

**TEMECULA PUBLIC CEMETERY DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING**

**41911 C STREET
TEMECULA, CALIFORNIA**

March 19, 2015

8:00 a.m.

MINUTES

1. CALL TO ORDER : 8:00A.M.

2. PLEDGE OF ALLEGIANCE Led by Trustee Vanderhaak

3. ROLL CALL

- ❖ Chair Dugan, Vice Chair Vanderhaak, Trustee Struikmans, Trustee Miller, Trustee Qualm, General Manager, Cindi Beaudet
- ❖ Motions To Excuse: **Motion was made by Trustee Vanderhaak to excuse Trustee Qualm due to Jury duty, seconded by Trustee Miller and passed 4/0**
- ❖ Visitors: Lou Franson, Eco Fert, Nancy Hughes, Rancon Real Estate, Don Turcotte, Southwest Construction, **EJ Baum, Automated gate services Inc**
- ❖ Public Comments

At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. Request must be submitted in person prior to the start of the meeting. Each individual will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law, (Brown Act) all items to be acted on must be posted 72 hours in advance.

Two items came to the manager's attention after the agenda was posted, these are to be considered urgency items and need the direction of the Board before the next regular meeting. Motion was made by Trustee Struikmans to add these items to the Action Items, seconded by Trustee Vanderhaak and passed 4/0

4. CONSENT CALENDAR

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

Motion was made by Trustee Miller to accept the Consent Calendar as presented, seconded by Trustee Vanderhaak and passed 4/0

A. Approval of Minutes

Recommendation: That the Board approve the minutes of the Regular Board Meeting of February 19, 2015.

B. Approval of Check Registers

Recommendation: That the Board approve the February 2015 Check Register Nos. 101100, 101200 and 101300.

C. Approval Bookkeeper Report

Recommendation: That the Board receive and file the February 2015 Bookkeeper Report.

5. ACTION ITEMS

A. Lou Franson- Eco Fert

Recommendation: That the Board of Trustees reviews the Eco Fertilization Proposal
Motion was made by Trustee Struikmans to accept Eco-fert proposal and to budget for 2015/2016 F.Y., seconded by Trustee Vanderhaak and passed 4/0

B. Soil Technologies

Recommendation: That the Board of Trustees reviews Soil Technologies Proposal
Motion was made by Trustee Struikmans not to accept Soil Technologies proposal this year, seconded by Trustee Miller and passed 4/0

C. Don Turcotte- Southwest

Recommendation: That the Board of Trustees approves the plan presented by our project manager for the first phase of grading required through the CUP
Motion was made by Trustee Vanderhaak to accept the proposals from Don Turcotte, seconded by Trustee Struikmans and passed 4/0

D. Local Area Meeting /Blyth

Recommendation: That the Board of Trustees moves the April Board Meeting to accommodate the Local Area Meeting. Chair Dugan, Manager Beaudet and grounds McConnell will be attending

E. LAFCO

Recommendation: That the Chair accompanies the General Manager to the BOS meeting on 3/23/15 at 2:30 located in Riverside. Chair Dugan and Manager Beaudet will be attending

F. CSDA NOMINATIONS

Recommendation: Any Board of Trustee wants to be nominated for the 3 year term Bylaws Committee member. No interest

G. Release letter from RCWD

Recommendation: That the Board of Trustees accepts the letter and removes RCWD from the closed session items. Motion was made by Trustee Miller to remove closed item from Agenda, seconded by Trustee Vanderhaak and passed 4/0

H. Electric Gate and Vinyl Fence

Motion was made by Trustee Struikmans to accept Agape construction for the Vinyl fencing and Automated Gate Services Inc. for the electric entry gate, seconded by Trustee Vanderhaak and passed 4/0

6. GENERAL MANAGER'S REPORTS

A. Financial Report

- i. February 2015 Balance Sheet
- ii. February 2015 Profit and Loss
- iii. February 2015 Wells Fargo Investments

Motion was made by Trustee Miller to receive and file the February financials, seconded by Trustee Struikmans and passed 4/0

B. February 2015 Revenues

C. February 2015 Plot Inventory

D. February 2015 Calendar

E. Grounds report

- ❖ columbarium bids Table 4/23/15

F. Operations Report

- ❖ Purchase of new canopy and maintenance of lowering devices
- ❖ Paving company to start 3/13/15
- ❖ Appointment at DMV 3/16/15 to change vehicle registration

G .Leg Days

- ❖ May 19-21, In attendance, Qualm, Miller, Dugan, Beaudet

H. Drug and Alcohol Abuse Policy for review and approval at April board meeting

I. SDLF Scholarships

7. GENERAL COUNSEL REPORTS

None

8. SUBCOMMITTEE REPORTS

- A. New Cemetery Property (Dugan/ Qualm)
- B. Five Year Landscape Plan (Vanderhaak/ Beaudet)
- C. Cenotaph (Miller / Struikmans)

- D. Investment (Qualm/Vanderhaak)
- E. Conference Liaison (Miller/ Stuikmans)
- F. Policies (Struikmans / Dugan)
- G. General Price List (Vanderhaak / Beaudet)

9. CLOSED SESSION ITEMS

- ~~A. — Conference with Real Property Negotiator Nancy Hughes Pursuant to Government Code Section 54956.8
Location: Assessor Parcel No. 924-360-002
Negotiating Parties: Temecula Public Cemetery District and Rancho California Water District
Waiting for release letter from Rancho California Water District~~

- B. Closed Session Announcements

10. FUTURE TRUSTEE AGENDA ITEMS

Cal- Pers Medical Resolution
Research for Life

11. BOARD COMMENTS

12. ANNOUNCEMENTS

- A. Next Regular Board Meeting – April 16, 2015

Motion was made by Trustee Struikmans to change the Board meeting to April 23, 2015 to accommodate the local area meeting in Blyth on April 16, seconded by Trustee Vanderhaak and passed 4/0

13. ADJOURNMENT

Motion was made by Trustee Vanderhaak to adjourn the regular Board meeting at 9:44 a.m., seconded by Trustee Struikmans and passed 4/0