

**TEMECULA PUBLIC CEMETERY DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING**

**41911 C STREET
TEMECULA, CALIFORNIA**

February 19, 2015

8:00 a.m.

MINUTES

1. **CALL TO ORDER : 8:00 a.m.**
2. **PLEDGE OF ALLEGIANCE** Led by Trustee Struikmans
3. **ROLL CALL**
 - A. Chair Dugan, Vice Chair Vanderhaak, Trustee Struikmans, Trustee Miller, Trustee Qualm, General Manager, Cindi Beaudet
 - B. Motions To Excuse
 - C. Visitors: **DonTurcotte, Nancy Hughes**
 - D. Public Comments: **None**

At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. Request must be submitted in person prior to the start of the meeting. Each individual will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law, (Brown Act) all items to be acted on must be posted 72 hours in advance.

4. CONSENT CALENDAR

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

Motion was made by Trustee Vanderhaak to accept the consent calendar, seconded by Trustee Miller and passed 5/0

A. Approval of Minutes

Recommendation: That the Board approve the minutes of the Regular Board Meeting of January 15, 2015.

B. Approval of Check Registers

Chair Dugan pulled two checks for question.

Recommendation: That the Board approve the January 2015 Check Register Nos. 101100, 101200 and 101300.

C. Approval Bookkeeper Report

Recommendation: That the Board receive and file the January 2015 Bookkeeper Report.

5. ACTION ITEMS

A. Nancy Hughes: MLS

Recommendation: That the Board of Trustees discuss and approve the listing

B. Statement of Economic Interests

Recommendation: That the Board of Trustees complete and return to the District by the March 19th Board meeting.

4 out of 5 Trustees turned in their 700 forms; Trustee Qualm will report to the manager by 02/24/15

C.SDRMA Nominations

Recommendation: Trustee(s) inform the Chair that they would like to be considered as a nominee.

None

D.LAFCO

Recommendation: Should there be any comments to submit to LAFCO please present to the General Manager.

Board of Trustees is in agreement with the detachment and annexation

E. Don Turcotte

6. GENERAL MANAGER'S REPORTS

A. Financial Report

- i. January 2015 Balance Sheet
- ii. January 2015 Profit and Loss
- iii. January 2015 Wells Fargo Investments

Motion was made by Trustee Struikmans to receive and file the January Financials, seconded by Trustee Miller and passed 5/0

B. January 2015 Revenues

C. January 2015 Plot Inventory

D. January 2015 Calendar

E. Grounds report

- ❖ paving bids,

Motion was made by Trustee Miller to award Allied paving the contract, seconded by Trustee Struikmans and passed 5/0

- ❖ columbarium bids, TABLED

F. Operations Report

- ❖ Vehicle Report, Change registration

G. Small claims court 02/18/2015, District received judgment against both bounced checks

H. Research for Life, TABLED

I. Riverside County BOS Award

- ❖ Proclamation

J. CAPC Conference, All in attendance

- ❖ March 25-28

K. Leg Days, Chair Dugan said he would like to go, Qualm, Vanderhaak and Miller will check their schedules.

- ❖ May 19-21

7. GENERAL COUNSEL REPORTS

- A. Returned Check \$675.00
- B. Returned Check \$1,280.00

8. SUBCOMMITTEE REPORTS

Recommendation: That the presiding Chair rotates committees for 2014/2015
New rotation

- A. New Cemetery Property (Dugan/ Qualm)
- B Five Year Landscape Plan (Vanderhaak/ Beaudet)
- C. Cenotaph (Miller, Struikmans)
- D. Investment (Qualm/Vanderhaak)
- E. Conference Liaison (Miller, Struikmans)
- F. Policies (Struikmans / Dugan)
- G. General Price List (Vanderhaak / Beaudet)

9. CLOSED SESSION ITEMS

- A. Conference with Real Property Negotiator Nancy Hughes Pursuant to Government Code Section 54956.8
Location: Assessor Parcel No. 924-360-002
Negotiating Parties: Temecula Public Cemetery District and Rancho California Water District
[Waiting for release letter from Rancho California Water District](#)
- B. Closed Session Announcements: **No reportable action**

10. FUTURE TRUSTEE AGENDA ITEMS

Cal- Pers Medical Resolution

11. BOARD COMMENTS

Trustee Qualm noted that he is only available June 1-5th when considering the annual planning meeting dates.

12. ANNOUNCEMENTS

General Manager reported on Board Secretary Conference
Reported that the company credit card had been compromised
Explained CSDA to offer grant for the SDA exam

A. Next Regular Board Meeting – March 19, 2015 **Noted**

13. ADJOURNMENT

Motion was made by Trustee Struikmans to adjourn the regular Board meeting at 9:48 a.m., seconded by Trustee Vanderhaak and passed 5/0