

**TEMECULA PUBLIC CEMETERY DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING**

**41911 C STREET  
TEMECULA, CALIFORNIA**

October 16, 2014

8:00 a.m.

AGENDA

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

A. Chair Trustee Struikmans, Vice Chair Trustee Dugan, Trustee Miller, Trustee Vanderhaak, Trustee Qualm, General Manager, Cindi Beaudet General Manager, Steve Q, Legal Counsel

B. Motions To Excuse

C. **Visitors:** Nancy Hughes, Cox Valdez and Silberman

**D. PUBLIC COMMENTS**

At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. Each individual will be allowed 3 minutes to address the Board of Trustees; no item (s) will be acted on.

**4. CLOSED SESSION ITEMS**

**A.** Conference with Real Property Negotiator Steven B. Quintanilla Pursuant to Government Code Section 54956.8

Location: 43535 Preece Lane, Temecula (Assessor Parcel No. 944-323-022)

Negotiating Parties: Temecula Public Cemetery District and Rancho Highlands Community Association

[Under Negotiation: Price and terms of payment.](#)

- B. Conference with Real Property Negotiator Nancy Hughes Pursuant to Government Code Section 54956.8  
Location: Assessor Parcel No. 924-360-002  
Negotiating Parties: Temecula Public Cemetery District and Rancho California Water District  
[Under Negotiation: Price and terms of payment](#)

- C. Closed Session Announcements

## 5. CONSENT CALENDAR

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

### A. Approval of Minutes

*Recommendation:* That the Board approve the minutes of the Special Board Meeting of September 17, 2014.

### B. Approval of Check Registers

*Recommendation:* That the Board approve the September 2014 Check Register Nos. 101100, 101200 and 101300.

### C. Approval Bookkeeper Report

*Recommendation:* That the Board receive and file the September 2014 Bookkeeper Report.

## 6. ACTION ITEMS

### A. Cox, Valdez and Silberman

*Recommendation:* That the Board of Trustees receives and files the Fiscal Year 2013-2014 audit prepared and presented by Cox Valdez and Silberman.

### B. Exclusive Listing Agent

*Recommendation:* That Nancy Hughes reviews the Exclusive Listing Agreement presented by TPCD to her and that she accepts it has presented.

### C. Surplus Land Resolution # 2014-1

*Recommendation:* That the Resolution prepared by Legal Counsel be signed in support of the September Board Minute motion.

## 7. GENERAL MANAGER'S REPORTS

### A. Financial Report

- i. September 2014 Balance Sheet
- ii. September 2014 Profit and Loss
- iii. September 2014 Wells Fargo Investments

### B. September 2014 Revenues

### C. September 2014 Plot Inventory

### D. September 2014 Calendar

### E. Grounds report

### F. Go dark in December?

### G Policy Manual to be given to Trustees at November meeting

### H. Riverside County Fire Department

## **8. GENERAL COUNSEL REPORTS**

- A. Returned Check \$675.00
- B. Returned Check \$1,280.00

## **9. SUBCOMMITTEE REPORTS**

- A. Rancho Highlands Community Association (Struikmans/ Vanderhaak)
- B. New Cemetery Property (Dugan/ Qualm)
- C. Five Year Landscape Plan (Vanderhaak/ Beaudet)
- D. Cenotaph (Miller)
- E. Investment (Qualm/Dugan)
- F. Conference Liason (Miller)
- G. Policies (Struikmans/ Dugan)
- H. General Price List ( Vanderhaak/ Beaudet)

## **10. FUTURE TRUSTEE AGENDA ITEMS**

- January 2015 Election of Officers
- Rotation of Committees
- Cal- Pers Medical Resolution

## **11. BOARD COMMENTS**

## **12. ANNOUNCEMENTS**

- A. Next Regular Board Meeting – November20, 2014

## **13. ADJOURNMENT**

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (951) 699-1630. Notification 48-hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

All supporting documentation is available for public review at the Temecula Public Cemetery District Office located at 41911 C Street, Temecula, California during regular business hours, 7:00 a.m. – 3:30 p.m., Monday through Friday. Agenda available online at [www.temeculapubliccemeterydistrict.org](http://www.temeculapubliccemeterydistrict.org) Posted October 8, 2014