

**TEMECULA PUBLIC CEMETERY DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING**

**41911 C STREET
TEMECULA, CALIFORNIA**

March 26, 2014

8:00 a.m.

MINUTES

1. CALL TO ORDER @ 8:00 a.m.

2. PLEDGE OF ALLEGIANCE : Trustee Struikmans

3. ROLL CALL

A. Chair Trustee Struikmans, Vice Chair Trustee Dugan, Trustee Miller, Trustee Vanderhaak, Trustee Qualm, General Manager, Cindi Beaudet **All Present**

B. Motions To Excuse: **None**

C. Visitors: **None**

D. PUBLIC COMMENTS: **Opened at 8:01 a.m.**

At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. Each individual will be allowed 3 minutes to address the BOT, no item (s) will be acted on.

Motion was made by Trustee Miller to close the Public Session at 8:03 a.m, seconded by Trustee Vanderhaak and passed 5/0

4. CLOSED SESSION ITEMS

A. Conference with Real Property Negotiator Steven B. Quintanilla Pursuant to Government Code Section 54956.8

Location: 43535 Preece Lane, Temecula (Assessor Parcel No. 944-323-022)

Negotiating Parties: Temecula Public Cemetery District and Rancho Highlands Community Association

Under Negotiation: Price and terms of payment.

- B. Conference with Real Property Negotiator Nancy Hughes Pursuant to Government Code Section 54956.8
Location: Assessor Parcel No. 924-360-002
Negotiating Parties: Temecula Public Cemetery District and Rancho California Water District
[Under Negotiation: Price and terms of payment.](#)

- C. Closed Session Announcements: **No Action**

5. CONSENT CALENDAR

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar. **Motion was made by Trustee Miller to accept the consent calendar as presented, seconded by Trustee Vanderhaak and passed 5/0**

A. Approval of Minutes

Recommendation: That the Board approve the minutes of the Regular Board Meeting of February 20, 2014.

B. Approval of Check Registers

Recommendation: That the Board approves February 2014 Check Register Nos. 101100, 101200 and 101300.

C. Approval Bookkeeper Report

Recommendation: That the Board receive and file the February 2014 Bookkeeper Report.

6. ACTION ITEMS

A. Don Turcotte @ Southwest Custom Contractors

Recommendation: That the Board review his proposal for general contractor of 52 acre project. Trustees to provide 1-2 more bids for transparency, motion was made by Trustee Dugan to table until April Board meeting, seconded by Trustee Qualm and passed 5/0

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B. Hogan Grave locations

Recommendation: That the trustees review the renderings of the grave location presented by the manager and approve the movement of the marker to the left by one location. General Manager will provide information to the Chair regarding Hogan's marker, he will then get in touch with the family and report back at the next Board meeting.

7. GENERAL MANAGER'S REPORTS

A. Financial Report

- i. February 2014 Balance Sheet
- ii. February 2014 Profit and Loss
- iii. February 2014 Wells Fargo Investments

Motion was made by Trustee Dugan to receive and file the February Financials, seconded by Trustee Miller and passed 5/0.

- B. February 2014 Revenues, **approved**
- C. February 2014 Plot Inventory, **approved**
- D. February 2014 Calendar, **approved**
- E. CAPC Conference March 20-22. **Report presented by Trustee Miller**
- F. Palm Springs local area meeting, April 17, 2014
Four trustees have confirmed attendance
- G. Transfer of General fund into protected ACO fund, TBD
County reversed the transfer
- H. City Signage, **General Manager to contact Opal Helweg**
- I. CSDA call for nominations: **Trustees are not interested in being nominated.**

8. GENERAL COUNSEL REPORTS

9. SUBCOMMITTEE REPORTS

- A. Rancho Highlands Community Association (Struikmans / Vanderhaak)
- B. New Cemetery Property (Dugan/ Qualm)
- C. Five Year Landscape Plan (Beaudet/Vanderhaak)
- D. Cenotaph (Miller)
- E. Investment (Qualm/Dugan)
- F. Conference Liason (Miller)
- G. Policies (Struikmans, Dugan)

10. FUTURE TRUSTEE AGENDA ITEMS

- May 15
- June 19
- July 17
- August 21
- Sept TBD
- Oct TBD
- November 20
- December TBD

11. BOARD COMMENTS

12. ANNOUNCEMENTS

April 17, 2014 Board meeting rescheduled for April 23, 2014 to accommodate attendance at local area meeting and managers absence.

Motion was made by Trustee Dugan to move the April Board meeting to Wednesday, April 23, 2014 to accommodate the local area meeting and the General Managers leave of absence. Seconded by Trustee Vanderhaak and passed 5/0

A. Next Regular Board Meeting – April 23, 2014

13. ADJOURNMENT: Motion was made by Trustee Miller to adjourn the regular Board meeting at 10:13 a.m., seconded by Trustee Dugan and passed 5/0

Cindi Beaudet

Approved April 23, 2014