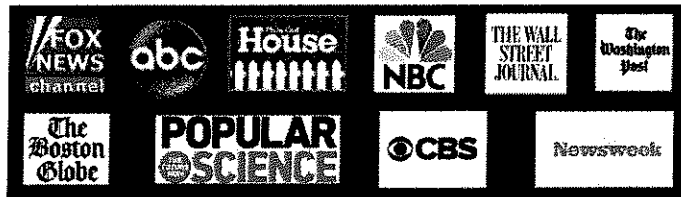
Pearl's Premium is dedicated to finding solutions that will address climate change, extreme weather, health, and water issues around the world. Each time you buy Pearl's Premium, you're doing your part to help save the planet. We thank you and Earth thanks you!



Our 501 (c) (3) Non-Profit:

www.PearlsPremium.org donates grass seed to charities for children, animals, environmental education and worthy causes. including Habitat for Humanity for Wounded Warriors. Above is a Pearl's Premium lawn donated as a Habitat for Humanity home for a wounded warrior.

Winner of Multiple National & International Awards for Innovation. Over 600,000 Lawns Nationwide and Around the World. Over 400 Rave Reviews By the Experts including:



Stay Connected!

**Pearl's Premium
Ultra Low Maintenance Lawn Seed**

Contact Us

508-653-0800
www.PearlsPremium.com



Pearls Premium | 206 Lake Shore Drive | Wayland, MA 01778 US

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TEMECULA CEMETERY DISTRICT
Workplace Violence Prevention Plan

04/01/2024

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- A. Workplace Violent Incident Log
- B. Workplace Violence Prevention Hazard Assessment & Correction Form
- C. Workplace Violence Emergency Response Scenarios & Procedures
 - Workplace Violence Act or Threats
 - Active Shooter
 - Bomb Threat
 - Civil Unrest
 - Medical Emergencies
 - Suspicious Package

Policy # 5041

Temecula Cemetery is committed to providing a work environment that is free of disruptive, threatening, or violent behavior involving any employee, appointed or elected official, volunteer, contractor, client, or visitor. Our policy is to establish, implement, and maintain an effective Workplace Violence Prevention Plan (Plan) that addresses the hazards known to be associated with four types of workplace violence as defined by Labor Code Section 6501.9. Our written Plan is located at 41911 C St, Temecula, Ca.92592

The following employers, employees, and places of employment are exempt from these requirements:

- Employers with less than 10 employees and no public access.

Definitions

Emergency: Unanticipated circumstances that can be life threatening or pose a risk of significant injuries to employees or other persons.

Engineering Controls: An aspect of the built space or a device that removes a hazard from the workplace or creates a barrier between the employee and the hazard.

Log: The violent incident log required (Appendix A).

Plan: The workplace violence prevention Plan.

Serious Injury or Illness: Any injury or illness occurring in a place of employment or in connection with any employment that requires inpatient hospitalization for other than medical observation or diagnostic testing, or in which an employee suffers an amputation, the loss of an eye, or any serious degree of permanent disfigurement, but does not include any injury or illness or death caused by an accident on a public street or highway, unless the accident occurred in a construction zone.

Threat of Violence: Any verbal or written statement, including, but not limited to, texts, electronic messages, social media messages, or other online posts, or any behavioral or physical conduct, that conveys an intent, or that is reasonably perceived to convey an intent, to cause physical harm or to place someone in fear of physical harm, and that serves no legitimate purpose.

Work Practice Controls: Procedures and rules which are used to effectively reduce workplace violence hazards.

Workplace Violence: Any act of violence or threat of violence that occurs in a place of employment. Includes, but is not limited to the following:

- The threat or use of physical force against an employee that results in, or has a high likelihood of resulting in, injury, psychological trauma, or stress, regardless of whether the employee sustains an injury.
- An incident involving a threat or use of a firearm or other dangerous weapon, including the use of common objects as weapons, regardless of whether the employee sustains an injury.
- The following four workplace violence types:
 - **Type 1 violence** - Workplace violence committed by a person who has no legitimate business at the worksite and includes violent acts by anyone who enters the workplace or approaches employees with the intent to commit a crime.
 - **Type 2 violence** - Workplace violence directed at employees by customers, clients, patients, students, inmates, or visitors.
 - **Type 3 violence** - Workplace violence against an employee by a present or former employee, supervisor, or manager.
 - **Type 4 violence** - Workplace violence committed in the workplace by a person who does not work there but has or is known to have had a personal relationship with an employee.
 - Workplace violence does not include lawful acts of self-defense or defense of others.

Responsibility and Authority

Workplace Violence Prevention Plan Administrator

The **General Manager** is the designated Workplace Violence Plan Administrator and has the authority and responsibility for developing, implementing, and maintaining this Plan.

Managers and Supervisors

Responsibilities include:

- Implementing the Plan in their respective work areas.
- Providing input to the Administrator regarding the Plan.
- Participating in investigations of workplace violence reports.
- Answering employee questions concerning this Plan.

Employees

Responsibilities include:

- Complying with the Plan.
- Maintaining a violence-free work environment.
- Attending all training.
- Following all directives, policies, and procedures.
- Reporting suspicious persons in the area and alerting the proper authorities when necessary.

Employee Active Involvement

The District ensures the following policies and procedures to obtain the active involvement of employees and authorized employee representatives in developing and implementing the Plan.

- Management will work with and allow employees and authorized employee representatives to participate in:
 - Identifying, evaluating, and determining corrective measures to prevent workplace violence. This includes, but is not limited to, periodic safety meetings with employees and their representatives to discuss the identification of workplace violence related concerns and hazards, and to evaluate the concerns to identify corrective action.
 - Designing and implementing training by encouraging employees to provide feedback and suggestions to help customize the training materials and sessions.
 - Reporting and potentially assisting in the investigating of workplace violence incidents.
- Management will ensure that all workplace violence policies and procedures within this Plan are clearly communicated and understood by all employees. Managers and supervisors will enforce the rules fairly and uniformly.
- All employees will follow all directives, policies, and procedures, as outlined in this Plan, and assist in maintaining a safe work environment.
- The Plan shall be in effect at all times and in all work areas and be specific to the hazards and corrective measures for each work area and operation.

Compliance

The Administrator is responsible for ensuring the Plan is clearly communicated and understood by all employees. The following techniques are used to ensure all employees understand and comply with the Plan:

- Informing all employees of the Plan during new employee safety orientation training and ongoing workplace violence prevention training.

- Providing comprehensive workplace violence prevention training to managers and supervisors concerning their roles and responsibilities for Plan implementation.
- Evaluating employees to ensure their compliance with the Plan, and recognizing employees who demonstrate safe work practices that promote the elements of the Plan.
- Disciplining employees for failure to comply with the Plan in accordance with the compliance requirements outlined in our District's Injury & Illness Prevention Program.

Communication

We recognize that open, two-way communication between our management team, staff, and other employees about workplace violence issues is essential to a safe and productive workplace. The following communication system is designed to facilitate a continuous flow of workplace violence prevention information between management and staff in a form that is readily understandable by all employees, and consists of the following:

- New employee orientation includes workplace violence prevention policies and procedures.
- Workplace violence prevention training, at least annually.
- Regularly scheduled meetings that address security issues and potential workplace violence hazards.
- Effective communication between employees and supervisors about workplace violence prevention and concerns.
- Posted or distributed workplace violence prevention information.
- Encouraging employees to inform their supervisors about any threats of violence or workplace violence. Employees may use the Workplace Violent Incident Log (Appendix A) to assist in their reporting of incidents. No employee will be disciplined for reporting any threats of violence or workplace violence.
- Employees will not be prevented from accessing their mobile or other communication devices to seek emergency assistance, assess the safety of a situation, or communicate with a person to verify their safety. Employees' concerns will be investigated in a timely manner, and they will be informed of the results of the investigation and any corrective actions to be taken.

Coordination with Other Employers

The District will implement the following effective procedures to coordinate implementation of our Plan with other employers to ensure those employers and their employees understand their respective roles:

- All employees will be trained in workplace violence prevention.
- Workplace violence incidents involving any employee are reported, investigated, and recorded.

- At a multiemployer worksite, the District will ensure that if our employees experience a workplace violence incident, we will record the information in the Violent Incident Log and provide a copy to the controlling employer.

Workplace Violence Incident Reporting Procedures

Employees should report all threats or acts of workplace violence to their supervisor or manager. The supervisor or manager will be required to inform the Administrator. In the event a supervisor or manager is not available, the employee can report an incident directly to the Administrator or Human Resources. A strict non-retaliation policy is in place.

Emergency Response Procedures

In the event of an actual or potential workplace violence emergency, the employee should determine the best immediate reporting option based on the situation and circumstances. The methods of reporting emergencies include, but are not limited to:

- Dialing 911.
- Immediately notify the manager, supervisor, Administrator, or Human Resources.

Upon being notified of a workplace violence emergency, the Administrator or designated “person-in-charge” will determine if emergency procedures should be activated and if evacuation or shelter-in-place procedures should be implemented.

Refer to Appendix C for procedures on how to respond to specific workplace violence emergency scenarios.

Workplace Violence Hazard Assessment

A Workplace hazard assessment will be conducted by the Administrator, and other selected employees, utilizing the Workplace Violence Prevention Hazard Assessment & Correction Form (Appendix B). An annual review of the past year’s workplace violence incidents will be conducted.

Inspections are performed according to the following schedule:

- When the Plan is first established.
- Annually.
- When new, previously unidentified workplace violence/security hazards are recognized.
- After each workplace violence incident or threats occur.

Workplace Violence Hazard Correction

Workplace violence hazards will be evaluated and corrected in a timely manner. The Administrator will implement the following procedures to correct the identified workplace

violence hazards:

- If an imminent workplace violence hazard exists that cannot be immediately abated without endangering employee(s), all exposed employee(s) will be removed from the situation except those necessary to correct the existing condition. Employees necessary to correct the hazardous condition will be provided with the necessary protection, depending on the exposure.
- All corrective actions taken will be documented and dated on the appropriate forms. Such as the Workplace Violence Hazard Assessment and Correction form (Appendix C), or other tracking measures.

Post Incident Response and Investigation

After a workplace incident, the Administrator or their designee will implement the following post-incident procedures:

- Visit the scene of an incident as soon as safe and practicable.
- Interview involved parties, such as employees, witnesses, law enforcement, and/or security personnel.
- Review security footage of existing security cameras if applicable.
- Examine the workplace for security risk factors associated with the incident, including any previous reports of inappropriate behavior by the perpetrator.
- Determine the cause of the incident.
- Take corrective action to prevent similar incidents from occurring.
- Complete the Violent Incident log (see Appendix A) for every workplace violence incident and ensure corrective actions are taken.
- Obtain any reports completed by law enforcement.

Training & Instruction

All employees, including managers and supervisors, will have training and instruction on general and job-specific workplace violence practices.

Training will occur:

- When the Plan is first established.
- When hired.
- Annually to ensure all employees understand and comply with the Plan.
- When a new or previously unrecognized workplace violence hazard has been identified.

Employee training on workplace violence will include:

- A review of the Plan, how to obtain a copy of the Plan, and how to participate in the development and implementation of the Plan.

- How to report workplace violence incidents or concerns to the District or law enforcement, without fear of reprisal.
- Workplace violence risks that employees may encounter in their jobs.
- How to recognize the potential for violence and escalating behavior.
- General and personal safety measures.
- Strategies to de-escalate behaviors and to avoid physical harm.
- The District's alerts, alarms, or systems that are in place to warn of emergencies.
- Information about the Violent Incident Log and how to obtain copies of records pertaining to completed logs, hazard identification, evaluation and correction, and training records.

Employees will always have opportunities for interactive questions and answers with the Administrator or a person knowledgeable about the District's Plan.

Recordkeeping

Records of violent incidents (Violent Incident Log), workplace violence hazard identification, evaluation and correction, and incident investigations will be maintained for (5) five years. No records shall contain medical information.

Training for each employee, including the employee's name, training dates, type of training, and training provider will be maintained for a minimum of **three years**.

Cal/OSHA Reporting of Work Related Fatalities and Serious Injuries

The District will immediately, but no later than 8 hours after awareness, report to Cal/OSHA any work-related death or serious injury or illness, including any due to workplace violence, of an employee occurring at the workplace or in connection with any employment.

A serious injury or illness (CCR330) is defined as:

- Any inpatient hospitalization for more than observation
- Amputation
- Loss of an eye
- Serious degree of permanent disfigurement.

It does not include any injury or illness, or death caused by an accident on a public street or highway unless the accident occurred in a construction zone.

Annual Review

The District's Workplace Violence Prevention Plan will be reviewed for effectiveness:

- At least annually.
- When a deficiency is observed or becomes apparent.

- After a workplace violence incident.
- As needed.

Review of the Plan will include measures outlined in the Employee Active Involvement section as well as the following:

- A review of the incident investigations and violent incident log.
- Assessment of the effectiveness of security systems, including alarms, emergency response, and available security personnel, if applicable.
- Review if violence risks are being properly identified, evaluated, and corrected.
- Any revisions should be made promptly and communicated to all employees.

Appendix A

WORKPLACE VIOLENT INCIDENT LOG

This form must be completed for every record of violence in the workplace.

Incident ID # *:	Date and Time of Incident:	Department:
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* Do not identify employee by name, employee #, or SSI. The Incident ID must not reflect the employee's identity.

Describe Incident (provide detailed description and information on the violence incident type. Include additional pages if needed):

Specific Location(s) of Incident & Workplace Violence Type (see definitions, enter 1, 2, 3 or 4)

	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4

Where Incident Occurred:

<input type="checkbox"/> Workplace	<input type="checkbox"/> Parking lot	<input type="checkbox"/> Outside of Building	<input type="checkbox"/> Outside of workplace
------------------------------------	--------------------------------------	--	---

Type of Incident (check as many apply):

<input type="checkbox"/> Robbery	<input type="checkbox"/> Grabbed	<input type="checkbox"/> Pushed
<input type="checkbox"/> Verbal threat/harassment	<input type="checkbox"/> Kicked	<input type="checkbox"/> Scratched
<input type="checkbox"/> Sexual threat/harassment/assault	<input type="checkbox"/> Hit with an object	<input type="checkbox"/> Bitten
<input type="checkbox"/> Animal attack	<input type="checkbox"/> Shot (or attempted)	<input type="checkbox"/> Slapped
<input type="checkbox"/> Threat of physical force	<input type="checkbox"/> Bomb threat	<input type="checkbox"/> Hit with fist
<input type="checkbox"/> Threat of use of weapon or object	<input type="checkbox"/> Vandalism (of victim's property)	<input type="checkbox"/> Knifed (or attempted)
<input type="checkbox"/> Assault with a weapon or object	<input type="checkbox"/> Vandalism (of employer's property)	<input type="checkbox"/> Arson
<input type="checkbox"/> Robbery	<input type="checkbox"/> Other:	

Workplace violence committed by:

<input type="checkbox"/> Family or friend	<input type="checkbox"/> Client	<input type="checkbox"/> Coworker
<input type="checkbox"/> Partner/Spouse	<input type="checkbox"/> Family or friend of client	<input type="checkbox"/> Manager/Supervisor
<input type="checkbox"/> Former Partner/Spouse	<input type="checkbox"/> Customer	<input type="checkbox"/> Stranger w/criminal intent
<input type="checkbox"/> Parent/Relative	<input type="checkbox"/> Family or friend of customer	<input type="checkbox"/> Other:

Circumstances at time of incident:

<input type="checkbox"/> Employee performing normal duties	<input type="checkbox"/> Working in poor lighting	<input type="checkbox"/> Employee rushed
<input type="checkbox"/> Employee isolated or alone	<input type="checkbox"/> Unable to get help or assistance	<input type="checkbox"/> Working during low staffing levels
<input type="checkbox"/> Working in a community setting	<input type="checkbox"/> Working in unfamiliar/new location	<input type="checkbox"/> Other:

Consequences of incident:

Law enforcement/Security called? Yes No. If yes, explain:

Were actions taken to protect employees from continuing threat or other hazards? Yes No. If yes, explain:

Any injuries? Yes No. If yes, explain:

Emergency medical responders contacted, including on-site First Aid/CPR? Yes No. If yes, explain:

Did severity of injuries require reporting to Cal/OSHA? Yes No. If yes, enter date, time, and representative contacted:

Completed by:

Name:	Title:
Date:	Signature

Appendix B

**WORKPLACE VIOLENCE PREVENTION
HAZARD ASSESSMENT & CORRECTION FORM**

Assessed by:	Title:
Location(s) Assessed:	

This checklist is designed to evaluate the workplace and job tasks to help identify situations that may place employees at risk of workplace violence.

Step 1: Identify risk factors that may increase the District's vulnerability to workplace violence events.

Step 2: Conduct a workplace assessment to identify physical and process vulnerabilities.

Step 3: Develop a corrective action Plan with measurable goals and target dates.

STEP 1: IDENTIFY RISK FACTORS

Yes	No	Risk Factors	Comments:
		Does staff have contact with the public?	
		Does staff exchange money with the public?	
		Does staff work alone?	
		Is the workplace often understaffed?	
		Is the workplace located in an area with a high crime rate?	
		Does staff enter areas with high crime rates?	
		Does staff have mobile workplaces?	
		Does staff perform public safety functions that might put them in conflict with others?	
		Does staff perform duties that may upset people?	
		Does staff work with people known or suspected to have a history of violence?	
		Do any employees have a history of threats of violence?	

Yes	No	Building Exterior/Parking Lot	Comments:
		Do employees feel safe walking to and from the workplace?	
		Are the entrances to the building clearly visible from the street?	
		Is the area surrounding the building free of bushes or other hiding places?	
		Are security personnel provided outside the building?	
		Is video surveillance provided outside the building?	
		Is there enough lighting to see clearly?	
		Are all exterior walkways visible to security personnel?	
		Is there a nearby parking lot reserved for staff?	
		Is the parking lot attended and secure?	
		Is the parking lot free of blind spots and landscape trimmed to prevent hiding?	
		Is there enough lighting to see clearly?	
		Are security escorts available?	

Yes	No	Security Measures	Comments:
		Is there a response Plan for workplace violence emergencies?	
		Are there physical barriers? (between staff and clients)	
		Are there security cameras?	
		Are there panic buttons?	
		Are there alarm systems?	
		Are there metal detectors?	
		Are there X-ray machines?	
		Do doors lock?	
		Does internal telephone system activate emergency assistance?	
		Are telephones with an outside line programed for 911?	
		Are there two-way radios, pagers, or cell phones?	
		Are there security mirrors?	
		Is there a secured entry?	
		Are there personal alarm devices?	
		Are there "drop safes" to limit available cash?	
		Are pharmaceuticals secured?	
		Is there a system to alert staff of the presence, location, and nature of a security threat?	
		Is there a system in place for testing security measures?	

Appendix C

WORKPLACE VIOLENCE EMERGENCY RESPONSE SCENARIOS & PROCEDURES

WORKPLACE VIOLENCE ACTS OR THREATS

Workplace violence is any act or threat of violence that occurs at the workplace. These incidents can include acts or threats of physical violence, intimidation, or harassment. Verbal abuse, physical assault, and homicide are all examples of workplace violence. We have zero tolerance toward all forms of violence.

FOUR TYPES OF WORKPLACE VIOLENCE

- **Type 1 violence** - Workplace violence committed by a person who has no legitimate business at the worksite and includes violent acts by anyone who enters the workplace or approaches employees with the intent to commit a crime.
- **Type 2 violence** - Workplace violence directed at employees by customers, clients, patients, students, inmates, or visitors.
- **Type 3 violence** - Workplace violence against an employee by a present or former employee, supervisor, or manager.
- **Type 4 violence** - Workplace violence committed in the workplace by a person who does not work there but has or is known to have had a personal relationship with an employee.

Workplace violence does not include lawful acts of self-defense or defense of others.

EMPLOYEE WARNING SIGNS

Often, warning signs are observed in employees, customers, and others who may behave violently on a work site. These behaviors may include:

- Intimidation.
- Rude behavior toward fellow employees.
- Frequent arguments with co-workers or clients.
- General aggressive behavior like hitting or kicking objects, breaking things, or screaming.
- Acts of revenge like stealing or property damage.
- Verbal wishes to harm other workers.

While there is no perfect way to predict violence will occur, any combination of these behaviors may be a signal. Employees are encouraged to report these actions to the **General Manager** to prevent further escalation of any type of violent situation.

WARNING SIGNS FROM CUSTOMERS

- The person is not satisfied with any solutions you offer.
- Unreasonably agitated.
- Physical posturing (clenched fists).

If the verbal confrontation starts to escalate, remain calm, courteous, and stay neutral. Let them know you are contacting a manager to further assist them. Trust your intuition to determine if help is needed.

WHEN HELP IS NEEDED

- Continue to try and help the person by listening and providing feedback until law enforcement has arrived.
- If at any time you believe you are potentially in physical danger, yell for Help!
- If you are being assaulted:
 - Yell for help.
 - Look for a way to escape.
 - Act with aggression.

PERSONAL SAFETY

- When leaving the building:
 - Be alert to your surroundings and look around the area outside before exiting the building. Do not use or look at your phone.
 - Attackers expect passive victims, so walk with a steady pace, appear purposeful, and project confidence.
- While in your vehicle:
 - Have your keys in your hand as you approach your vehicle so that you do not have to search for them.
 - Before entering your vehicle quickly check the back seat and around the vehicle for anything unusual.
 - Always lock your car doors as soon as you enter the vehicle.

ACTIVE SHOOTER

The three most common response options for an active shooter event are evacuate, hide out, or take action. During an active shooter event, employees need to be able to determine their best course of action for the situation they are facing.

CHARACTERISTICS OF AN ACTIVE SHOOTER SITUATION

An active shooter is an individual actively engaged in killing or attempting to kill people in a confined and populated areas, typically through the use of firearms. Victims are typically selected at random. The event is unpredictable and evolves quickly. Law enforcement is usually required to end an active shooter situation.

HOW TO RESPOND

1. **EVACUATE**
 - Have an escape route in mind.
 - Leave immediately.
 - Keep hands visible.
2. **HIDE OUT**
 - Hide in an area out of the shooter's view.
 - Block the entry to your hiding place and lock doors, if possible.
 - Silence your cell phone.
3. **TAKE ACTION**
 - Last resort when your life is in imminent danger.
 - Attempt to incapacitate the shooter.
 - Act with physical aggression and throw items at shooters.
 - Have an escape route in mind.

CALL 911 WHEN IT IS SAFE TO DO SO

When law enforcement arrives remain calm and follow all instructions.

- Put down any items in your hands (i.e., bags, jackets).
- Raise hands and spread fingers.
- Always keep your hands visible.
- Avoid quick movements toward officers.
- Avoid pointing, screaming, or yelling.
- Do not stop to ask officers for help or direction when evacuating.

Information to provide law enforcement when asked:

- Location of the active shooter.
- Number of shooters.
- Physical description of shooters.
- Type of weapons if known.

Training resource:

- [Department of Homeland Security](#)
- [DHS Active Shooter Preparedness Video](#)

BOMB THREAT

Most bomb threats are false and primarily intended to elicit a response from building occupants. However, no bomb threat should be assumed fake. If a potentially harmful device is found, call 911 for assistance.

PHONE THREAT

- Remain calm.
- Immediately use the Bomb Threat Checklist for guidance and to document the call.
- After the caller has ended the call, notify the Administrator.
- If the threat was left on your voicemail, do not erase and immediately notify the Administrator.

WRITTEN THREAT

- Handle the document as little as possible and immediately notify the Administrator.
- If the threat should come via e-mail, save the information.

POSSIBLE EVACUATION

- The Administrator will call law enforcement and follow their instructions.
- The decision to evacuate is handled on a case-by-case basis on instructions given by law enforcement.

BOMB THREAT CHECKLIST

REMAIN CALM			
Time call received:	Time call ended:		
Document any information from the phone display window:			
Engage caller as long as possible and document their words:			
Attempt to obtain information about the device:			
When will the device detonate or activate?			
Where is the device located?			
What kind of device is it?			
What does the device look like?			
Voice Description			
<input type="checkbox"/> Male	<input type="checkbox"/> Young	<input type="checkbox"/> Calm	Accent? <input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Female	<input type="checkbox"/> Adult	<input type="checkbox"/> Nervous	Describe:
	<input type="checkbox"/> Senior		
<i>Did you recognize the voice? Who?</i>			
<i>Did caller have knowledge of building?</i>			
<i>Unusual phrases:</i>			
<i>Any background noise or distinctive sounds?</i>			
Name of person received call			

CIVIL UNREST

Civil unrest events are often associated with riots, looting, or protests. In these instances, sheltering-in-place is an action taken to protect the building occupants from external hazards, minimizing the chance of injury and/or providing the time necessary to allow for a safe evacuation.

SHELTER IN PLACE

If there is a need to shelter-in-place the Administrator or person-in-charge will advise employees and guests of the emergency. Please note employees and guests cannot be forced to shelter-in-place.

- The person-in-charge will collect the names of everyone in the shelter area.
- If possible, the business voicemail recording will be updated to indicate the building is closed due to the emergency.
- If the civil unrest includes hazardous chemicals, the HVAC systems may be shut off.
- If in danger of broken glass, window shades will be closed.
- Emergency supplies will be moved to the shelter area.
- The District will listen/read available mediums (radio, internet) for further instructions until we are told all is safe or to evacuate.

MEDICAL EMERGENCY

CPR/AED

NON-Trained Responder:

- Call 911 and designate a person to direct EMS personnel as they arrive.
- Do not move a person unless absolutely necessary.

Trained and Certified CPR Responder Only:

- Designate someone to call 911 and direct EMS when they arrive.
- Check the person for responsiveness.
- Conduct a primary assessment (breathing) while checking responsiveness.
- Initiate CPR and/or AED if necessary.

FIRST AID ONLY

Non-Trained First Aid Responder:

- Call 911 and designate a person to direct EMS as they arrive.
- Do not move a person unless necessary.
- Use universal precautions, such as disposable gloves, face mask if comforting a person while waiting.

Trained First Aid Responder Only:

- Designate someone to call 911 (if necessary) and direct EMS as they arrive.
- Do not move the person unless necessary.
- Use universal precautions, such as disposable gloves, face mask.
- Follow any directions provided by the 911 operator.
- Designate a person to direct EMS personnel as they arrive.
- Provide person information to the EMS personnel.

SUSPICIOUS PACKAGE

Explosives or other life-threatening items can be enclosed in either a parcel or an envelope, and its outward appearance is limited only by the imagination of the sender. However, suspicious packages have exhibited some unique characteristics that might assist you. To apply these factors, it is important to know the type of mail normally received.

CHARACTERISTICS TO LOOK FOR IN A SUSPICIOUS PACKAGE OR LETTER

- Restricted endorsements such as "personal" or "private." This is important when the addressee does not normally receive personal mail at the office.
- The addressee's name and/ title might be inaccurate.
- Distorted handwriting, or the name and address might be prepared with homemade labels or cut-and-paste lettering.
- Protruding wires, aluminum foil or oil stains visible.
- Emit a peculiar odor.
- Envelopes might feel rigid or appear uneven or lopsided.
- Unprofessionally wrapped with several combinations of tape. Might be endorsed "Fragile-Handle with Care" or "Rush-Do Not Delay."
- Making a buzzing or ticking noise or sloshing sound.

IF YOU SUSPECT A SUSPICIOUS PACKAGE OR LETTER

- Do not take a chance. Immediately call 911.
- Do not move, alter, open, examine, or disturb the article.
- Do not put in water or a confined space such as a desk drawer or filing cabinet.
- Isolate the suspicious package or article and clear the immediate area until law enforcement arrives.

Temecula Public Cemetery District

GENERAL PRICE LIST FISCAL YEAR JULY 01, 2024-JUNE 30, 2025

<u>Tranquil Gardens-Single Lot</u>	\$ 3,200
Endowment	<u>\$ 1,000.00</u>
Total	\$ 4,200.00

	<u>Duals</u>	<u>As Singles</u>	<u>Manager Choice</u>
<u>Garden of Peace -Dual Lot</u>	\$ 5,100.00	\$ 3,000.00	\$ 3,800.00
Endowment per burial	<u>\$ 1,000.00</u>	<u>\$ 1,000.00</u>	<u>\$ 1,000.00</u>
Total	\$ 6,100.00	\$ 4,000.00	\$ 4,800.00
Second Upper Lot - Duals		\$ 1,500.00	

<u>Garden of Memories-Dual Lot</u>	\$ 5,700.00
Endowment per burial	<u>\$ 1,000.00</u>
Total	\$ 6,700.00

<u>Ground Cremation Lot-Holds one Urn</u>	\$ 1,200.00
Endowment	<u>\$ 1,000.00</u>
Total	\$ 2,200.00

At Need Charges

Open and Close with Preset Vault	\$ 1,032.00
Open and Close- Lowering a Vault	\$ 1,238.00
Concrete Vault	\$ 600.00
Outside Vault Handling Fee	\$ 413.00
Open and Close-Each Inurnment	\$ 516.00
Marker Setting Fee& Removal	\$ 310.00
Marker Disposal Fee	\$ 413.00
In Ground Flower Vase	\$ 207.00
Graveside Standing	\$ 310.00
Canopy and 10 chairs	\$ 207.00
Wall Inurnment gathering	\$ 207.00
Non-Resident Fee (H & S Code #9060)	\$ 1,548.00
Additional cremation endowment	\$ 516.00
Additional burial endowment	\$ 1,032.00
Committal Center- 1 Hour service -No Witness	No Charge

<u>In Ground Dual Cremation Lot</u>	\$1,900.00
1 st Endowment	<u>\$1,000.00</u>
	\$2,900.00

Columbarium Wall-Front Each niche can hold two cremated remains

Tier 1	\$ 2,000.00
Endowment per person	<u>\$ 1,000.00</u>
Total	\$ 3,000.00
Tier 2	\$ 1,900.00
Endowment per person	<u>\$ 1,000.00</u>
Total	\$ 2,900.00
Tier 3	\$ 1,800.00
Endowment per person	<u>\$ 1,000.00</u>
Total	\$ 2,800.00
Tier 4	\$ 1,700.00
Endowment per person	<u>\$ 1,000.00</u>
Total	\$ 2,700.00
Tier 5	\$ 1600.00
Endowment per person	<u>\$ 1,000.00</u>
Total	\$ 2,600.00

Additional Charges

Open and Close Niche	\$ 207.00
Niche Engraving	\$ 258.00

Large Columbarium Flower Vase	\$ 250.00
Small Columbarium Flower Vase	\$ 230.00
Hex Engraving & Setting Fee	\$ 250.00

<u>Ossuary</u>	\$ 400.00
Endowment	<u>\$ 400.00</u>
Total	\$ 800.00

<u>Cremation Bench Lot</u>	\$ 900.00
Endowment per person	\$ 516.00
Bench Setting Fee	\$ 1,032.00
Open and Close Bench	\$ 310.00

<u>Cenotaph</u>	\$ 400.00
First & Last Name, Year to Year Inscription	

Casket Disinterment	\$ 2,000.00	Permit Required-Mortuary must be present.
Casket Disinterment-W/Vault	\$ 6,000.00	Permit Required-Mortuary must be present.
Cremation Disinterment- Niche	\$ 400.00	Permit Required-Family member must be present.
Cremation Disinterment - Ground	\$ 700.00	Permit Required-Family member must be present.
Cremation Disinterment – W/ Vault	\$ 500.00	Permit Required-Family member must be present.

Checks are deposited at the end of each month.

A 3% service charge is attached to credit and debit cards

Cash is not accepted; cashier checks are acceptable.

41911 C Street Temecula, CA 92592 ~ Tel 951-699-1630 ~ Fax 951-699-1633

info@temeculacemetery.org ~ www.temeculacemetery.org

General Manager~ 951-541-8736

The cemetery operates during the Fiscal Year, beginning July 1st and ending June 30th.

The Board of Trustees review the General Price List at the beginning of each Fiscal year and adjust prices accordingly. Price changes reflect the change in COLA each year and what is passed on from our vendors.

The Temecula Cemetery is a Special District Cemetery and can only accept Temecula Taxpayers at the time of their passing to purchase burial rights. Because the Cemetery is close to being sold out, a moratorium has been put in place as of May 2021 that we no longer do presales or accept non-residents at this cemetery.

The new Cemetery is slotted to open in 2027.

Board of Trustees:

Craig Davis

Miichael Dugan

Rosalyn Vanderhaak

Dale Qualm

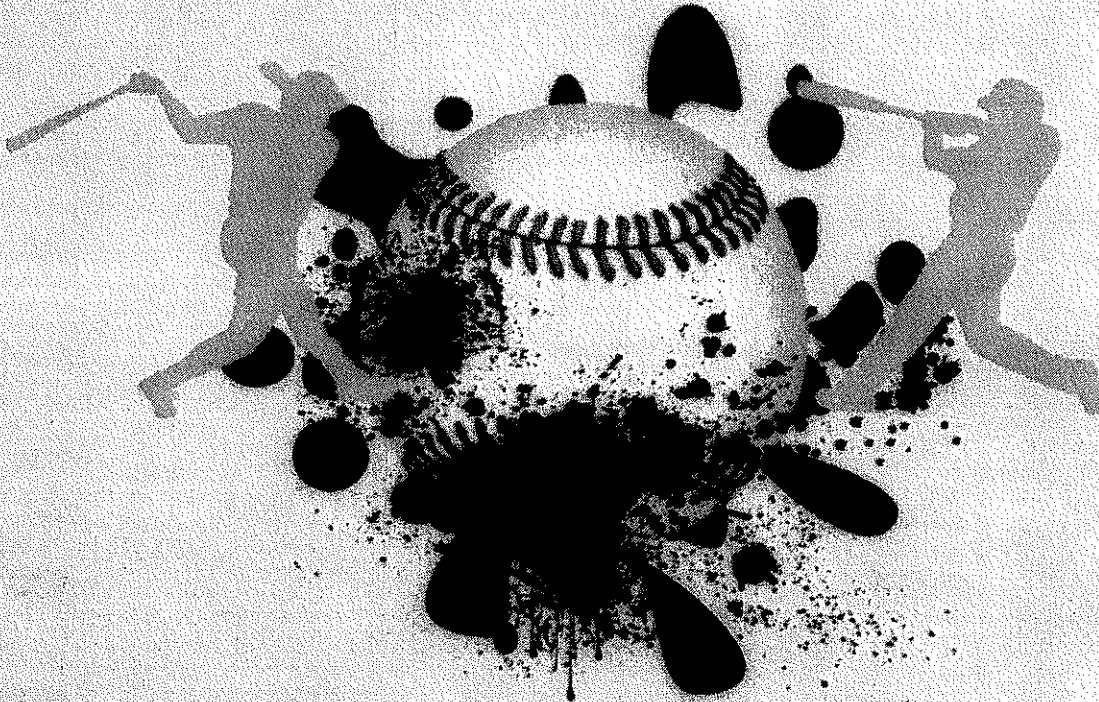
Patricia Kelleher



**SAVE THE
DATE!**

Baseball Night at the Storm!

Friday, August 16, 2024

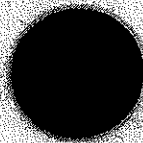


Sponsored by the Temecula Public Cemetery District
(the District will pay for you and 1 guest. Additional tickets can be
purchased for \$42/person. Children under 2 years old are free.
Let Cherry know asap if you are interested in bringing additional
guests via email at csantos@temeculacemetery.org)

Gates open at 5:45 pm

Food will be served at the Party Deck from 6:15 pm
to the middle of the 1st inning.

Game starts at 6:45 pm



**Let Cherry know if you want your name
drawn to throw the 1st pitch!
Sorry, trustees and staff members only.**