**TEMECULA PUBLIC CEMETERY DISTRICT**

**BOARD OF TRUSTEES**

**REGULAR MEETING**

**April 15, 2021 @ 8:00 a.m.**

**Teleconferenced**

**Government Code #54953(b)**

**MINUTES**

1. **Call To Order:**@**8:00 a.m. by Trustee Qualm-**
2. **Pledge of Allegiance:** Trustee Qualm
3. **Roll Call**

Chair Qualm, Vice-Chair Reese, Trustee Vanderhaak, Trustee Dugan, Trustee Davis, General Manager, Beaudet

**Motions to Excuse:** **None**

**Visitors: None**

**Public Comments:**

At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. Request must be submitted in person prior to the start of the meeting. Every person will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law, (Brown Act) all items to be acted on must be posted 72 hours in advance.

1. **Consent Calendar: Trustee Reese questioned check #8066. Once explained a motion was made by Trustee Dugan, seconded by Trustee Vanderhaak and passed with a 5/0 vote to accept the Consent Calendar as presented.**

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

1. **Approval of Minutes**

R*ecommendation:* That the Board approve the minutes of the Regular Board Meeting of March18, 2021

1. **Approval of Check Registers**

*Recommendation:* That the Board approves the March- 2021 Check Register Nos. 101100, 101200 and 101300.

1. **Approval of Bookkeeper Report**

*Recommendation:* That the Board receives and files the

March 2021 Bookkeeper Reports.

1. **Action Items**
2. **COVID-19 Employee Hazard Pay Incentive:** *:* **A motion was made by Trustee Davis to approve the hazard pay of staff, seconded by Trustee Reese and passed with a 5/0 vote.**

*Recommendation:* That the Board consider compensating the employees for added risk associated with the close interactions with the public and coworkers during the COVID state of emergency. 3rd covid payout would be for October 15- April 02, 2021.

1. **Fiscal Year ending June 30, 2020: Reviewed with the Trustees what they voted on at the March Board meeting. No action was taken.**

*Recommendation:* The Trustees acknowledge the resolutions and money transfers.

* + - 1. General fund #101100G, Manager recommends moving 1,000,000.00 to ACO.
* Resolution #2021-2 and Journal Entry
  + - 1. Endowment Fund, Manager suggest moving $387,575.00 from principle to Stifel account
      2. Endowment Fund, Manager suggest moving $7,421.41 from interest to Stifel account

Last transfer to ACO was 2018

Last transfer to Stifel was 2018

* Resolution# 2021-1 and Payment Voucher

1. **CAPC Board of Directors Election: A motion was made by Trustee Vanderhaak it was decided no Trustees were interested in being nominated for CAPC, seconded by Trustee Reese and passed with a 5/0 vote.**

*Recommendation:* That the Trustees direct the manager as to their decision.

1. **Financial Reports: A motion was made by Trustee Davis to receive and file the March financials, seconded by Trustee Reese and passed with a 5/0 vote.**

**A motion was made by Trustee Vanderhaak to receive and file the Stifel report, seconded by Trustee Reese and passed with a 5/0 vote.**

A. March 2021 Balance Sheet

B. March 2021 Profit and Loss

C. March 2021 Stifel Investments; principal and interest

**7. General Managers Reports: Discussed, no action taken.**

1. March 2021 Revenues

B. March 2021 Plot Inventories

C. March 2021 Depletion

D. March Calendar

1. **General Counsel Reports: Gustavo Lamanna**

**Nothing to report**

**9. Fiscal Year 2020-2021 Subcommittees**

1. 52-acre Cemetery Property (**Vanderhaak-Davis)**

* Land being disced

1. Landscape Plan (**Dugan-Qualm**)

* Getting quote for painting exterior stucco wall.

1. Cenotaph/ Ossuary (**Vanderhaak-Reese**)

D. Conférence Liaison (**Davis-Dugan**)

E. Polices (**Qualm-Davis**)

F. General Price List (**Qualm-Reese**)

G. Investments (**Davis-Reese**)

* Money to be sent to Stifel followed by re-investments

**10.** **Future Trustee Agenda Items:**

General Contractors

Dry Utilities

RCWD

Transportation

Stewart Title

**11.CLOSED SESSION ITEMS:**

1. **CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED INITIATION OF LITIGATION**

Pursuant to Government Code of Section 54956.9 (d) (**one potential case**)

**B**. **Closed Session Announcement Nothing to Report**

**12**. **Board Comment:**

**The Board talked about the Rancho Highlands land**

**The Board talked about Rancho Ca Water District**

**No action was taken on either items.**

**13**. **Announcements: None**

**14**. **Adjournment Time: 8:48 am**

**1st Motion: Trustee Reese**

**2nd Motion: Trustee Vanderhaak**

**All in Favor: 5/0**

Next Regular Board Meeting – May 20, 2021- **approved**